

State Center City Council  
Regular Meeting Minutes  
October 18, 2017

State Center City Council met in regular session on Wednesday, October 18, 2017 in the City Hall Council Room. Mayor Quick called the meeting to order and asked everyone to rise for the Pledge of Allegiance. Roll Call: Mayor Quick, Councilors: Bunn, Darrow, Riemenschneider and Wilkinson.

Absent: Lively. Others Present: Atty. O'Hare, Chief Bunn, Kristi Yates, Jeff Robinson, Jim Eckhardt, Nick Frederickson, Taylor Johnson, Gage Sunkle, Ryan Sabastiano, Alec Benbow, Mason Ruetin, Kaitlynn Sunkle, Jackie Taft, Jan Pfantz, RuthAnn Bartine and Clerk Bearden.

- Motion by Wilkinson, 2<sup>nd</sup> by Darrow to approve the consent agenda. Motion passes 4-0.
- J. Eckhardt reported that the State Center EMS are working with the City of Clemons preparing to take on duties and assisting with calls for Clemons. Action regarding this will be placed on our November agenda.
- Taylor Johnson of Bowman & Miller reviewed the submitted FY17 audit report. He explained the Schedule of Findings comments and reviewed a 4-year summary of City fund balances, revenue and expense totals. Bunn introduced and moved to adopt Res, 18-17 accepting the FY17 audit report as submitted by Bowman & Miller, P.C. Wilkinson 2<sup>nd</sup>; Res. 18-17 is adopted 4-0 roll call. The full audit will be able to be viewed at [www.auditor.iowa.gov](http://www.auditor.iowa.gov) or at City Hall.
- Nick Fredrickson with ISG gave an update of the 3<sup>rd</sup> ST NW project. The project is as of now on schedule but changes day to day with rain. Completion of the project is on target for Dec. 1<sup>st</sup>. Riemenschneider introduced and moved to adopt Res. 18-19 approving Change Order 3 with Con-Struct reducing the construction contract amount by \$6,117.50 making the new contract total \$1,383,131.50. Bunn 2<sup>nd</sup>; Res. 18-19 is adopted 4-0 roll call. Darrow introduced and moved to adopt Res. 18-20 approving Pay Application 5 to Cons-Struct in the amount of \$385,489.53. Wilkinson 2<sup>nd</sup>; Res. 18-19 is adopted 4-0 roll call. Wilkinson introduced and moved to adopt Res. 18-18 approving payment to ISG in amount of \$14,200.61 for engineering services. Darrow 2<sup>nd</sup>; Res. 18-18 is adopted 4-0 roll call.
- Bunn moved to approve the 1<sup>st</sup> reading of Ordinance 339 amending the City Code of State Center, 2001, Chapter 41, Section 41.11 Fireworks Permit. This amendment will further restrict the use of Fireworks in State Center from the State Code of Iowa and provide for prosecution and fines. This amendment can be viewed at City Hall and on the City's website. Darrow 2<sup>nd</sup>; the 1<sup>st</sup> Reading of Ordinance 339 passes 4-0 roll call.
- J. Robinson spoke on public works activity and recommended a 50 cent per hour raise for Zach Faught as he has attained his Grade 2 Water Treatment certification per the State Center Public Works wage policy. Bunn moved to approve this wage increase. Wilkinson 2<sup>nd</sup>; motion passes 4-0. Robinson asked the council to consider a cell phone for use by Zach for building administrator purposes. Riemenschneider moved to approve the purchase. Bunn 2<sup>nd</sup>; motion passes 4-0. Regarding the solar project, Robinson stated that construction activity is scheduled to start next Monday.
- Bunn moved to approve accepting a proposal in the amount of \$6,200.00 from Iowa Codification for services to bring the 2001 dated City Code of Ordinances up to date. The project will take from 11-24 months to complete. Wilkinson 2<sup>nd</sup>; motion passes 4-0.
- Security cameras have been installed in the park and the clerk presented the bill matching the proposal in amount of \$3,233.17. Bunn moved to approve payment of the bill. Darrow 2<sup>nd</sup>; motion passes 4-0.
- Riemenschneider updated the council regarding 106 1<sup>st</sup> Ave N. The interior repairs are nearly complete. The house will need to be cleaned and then should be available for purchase.

- Chief Bunn requested that a Public Safety committee meeting be scheduled for the purpose of discussing an additional deputy hire.

CLAIMS PAID THRU 10.18.17

ADVANCED WALL SYSTEM	106 1ST AVE N	12,500.00
AIR GAS	SUPPLY	229.41
ALLIANT	SERVICE	1,132.10
ARNOLD MOTOR SUPPLY	VEHICLE MAINT	810.27
ASTRA SECURITY	PD/PARK SECURITY	3,371.02
BOUND TREE MEDICAL	FIRE/EMS SUPPLY	72.07
BOWMAN MILLER	AUDIT SERVICES	11,000.00
BROWN SUPPLY CO	WTR DEPT SUPPLY	530.03
B. BRUSH	AC REBATE	100.00
CARPENTER UNIFORM	PD UNIFORM	38.98
CASEY'S	FUEL/SUPPLY	226.98
CID	MAINT SUPPLY	246.00
CENTRAL IA MACHINE SHP	DUMP TRUCK RPR	42.50
CENTRAL IA TELEVISION	SWR SERVICE	2,430.00
CENTRAL PRINT COPY	OFFICE SUPPLY	1,558.78
CONCRETE INC	SWR MANHOLES	303.05
CONSTRUCT	3RD ST NW PRJ	385,489.53
CORE & MAIN	SERVICE LINE SPPLY	214.66
CROSSROAD MOBILE	VEHICLE MAINT	1,074.11
DAKOTA TRANSFORMERS	TRANSFORMERS	8,195.00
DITCH WITCH	ELECTRIC SUPPLY	737.21
DORSEY WHITNEY	LEGAL SERVICES	16,782.50
ENGINEERED EQUIP SLTNS	LAGOON REPAIR	5,007.00
ETHINGTON HC	PD AC EVALUATION	300.00
FASTENAL	SUPPLY	37.14
FIERROS, A.	JANITOR	250.00
FLETCHER REINHARDT	SUPPLY	3,127.29
HACH	SUPPLY	160.50
HARRISON TRUCK CNTR	EQUIP MAINT.	478.32
HAWKINS	SUPPLY	5.00
HOMETOWN FOODS	SUPPLIES	27.41
IDNR	PERMIT	134.00
IA LEAGUE OF CITIES	MANUAL	20.00
IA DEPT REVENUE	SEPT SALES TAX	6,174.00
IA DEPT REVENUE	3RD QTR USE TAX	1,310.00
IOWA ONE CALL	LOCATES	39.60
IA PUMP WORKS	SWR AGREEMENT	605.00
ISG	ENGINEERING	14,200.61
THEISENS	SUPPLY	146.04
KRIZ DAVIS	ELECTRIC SUPPLY	3,993.02
MANATTS	ST MAINT CONTRCT	24,375.85
MARSHALL CO LANDFILL	1ST HALF FY18	2,936.00
MARSHALLTOWN, CITY	TESTING	268.00

MARTIN MARIETTA	ST/SWR REPAIR	172.16
MENARDS	SUPPLY	445.93
METERING/TECHNOLOGY	METER	3,357.65
MID IA SOLID WASTE	EQUIP MAINT.	395.64
WALTON WINDOW CLEAN	SERVICE	50.00
MUNICIPAL MNGMNT CORP	LEAK DETECTION	1,500.00
NEW CENTURY FS	FUEL/OIL	1,440.42
O'HARE, K.	LEGAL SERVICES	2,519.80
PAYROLL 09.22.17	PAYROLL	24,660.30
PAYROLL 10.6.17	PAYROLL	29,900.80
P&P ELECTRIC	MOTOR	294.63
PARTNER COMM.	SERVICE	1,160.91
PETTY CASH	POSTAGE.SPPLY	89.82
POSTMASTER	UTILITY BILLING	240.39
RACOM	BATTERY	140.00
RANDY'S PEST CONTROL	SERVICE	185.00
RPGI	PURCHASE PWR	79,332.88
RESCO	TRNSFRMR/SPPLY	33,853.00
SHERWIN WILLIAMS	WRT DEPT SUPPLY	363.56
STAPLES	OFFICE SUPPLY	126.75
STONE SANITATION	SERVICE	264.90
TOLSON, J	APPLNCE REBATE	50.00
TRI STATE LOCK	SECURITY	31.50
TYLER TECH	SOFTWARE INSTALL	354.50
UNITY POINT	FIRE/EMS SERVICE	70.00
US CELLULAR	SERVICE	320.03
VESCO	WTR DEPT SUPPLY	212.73
WAITE, D.	AC REBATE	200.00
WESCO	ELECTRIC SUPPLY	6,738.33
WEUVE, J	LED REBATE	100.00
XEROX	MAINTENANCE	48.70
Z LINE	REPAIR	328.16
TOTAL		699,627.47

THRU 10.18.17 BY FUND

GENERAL FUND	32,094.10
ROAD USE	35,477.21
3RD ST NW PROJECT	416,996.83
WATER UTILITY	12469.96
SEWER UTILITY	13991.50
ELECTRIC UTILITY	162581.67
SOLAR PRJ	25271.98
STORM WATER UTILITY	744.22
TOTAL	<u>699,627.47</u>

SEPTEMBER REVENUE BY FUND

GENERAL FUND	16,792.04
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ROAD USE	15,235.31
LOST	12,465.41
HOUSING REHAB	3.37
WATER UTILITY	17,322.54
WATER IMPRV	2,505.64
SEWER UTILITY	15,814.53
SEWER IMPRV	1,569.53
ELECTRIC UTILITY	166,553.47
STORM WATER UTILITY	<u>3,797.86</u>
TOTAL	252,059.70

There being no further business, Wilkinson moved to adjourn at 7:52 p.m. Darrow 2nd; meeting adjourned 4-0.

Harlan Quick, Mayor  
Attest:

Lori Bearden, Clerk