

State Center City Council
Regular Meeting Minutes
February 15, 2017

State Center City Council met in regular session on Wednesday, February 15, 2017 in Council Chambers. Mayor Quick called the meeting to order at 7:00 p.m. and asked everyone to rise for the Pledge of Allegiance.

Roll Call: Mayor Quick, Councilors: Bunn, Darrow, Lively, Riemenschneider and Wilkinson present. Absent: None. Others Present: J. Robinson – Utility Superintendent, Chief Bunn, K. Yates, D. Johnson & N. Fredrickson of IS Group, Chris Davis, Craig Pfantz, Michelle Wilkinson, Mara Edler (both who leave At 7:20 and Clerk Bearden.

- Motion by Councilor Lively, 2nd by Councilor Bunn to approve the consent agenda which includes Road Hog Liquor License. Motion passes 5-0
- Mayor Quick opened the hearing on plans and specifications for the proposed Gutekunst Library Addition and Renovation Project. No persons present made comment and no persons submitted written comment. Mayor Quick closed the public hearing.
- Mayor Quick opened the hearing on plans and specifications for the proposed 3rd St NW Reconstruction Project. No persons present made comment and no persons submitted written comment. Mayor Quick closed the public hearing.
- Councilor Wilkinson moved to adopt Res. 17-88 approving and confirming plans, specs, form of contract and estimate of cost for the 3rd St NW reconstruction project. Councilor Bunn 2nd; Res. 17-88 is adopted 5-0 roll call.
- Councilor Lively moved to adopt Res. 17-89 approving and confirming plans, specifications, form of contract and estimate of cost for the 3rd St NW Reconstruction project. Councilor Darrow 2nd; Res. 17-89 is adopted 5-0 roll call.
- Councilor Wilkinson moved to adopt Res. 17-90 setting the date for taking and consideration of bids for the 3rd St NW reconstruction project as March 15, 2 p.m. at City Hall and setting the award of contract for March 29, 7 p.m. at City Hall. Councilor Darrow 2nd; Res. 17-90 is adopted 5-0 roll call.
- Councilor Bunn moved to adopt Res. 17-91 setting the time/place as March 8, 7 p.m., City Hall for a public hearing on proposed General Obligation Loan Agreement and to borrow money for the 3rd St NW project. Councilor Darrow 2nd; Res. 17-91 is adopted 5-0 roll call.
- Councilor Darrow moved to adopt Res. 17-92 adopting and approving tax compliance procedures relating to tax-exempt bonds. Councilor Lively 2nd; Res. 17-92 is adopted 5-0 roll call.
- Councilor Darrow moved to adopt Res. 17-93 approving payment in amount of \$32,440.00 to IS Group for 3rd St NW engineering. Councilor Lively 2nd; Res. 17-93 is adopted 5-0 roll call.
- Councilor Lively moved to adopt Res. 17-94 approving payment in amount of \$556.25 for final Well Re-casing engineering. Councilor Wilkinson 2nd; Res. 17-94 is adopted 5-0 roll call.
- Councilor Wilkinson moved to table payment to Fox Engineering in amount of \$15,800.00 for unbilled R/O system services tabled, the clerk was directed to ask for tangible product of this invoice. Councilor Riemenschneider 2nd; motion passes 5-0.
- Councilor Bunn moved that Ordinance 337 establishing a State Center Historic Preservation Commission with amended terms be considered and given 1st vote for passage; Councilor Lively 2nd. 1st reading of Ordinance 337s passes 5-0 roll call.
- Councilor Riemenschneider moved to adopt Res. 17-95 setting the time/place as February 28, 12 pm (12 noon) for a public hearing proposing the disposal by sale of the City owned real property at 312 2nd St. NW, State Center, IA to Orman T. Rouse and Ramona M. Rouse Family Revocable

Trust for \$110,000.00(One hundred ten thousand dollars.) Councilor Wilkinson 2nd; Res. 17-95 is adopted 5-0 roll call.

- Councilor Lively moved to adopt Res. 17-96 approving the purchase of a 2016 Superliner Type I Lifeline ambulance for \$179,718.00. Part of cost will come from townships. Councilor Bunn 2nd; Res. 17-96 is adopted 5-0 roll call.
- Councilor Lively moved to adopt Res. 17-97 authorizing a fire protection agreement between the City and townships Washington, Marietta, Minerva and State Center. Councilor Darrow 2nd; Res. 17-97 is adopted 5-0 roll call.
- Councilor Riemenschneider moved to approve Jeff Robinson as State Center’s authorized representative to Resale Power Group of Iowa and Harlan Quick as first alternate. Councilor Wilkinson 2nd; motion passes 5-0.
- Councilor Lively moved to adopt Res. 17-98 approving a rock purchase and delivery policy for private properties. This policy will require payment for rock prior to delivery. Councilor Riemenschneider 2nd; Res. 17-97 is adopted 5-0 roll call.
- There was discussion regarding tree removal for sidewalk repair. No action.
- Councilor Lively moved to approve the Clerk to gather information for early pay-off of the UR-1 Ref/Figgins 2 loan. Councilor Darrow 2nd; motion passes 5-0.
- Councilor Darrow moved to adopt Res. 17-99 setting March 8, 7 p.m., City Hall as the time/place for a public hearing on the FY 17/18 budget. The total property tax rate/1000 is \$13.26432. The increase over last year’s rate of \$10.67196 is reflective of the increase of debt service levy for the 3rd St NW reconstruction project.
- Councilor Wilkinson moved to approve an agreement with Tyler Technology for the purchase of Fund Balance accounting software. Cost of purchase and data transfer total \$19,856.00, \$3091.00 this year, the balance in FY17/18. Councilor Bunn 2nd; motion passes 5-0.
- Councilor Wilkinson asked the council to consider implementing electronic ‘tablets’ for the council to streamline the council packets. The clerk will look into some options.
- The clerk stated she had looked at the process for increasing council member compensation. This will be discussed at a future meeting.

CLAIMS PAID THRU
2.15.17

AIR GAS	SUPPLY	104.98
ALLIANT	SERVICE	2,504.10
ARNOLD MOTORS	SUPPLY	1,602.15
BARCO	SUPPLY	89.85
BDH	SERVICE	30.00
BEARDEN, L.	SUPPLY	21.39
BROWN SUPPLY	WATER REPAIR	675.17
CASEY'S	FUEL/SUPPLY	145.02
CID	CITY HALL MAINT	400.00
CENTRAL IA HEALTHCARE	SERVICE	89.00
CENTRAL IA MACHINE SHP	SUPPLY	204.30
CIWA	RURAL WATER WTR FILTER	6,634.66
CENTRAK STATE VISA	COVERS	289.99
CENTRAL STATE BANK	REVIEW SERVICE	90.00
CITY OF MTOWN	TESTING	220.00

CRESCENT ELECTRIC	SUPPLY	138.25
DIVINE, J	METER REFUND	15.33
D SCHOPPE CONSTR.	SERVICE	180.00
DARYLS GUN SHOP	LP TANK	37.90
	WTR PLANT	
D BEARY ENTERPRISES	COMPT	900.95
DOOR & FENCE STORE	REPAIR	755.00
ELDER, KIM	CPR TRAINING	321.00
FASTENAL	EQUIP MAINT	417.11
FIERROS, A.	JANITOR	250.00
	EQUIPMENT	
GOODE, GLENN	REIMB	175.00
FOX ENGINEERING	WELL PROJECT	556.25
HACH	SUPPLY	102.39
HAWKINS	SUPPLY	477.59
HD SUPPLY	PUMP	289.84
HOME RENTAL	MAINTENANCE	118.00
HOMETOWN FOODS	SUPPLIES	37.22
IAMU	ANNUAL DUES	3,501.00
IN STITCHES	PD SUPPLY	9.00
IS GROUP	3RD ST NW ENGR	32,440.00
IA DEPT REV	PROPERTY TAX	2.57
IOWA ONE CALL	LOCATES	4.50
IA AWWA	TRAINING	150.00
JAY-KEE TRAILER	EQUIP MAINT	55.00
JOHN DEERE FINANCIAL	SUPPLY	227.87
KEYSTONE LAB	TESTING	56.00
KRIZ DAVIS	ELECTIC SUPPLY	464.75
MANATTS	CONCRETE BLK	840.00
MARSHALL CO EM	TRAINING	20.00
COUNTY ENGINEER	SUPPLY	1,290.37
MARTEL ELECT.	PD EQUIP	600.50
MARTIN MARIETTA	SAND	789.23
	APPLIANCE	
M. STREETER	REBATE	150.00
MCMASTER-CARR	ELEC SUPPLU	1,027.77
METERING		
TECHNOLOGY	METERS	6,343.67
MID-IOWA ENTERPRISE	PUBLICATION	51.24
WALTON WINDOW		
CLEAN	SERVICE	50.00
MOMAR	LAGOON SUPPLY	1,217.44
NEW CENTURY FS	FUEL	1,335.00
NORTHERN TOOL	STREET SUPPLY	739.35
PAYROLL 01.27.17	PAYROLL	22,041.49
PAYROLL 02.10.17	PAYROLL	27,505.06
PARTNER COMM.	SERVICE	1,047.47
PETTY CASH	POSTAGE/SUPPLY	91.54
PLUMB SUPPLY	SUPPLY	102.08

POSTMASTER	UTILITY BILLING	237.77
PRICES GARAGE DOOR	REPAIR	714.00
RANDY'S PEST CONTROL	SERVICE	160.00
RPGI	ELECTRIC	78,025.57
SCHINDLER ELEVATOR	REPAIR	825.13
SKARSHAUG TESTING	SUPPLY	634.45
SNAPPY CAR/TRAILER	TRAILER	1,395.00
STAPLES	OFFICE SUPPLY	78.13
STATE STEEL	SUPPLY	1,191.02
STONE SANITATION	SERVICE	264.90
UNITY POINT	ANNUAL DUES	50.00
US CELLULAR	SERVICE	336.58
VERG'S GARAGE	EQUIPMENT	900.00
	WTR PLANT	
VESSCO	MAINT	78.11
WESCO	SUPPLY	770.40
WOLF COUNTY		
CUSTOMS	LIGHTING REBATE	184.48
	APPLIANCE	
WALKER, G.	REBATE	150.00
TOTAL		<u>206,020.88</u>

THRU 2.15.17 BY FUND

GENERAL FUND	16120.58
ROAD USE	11,741.29
3RD ST NW PROJECT	32,440.00
WATER UTILITY	20147.09
WELL RE-CASE PRJ	556.25
SEWER UTILITY	4962.78
ELECTRIC UTILITY	119710.51
STORM WATER UTILITY	327.05
TOTAL	<u>206,005.55</u>

JAN REVENUE BY FUND

GENERAL FUND	13,684.74
ROAD USE	16,381.65
METER DEPOSITS	280.00
LOST	13,647.51
E'EE BENEFIT	226.65
INSURANCE	420.53
TIF	1,894.34
DEBT SERVICE	113.41
HOUSING REHAB	3.48
E'EE HEALTH	1.65
WATER UTILITY	19,310.17
WATER IMPRV	2,685.14
SEWER UTILITY	17,036.46
SEWER IMPRV	1,691.94

ELECTRIC UTILITY	177,918.73
STORM WATER UTILITY	<u>4,811.04</u>
TOTAL	270,107.44

There being no further business, Councilor Wilkinson moved to adjourn at 8:50 p.m. Councilor Lively 2nd; meeting adjourned 5-0.

Harlan Quick, Mayor

Attest:

Lori Bearden, Clerk