

State Center City Council  
Regular Meeting Minutes  
June 21, 2017

State Center City Council met in regular session on Wednesday, June 21, 2017 in Council Chambers. Mayor Pro tem Lively called the meeting to order at 7:00 p.m. and asked everyone to rise for the Pledge of Allegiance. Roll Call: Mayor Pro tem Lively, Councilors: Bunn, Darrow, Riemenschneider and Wilkinson present. Absent: Mayor Quick. Others Present: Kevin O'Hare, Chief Bunn, Jeff Robinson, Chris Davis, Jim Eckhardt, Nick Fredrickson, Kristi Yates, Mike Kielly and Clerk Bearden. Motion by Bunn, 2<sup>nd</sup> by Darrow to approve the consent agenda including Casey's & Hometown Foods tobacco license renewal. Motion passes 5-0. Public Comment: None. At 7:03 the Mayor Pro tem opened the public hearing regarding taking additional action with respect to an Electric Revenue Loan/Lease-Purchase Agreement for the construction of a solar array asked if anyone present wanted to comment on the proposed amendment. There were none. The Clerk reported there had been no comment submitted to her office. The Mayor Pro tem closed the public hearing at 7:04. Riemenschneider introduced and moved to adopt Res. 17-124 proposing sale of State Center 10-83-20 Parcel HIN Lot 3 NE SE to John & Dawn Dierks for \$25,000.00 and set public hearing of proposed sale for Wednesday July 5<sup>th</sup> at 6 p.m. at City Hall. It was noted that Dierks' offer is what the City paid for the parcel in 2013. Darrow 2<sup>nd</sup>; Res. 17-124 is adopted 5-0 roll call vote. Nick Fredrickson with IS Group reviewed progress with the 3<sup>rd</sup> St NW project. It was noted that while the project start date was pushed back and started at the west end rather than planned east end the contractor was on schedule as of this point. Kevin O'Hare presented a draft of an easement agreement with Jim & Karen Hagerman documenting that in exchange for the additional easement needed to increase the truck turning radius at the corner of 3<sup>rd</sup> St NW and 3<sup>rd</sup> Ave NW the City will add the replacement of their east sidewalk to the project contingent upon the owners' removal of old sidewalk. The engineer has estimated the cost of the additional sidewalk to be \$2100.00. Motion by Wilkinson, 2<sup>nd</sup> by Bunn to approve the easement agreement. Motion passes 5-0. Darrow introduced and moved to approve Res. 17-125 authorizing and approving a loan agreement providing for the issuance of \$1,575,000.00 general obligation corporate purpose bonds and providing for the levy of taxes to pay the same. Riemenschneider 2<sup>nd</sup>; Res. 17-125 is adopted 5-0 roll call vote. Bunn introduced and moved to adopt Res. 17-126 authorizing adoption of Policies and Procedures Regarding Municipal Securities Disclosure. Darrow 2<sup>nd</sup>; Res. 17-126 is adopted with 5-0 roll call vote. Riemenschneider introduced and moved to adopt Res. 17-127 approving payment of Pay Application #1 to Con-Struct in amount of \$43,035.00. Bunn 2<sup>nd</sup>; Res. 17-127 is adopted 5-0 roll call vote. A summary of pay applications paid to Hay Construction by the Gutekunst Public Library for the Addition and Remodel Project was shared with council. The 7<sup>th</sup>, 8<sup>th</sup> & 9<sup>th</sup> WM cheer squad will be raising money by offering painting of house numbers on curbs. A bill from Red Lion was discussed. The bill is for expenses Red Lion claims to have incurred last year when Red Lion proceeded to apply for Solar tax credits without the City's knowledge. At this time the claim will not be paid. The City Attorney will review the claim. Wilkinson introduced and moved to adopt Res. 17-128 approving additional action with respect to an Electric Revenue Loan/Lease Purchase Agreement not to exceed 1,700,000. It was pointed out that the plan is to do an outright purchase of the Solar Array and the anticipated loan amount is \$600,000.00 and that there are no anticipated electric rate increases to repay the loan. Current revenue levels will be sufficient. Darrow 2<sup>nd</sup>; Res. 17-128 is adopted 5-0 roll call vote. After some clarification on typical procedures regarding performance bonds Darrow introduced and moved to adopt Res. 17-129 approving of the submitted purchase agreement and payment schedule with Iowa Wind and Solar and Shermco Industries. Wilkinson 2<sup>nd</sup>; Res. 17-129 is adopted 5-0 roll call vote. J. Robinson updated the council with the new general laborer position. The personnel committee is in the process of reviewing the applications so that Jeff can begin interviews. There was discussion regarding the City's view of allowing fireworks within the City limits. At this time State Center will follow the State of Iowa Law SF489. Chief Bunn's main concerns with the State Law are the large date windows that are allowed and upsetting domestic pets. He would

like to the City to consider a smaller window such as the “week of” July 4<sup>th</sup> and reduce the daily time periods. He also stated that the commercial fireworks ordinance should be reviewed also. Chief Bunn will be able to report at the July council meeting as to how this first fireworks season went. Wilkinson introduced and moved to adopt Res. 17-130 approving the FY17/18 wage increases for State Center’s full-time employees as recommended by the personnel committee. The resolution represents a 2% wage increase. Darrow 2<sup>nd</sup>; Res. 17-130 is adopted 4-0 roll call vote; Councilor Bunn abstained. The clerk shared a Samsung Galaxy tablet she is considering for those council members that want to go “paperless.” With a positive council consensus, she will get a firm quote from Partner Communications for the tablets and bring it back to the July council meeting along with a quote for installation of a projector in council chambers. This would allow meeting attendees to see documents the council is considering. A projector was included in the original plans of the City Hall remodel. The clerk would continue to email the packet pdf to individual councilor emails rather than create a portal that council would have to login to. She will start to also post the packet pdf on the City website. A special meeting has been set for Wednesday, June 28<sup>th</sup>, 7 p.m. for any year-end business and possible new position hire. Lively introduced and moved to adopt Res. 17-131 approving of the City of State Center Computer, Internet Use and Disaster Recovery Policy. Bunn 2<sup>nd</sup>, Res. 17-131 is adopted 5-0 roll call vote.

CLAIMS PAID THRU 6.21.17		
AIR GAS	SUPPLY	116.21
ALLIANT	SERVICE	466.89
ARNOLD MOTORS	REPAIR/SUPPLY	259.47
ASTRA SECURITY	ELECTRIC & PD	3,167.32
BARTINE, M	SERV RELOCATE	923.57
BEARDEN, L	SUPPLY	27.25
BEN'S TIRE	VEHICLE REPAIR	20.00
BERNS, M	APPLIANCE REBATE	200.00
CASEY'S	FUEL/SUPPLY	139.75
CID	MAINT SUPPLY	665.80
CENTRAL IA TELEVISIN	SERVICE	1,984.00
CENTRAL PRINT & COPY	SUPPLY	45.00
CSB-VISA	DNR CERT	360.00
CINTAS	FIRST AID SUPPLY	117.62
CITY OF MTOWN	TESTING	220.00
CON-STRUCT	3RD ST NW PRJ	43,035.00
DAKOTA TRANSFORMERS	TRANSFORMERS	2,422.50
DBE	OFFICE COMPUTERS	8,384.31
DITCH WITCH	ELECTRIC PARTS	498.23
ECKHARDT ENTERPRISES	LIBRARY BLDR RISK	1,161.00
EGGERS, D.	APPLIANCE REBATE	25.00
ENTENMANN-ROVIN	PD BADGES	723.20
ETHINGTON HEAT/COOL	PD AC	1,700.00
FASTENAL	ELECTRIC SUPPLY	876.36
FIERROS, A.	JANITOR	250.00
FLETCHER REINHARDT	SUPPLY	1,148.76
FREEDOM MAILING	UPDATE	40.63
HEFFRON	DUST CONTROL	1,176.00
HEIMAN	FIRE GEAR	7,556.00

HOMETOWN FOODS	SUPPLIES	76.58
IAMU	TRAINING/SAFETY	464.53
IA LEAGUE OF CITIES	ANNUAL DUES	1,001.00
IOWA ONE CALL	LOCATES	31.50
IRBY	ELECTRIC SUPPLY	2,137.65
IRON MOUNTAIN	SERVICE	53.29
IS GROUP	3RD ST NW	9,278.18
JAY-KEE	SERVICE	141.75
JOHN DEERE FINANCIAL	SUPPLIES	100.93
KELTEK	PD EQUIPMENT	1,983.00
KRIZ DAVIS	ELECTIC SUPPLY	4,894.24
LATHAM ASSOCIATES	SOLAR SERIVCES	3,070.00
MTOWN WATERWORKS	TESTING	28.00
MARTIN MARIETTA	ROCK	382.50
MOSIMAN STATE AUDITOR	FY15.16 AUDIT	10,219.29
MCMASTER-CARR	ELEC SUPPLU	189.21
MENARDS	SUPPLY	847.56
METER REFUNDS	METER REFUNDS	278.29
METERING & TECH SOL	METER	746.13
MID-IOWA ENTERPRISE	PUBLICATION	459.98
MIDWEST FIRE EXTING	ANNUAL INSPECT	457.92
WALTON WINDOW CLEAN	SERVICE	50.00
MOMAR	SEWER SUPPLY	202.11
NEW CENTURY FS	FUEL/OIL	1,237.16
NEIRL	ANNUAL DUES	15.00
NORTHERN TOOL	SEWER SUPPLY	23.33
PAYROLL 5.19.17	PAYROLL	23,421.65
PAYROLL 6.2.17	PAYROLL	27,911.29
PAYROL 6.16.17	PAYROLL	23,247.66
PARTNER COMM.	SERVICE/EQUIP	1,098.56
RANDY'S PEST CONTROL	SERVICE	185.00
RESCO	ELECTRIC EQUIP	5,325.00
RPGI	PURCHASED PWR	62,504.93
SCHINDLER ELEVATOR	ELEVATOR MAINT	1,733.52
STAPLES	CITY HALL SUPPLY	483.89
STONE SANITATION	SERVICE	264.90
T&R ELECTRIC SUPPLY	ELECTRIC SUPPLY	255.00
TELEDYNE	EQUIP REPAIR	136.00
TOTAL TOOL	ELECTRIC SUPPLY	117.00
TREASURER STATE OF IA	SALES TAX	5,058.00
TRI STATE LOCK	CITY HALL SUPPLY	6.00
UNITY POINT CLINIC	SERVICES	35.00
US CELLULAR	SERVICE	336.76
US POSTAL SERVICE	SUPPLY	242.61
VESSCO	EQUIP REPAIR	499.04

WALMART	SUPPLY	63.97
WESCO	ELECTRIC SUPPLY	5,681.70
XEROX	MAINTENANCE	67.52
TOTAL		274,754.00
THRU 6.21.17 BY FUND		
GENERAL FUND	49064.21	
ROAD USE	10,590.98	
3RD ST NW CAP PRJ	52,313.18	
WATER UTILITY	10336.45	
SEWER UTILITY	10149.34	
ELECTRIC UTILITY	138692.06	
SOLAR CAP PRJ	3070.00	
STORM WATER UTILITY	537.78	
TOTAL	274,754.00	
<u>MAY REVENUE BY FUND</u>		
GENERAL FUND	24,505.22	
ROAD USE	12,213.21	
METER DEPOSITS	680.00	
LOST	11,539.90	
E'EE BENEFIT	1,124.60	
INSURANCE	2,086.58	
TIF	9,069.21	
DEBT SERVICE	20,658.56	
WATER UTILITY	19,687.53	
WATER IMPRV	2,670.71	
SEWER UTILITY	18,103.19	
SEWER IMPRV	1,778.11	
ELECTRIC UTILITY	153,668.08	
STORM WATER UTILITY	5,041.01	
TOTAL	282,825.91	

There being no further business, Riemenschneider moved to adjourn at 8:15 p.m. Wilkinson 2nd; meeting adjourned 5-0.

Steve Lively, Mayor Pro tem

Attest:

Lori Bearden, Clerk