

State Center City Council
Regular Meeting Minutes
January 18, 2017

State Center City Council met in regular session on Wednesday, January 18, 2017 in Council Chambers. Mayor Quick called the meeting to order at 7:04 p.m. and asked everyone to rise for the Pledge of Allegiance.

Roll Call: Mayor Quick, Councilors: Bunn, Darrow, Lively, Riemenschneider and Wilkinson present. Absent: None. Others Present: J. Robinson – Utility Superintendent, Phil Pitzen – Public Works, Chief Bunn, K. Yates, D. Johnson & N. Fredrickson of IS Group, Chris Davis, Brad Pfantz, Craig Pfantz, and Clerk Bearden.

- Motion by Councilor Wilkinson, 2nd by Councilor Lively to approve the consent agenda which includes Cissy's Liquor License and a correction to the December 21st published minutes adding the consent agenda motion and approval from that meeting. Motion passes 5-0.
- Councilor Lively moved to adopt Res. 17-81 approving a public hearing date Feb. 15th 7 p.m. for the proposed plans & spec, form of contract and estimate of cost of the 3rd St. NW project and set the bid let date for the same project as March 9th, 2 p.m. at City Hall. Bids will be publicly opened and tabulated on said day and will be acted on at the March 15th council meeting. Councilor Darrow 2nd. Res. 17-81 adopted 5-0 roll call vote. Derek will prepare a preliminary assessment schedule for replacement of failed drives, new drives, widening of drives, water service connections and sewer connections. The City plans to absorb the cost of curb/gutter, drives in good condition that are replaced and sidewalks.
- Councilor Riemenschneider moved to adopt Res. 17-82 approving Change Order #2 in the amount of \$41,287.50 representing the agreed upon amount for the extra hours Northway spent on the Well Re-casing project. Councilor Wilkinson 2nd; Res. 17-82 adopted 5-0 roll call vote.
- Councilor Riemenschneider moved to adopt Res. 17-83 approving Northway Pay Application #3 in the amount of \$39,223.12. Councilor Darrow 2nd; Res. 17-83 adopted 5-0 roll call vote.
- Councilor Darrow moved to adopt Res. 17-84 approving Pay Application #4 in the amount of \$18,869.10 representing the project retainage and approving the payment release 30 days from this meeting. Councilor Bunn 2nd; Res. 17-84 is adopted 5-0 roll call vote.
- Councilor Riemenschneider moved to adopt Res. 17-85 approving payment to Fox Engineering in the amount of \$1,111.75 for the Well Re-casing project. Councilor Bunn 2nd; Res. 17-85 is adopted 5-0 roll call vote.
- After an explanation of the water plant filter media replacement by J. Robinson, Councilor Bunn moved to adopt Res. 17-86 approving payment in the amount \$27,611.01 to Hydro-Klean for filter media removal and replacement. It was noted that the City is back on its own well water as of January 17th. Councilor Darrow 2nd; Res. 17-86 is adopted 5-0 roll call vote.
- Clerk Bearden shared that we received the official CDBG grant termination letter and that it encouraged the City to reapply if/when pursuing an R/O water treatment system or another water quality project became a possibility again. J. Robinson shared that a meeting with Steve VanDyke of Fox Engineering revealed that Fox feels they are owed another \$15,500.00 for work done on the R/O system but that had not been billed. This will need to be negotiated.
- Councilor Darrow moved to approve 3rd reading of Ordinance 336 amending Ordinance 236, revising the designated truck route within the city limits of the City of State Center, IA. Councilor Lively 2nd; motion passes 5-0 roll call vote. Councilor Riemenschneider moved to adopt Ordinance 336; Councilor Lively 2nd. Ordinance 336 is adopted and will become effective upon publication.

- Councilor Bunn moved to approve the 1st reading of Ordinance 337 establishing a historic preservation commission for the City of State Center, IA for the recognition and promotion of historic sites and defining powers and duties of the commission. Councilor Wilkinson 2nd; motion passes 5-0 roll call vote.
- The council reviewed the draft policy for accommodating property owners with purchase of rock. As a result of discussion the clerk will remove the line item referring to general grading of alleys and present for policy adoption at the February meeting.
- Brad Pfantz spoke to the council about some renovation work the Fire/EMS is planning for the Fitness Room that the department uses. The City will help with improving the electric, water and sewer connections that need repair.
- There was discussion that Kevin O’Hare had confirmed that the LED lighted crosswalk signs for placement at intersections 2nd Ave SW/2nd St SW and 3rd Ave SW/2nd St SW could be installed at this time. He does recommend amending the ordinance to reflect the change.
- The clerk reviewed with council over-commitment of Kauffman payments on the City Hall Community Room. The no action is necessary; redemption of investment will be adjusted in 2017.
- Council set Feb. 8, 7 p.m. for a budget finance committee meeting and March 8, 7 p.m. for a special council meeting to approve the budget.
- Clerk Bearden and Brad Pfantz informed the council about a “demo” ambulance that the Fire/EMS has an opportunity to buy. The vehicle will be in town tomorrow for the department to view/drive. The department is asking for \$55,000.00 from the City and the townships will share the other \$55,000 if approved by the individual townships. This will require a budget amendment but the City could use reserve CD money for its portion. Councilor Lively moved to approve expending up to \$55,000.00 on the ambulance purchase if upon inspection the Fire/EMS department decides to purchase the vehicle. Councilor Bunn 2nd; motion passes 5-0.

There being no further business, Councilor Wilkinson moved to adjourn at 8:10 p.m. Councilor Bunn 2nd; meeting adjourned 5-0.

CLAIMS PAID THRU

1.18.17

ACCESS	SUPPORT	650.00
AIR GAS	SUPPLY	104.98
ALBEE, SHYLEAN	METER REFUND	140.00
ALLIANT	SERVICE	2,451.82
ARNOLD MOTORS	SUPPLY	103.38
BEARDEN, L.	SUPPLY	138.74
BROWN SUPPLY	WATER REPAIR	284.50
CASEY'S	FUEL/SUPPLY	178.16
CID	CITY/ELEC MAINT	1,879.00
CIWA	RURAL WATER	10,795.81
CSB VISA	WTR PLANT MAINT	1,239.22
CINTAS	SUPPLY	68.81
CITY MARSHALLTOWN	TESTING	268.00
CIVIC	SUPPORT	2,429.00
CRIPPS, J.	REBATES	285.00
DARYL'S GUN SHOP	SHIPPING	117.58
EGGERS, J.	REBATE	1,700.00
EMS	TRAINING SUBCRIP	305.00
E'EE HEALTH C3	E/EE HEALTH	0.00

EMSAR MIDWEST	FIRE/AMBL SUPPLY	149.80
FASTENAL	EQUIP MAINT	62.02
FIERROS, A.	JANITOR	250.00
FIRE SAFETY	EQUIPMENT	287.00
FLETCHER-REINHARDT	ELECTRIC SUPPLY	1,859.76
FOX ENGINEERING	WELL PROJECT	1,111.75
GALETON	SUPPLY	118.25
HACH	SUPPLY	361.32
	CHLORINE	
HAWKINS	CYLINDER	15.00
HENDERSON PRODUCTS	VEHICLE MAINT	57.04
HOMERENTAL	SAW MAINT	157.00
HOMETOWN FOODS	SUPPLIES	18.04
IA PUMP WORKS	SERVICE	1,446.35
IOWA UTILITY BOARD	ASSESSMENT	1,343.00
IRON MOUNTAIN	SERVICE	50.48
JOHN DEERE FINANCIAL	SUPPLY	134.86
JOHNSON, C.	METER REFUND	34.26
KEYSTONE LAB	TESTING	48.00
KRIZ DAVIS	ELECTIC SUPPLY	476.58
M'TOWN WATERWORKS	TESTING	70.00
MARTIN MARIETTA	ALLEY PRJ ROCK	340.34
MCMASTER-CARR	ENGINE REPAIR	569.90
MENARDS	BLDG MAINT	1,040.82
METERING TECHNOLOGY	SUPPLY	1,166.88
MID-IOWA ENTERPRISE	PUBLICATION	624.47
WALTON WINDOW		
CLEAN	SERVICE	45.00
NESSA	WTR PLANT MAINT	329.08
NEW CENTURY FS	FUEL	5,637.41
NORTHWAY	WELL PAY APP 3	39,223.12
NORTHWAY	PAY APP 4	18,869.10
OKESON, N.	METER REFUND	51.72
O'HARE, KEVIN	LEGAL	1,846.39
PAYROLL 1.13.17	PAYROLL	26,536.30
PAYROLL 12.29.16	PAYROLL	28,174.63
PARTNER COMM.	SERVICE	1,051.47
POSTMASTER	UTILITY BILLING	242.21
QUALITY SERVICES	AMBL SERVICE	917.56
RACOM	RADIO/MAINT	891.21
RAINBOW CARWASH	POLICE MAINT	41.00
RANDY'S PEST		
CONTROL	SERVICE	160.00
REGION 6	DUES	660.60
	SUPPLY	
RIEMENSCHNEIDER, M.	REIMBURSE	29.82
RPGI	ELECTRIC	75,676.92
SHERWIN WILLIAMS	WTR PLANT MAINT	516.04
SIGN PRO	POLICE MAINT	36.00

IA TREASURER	SALES TAX	5,906.00
IA TREASURER	ELEC USE TAX	1,175.00
STAPLES	OFFICE SUPPLY	65.98
STONE SANITATION	SERVICE	264.90
TAPCO	ST SIGN LIGHTING	134.44
TOYNE, J.	MILEAGE	47.08
TRI STATE LOCK	CITY HALL MAINT	80.00
US CELLULAR	SERVICE	336.56
WESCO	ELEC SUPPLY	1,329.65
XEROX	SERVICE	42.33
TOTAL		<u>245,249.44</u>

THRU 1.18.17 BY FUND

GENERAL FUND	26,536.41
ROAD USE	8,067.59
METER DEPOSIT	225.98
WATER UTILITY	20,372.64
WELL RE-CASE PRJ	59,353.95
SEWER UTILITY	5,918.83
ELECTRIC UTILITY	123,963.77
STORM WATER UTILITY	810.25
TOTAL	<u>245,249.42</u>

DEC REVENUE BY FUND

GENERAL FUND	17,983.40
ROAD USE	13,651.27
METER DEPOSITS	420.00
LOST	13,647.51
E'EE BENEFIT	1,079.63
INSURANCE	2,003.14
TIF	8,499.73
DEBT SERVICE	1,014.65
HOUSING REHAB	3.48
E'EE HEALTH	1.66
KAUFFMAN	34,628.86
WATER UTILITY	17,696.29
WATER IMPRV	2,642.31
SEWER UTILITY	17,504.01
SEWER IMPRV	1,730.02
ELECTRIC UTILITY	147,024.56
STORM WATER UTILITY	4,135.68
TOTAL	<u>283,666.20</u>

Harlan Quick, Mayor

Attest:

Lori Bearden, Clerk