

State Center City Council  
Regular Meeting Minutes  
January 17, 2018

State Center City Council met in regular session on Wednesday, January 17, 2018 in the City Hall Council Room. Mayor Quick called the meeting to order and asked everyone to rise for the Pledge of Allegiance. Roll Call: Mayor Sodders, Councilors: Bunn, Darrow, Nichols, Shaffar and Wilkinson. Absent: None. Others Present: Atty. O'Hare, Kristi Yates, Phil Pitzen, Chief Bunn, Zach Faught, Shirley Tempel, Mike Riemenschneider, Steve Vannatta, Chris Davis, Jeffry Henze, Hunter Wilkening, Jesse Toyne, Jeff Hutton, Everett Halsted, Craig Pfantz, Brad Pfantz, Jill Shaffar, Doug & Julie Riley and Clerk Bearden. After asking for and not receiving any request for changes, Mayor Sodders ordered the consent agenda approved as submitted. Atty. O'Hare received permission from county assessor to file the application from SCDA for tax exemption on 118 W Main St. with the county and exemption will be contingent upon the required (Iowa Code 427B.1) public hearing and 30-day period for enactment of Ordinance 340. Motion by Wilkinson, 2<sup>nd</sup> by Bunn approving submittal of exemption application to Marshall County and exemption of tax on 118 W Main St., State Center, Iowa contingent upon a public hearing, 30-day wait period and enactment of Ordinance 340. Motion passes 5-0. Motion by Darrow, 2<sup>nd</sup> by Nichols setting said public hearing for Ordinance 340 to be Monday, January 29, 2018, 6:30 p.m. at City Hall. Motion passes 5-0. E. Halsted and Craig Pfantz spoke of SCDA wanting to accept donation of property (303/305 W Main) from Campbell Oil. Contamination testing is still being ordered by the IDNR and SCDA has been told that testing should not be needed for more than 2-3 years. SCDA has funds for this current year testing and are asking Council for funding for future years. It was pointed out by Council that this issue has been previously addressed and Council chose not to take this cost for an undetermined number of years. The SCDA feels the potential for economic development out-weighs the possible cost. At a later point in the meeting it was suggested that the Council could commit the requested assistance on a year-to-year basis. Wilkinson introduced and moved to adopt Res. 18-31 & Res. 18-32 approving payment of Pay Applications 8 & 9 to Con-Struct in amounts of \$6,175.00 and \$51,371.91 (representing partial release of retainage) respectively. The retainage left on the contract is more than 200% of punch list items to be completed. Bunn 2<sup>nd</sup>; Res. 18-31 & Res. 18-32 are adopted 5-0 roll call. Public Safety Chair Wilkinson informed of the committee's recommendation to promote part-time Officer Kyle Howe to full-time contingent upon an informal interview. Recommendation is passed 5-0. A public safety meeting will be scheduled at 6 p.m. 1.24.18 with PW meeting to follow. P. Pitzen addressed council regarding PW employee E. Hulbert. A requirement of his hire was acquiring a CDL within 30 days of hire. This has not been acquired and he is at the 6-month probation point. Motion by Darrow, 2<sup>nd</sup> by Shaffar to give Hulbert 90 days to complete CDL licensing to avoid further action. Motion passes 5-0. S. Tempel addressed the council regarding the quality of State Center water. It is very hard, and chlorine can be tasted and smelled much of the time. She feels most are willing to face a water rate increase in exchange for softer, odorless water. The Public Works committee met 1.10.18 to start work on options and related costs to improve the water. It was noted that the clerk and P. Pitzen were to gather information to share at the PW meeting scheduled for 1.24.18. Public is encouraged to attend to keep informed of items being considered. Bunn introduced and moved to adopt Res. 18-33 approving payment application #4 in amount of \$130,150.00 contingent upon Jeff Robinson's approval for release. There are some minor issues that need yet to be addressed. Res. 18-33 is adopted 5-0 roll call. Wilkinson introduced and moved to adopt Res. 18-34, 18-35 & 18-36 approving the setting of Depositories and limits, affirmation of Mayor's right to establish committees and Council Meeting Rules of Procedure, respectively. These resolutions are routinely passes every two years following elections. Darrow 2<sup>nd</sup>; Res. 18-34, 18-35 & 18-36 are adopted 5-0 roll call. The clerk spoke of the FY19 budget adoption process. Bunn is chair of the finance committee and will work to set a committee meeting. The clerk is in process of distributing budget worksheets to departments. Claims to Crawford Electric in amounts of \$6622.51 and \$4257.90 for wiring and plumbing and to Jordan's Carpet Cleaning in amount of \$299.84 for services at 106 1<sup>st</sup> Ave N were presented. Motion by Darrow, 2<sup>nd</sup> by Shaffar to approve payment of \$6622.51; motion passes 5-0. Motion by Wilkinson, 2<sup>nd</sup> by Nichols to approve payment of \$4257.90; motion passes 5-0. Motion by Wilkinson, 2<sup>nd</sup> by Darrow to approve payment of \$299.84; motion passes 5-0. Motion by Wilkinson, 2<sup>nd</sup> by Bunn to set sale price of property at

the previously discussed \$135,000.00 as this is approximately what the City has invested. Motion passes 5-0. Brad Pfantz addressed the council regarding the recent Fire/EMS and township meeting and the requested budget.

CLAIMS APPROVED

01.17.18

ACTION AUTO	VEHICLE MAINT	35.00
AIR GAS	SUPPLY	468.32
ALLIANT	SERVICE	3,049.51
ARNOLD MOTORS	REPAIR/SUPPLY	513.24
BARCO	SUPPLIES	466.18
BDH	SERVICES	30.00
BEN'S TIRE	REPAIR/MAINT	266.00
BOUND TREE MEDICAL	FIRE/EMS EQUIP	45.36
BROWN SUPPLY	SUPPLY	434.03
CARPENTER UNIFORM	PD UNIFORM	141.99
CASEY'S	FUEL	443.97
CID	SUPPLY	270.90
CSB-VISA	SWR PUMP	42.94
CESSFORD	STREET MAINT	814.90
CHAPMAN METERING	PARTS	668.75
CHRISTIANSON, K	AC, R, CW REBATES	350.00
CLASSIC BUILDERS	AC REBATE	200.00
CON-STRUCT INC	3RD ST NW	57,546.91
CONTINENTAL RESEARCH	SUPPLY	229.14
CRAWFORD ELECTRIC	106 3RD AVE N	21,250.41
EMERGENCY SERVICE	ANNUAL DUES	810.00
FIERROS, A.	JANITOR	250.00
HAWKINS	SUPPLY	1,074.71
HOME RENTAL	SUPPLIES	129.00
IA DEPT REV	SALES TAX	9,602.00
IMFOA	DUES	100.00
ISU	FIRE TRAINING	870.00
IOWA WIND & SOLAR	SOLAR PRJ	137,150.00
IRON MOUNTAIN	SERVICE	54.11
JORDAN CARPET CLEAN	106 3RD AVE N	299.84
THEISENS	SUPPLIES	341.26
MTOWN WATERWORKS	TESTING	28.00
MARSHALLTOWN, CITY	TESTING	268.00
MCLAIN FENCE	SOLAR/LAGOON	6,064.00
MCMaster-CARR	ELEC PLANT SPPLY	179.04
MENARDS	SUPPLY/MAINT	229.21
METERING TECH	METERS	4,091.38
MID-IOWA ENTERPRISE	NOV CHARGES	213.59
WALTON WINDOW	SERVICE	50.00
MITCHELL FUNERAL	AC REBATE	100.00
MUNICIPAL SUPPLY	REPAIR PARTS	189.00

NEW CENTURY FS	FUEL/OIL	2,010.68
PARTNER COMM.	TELECOMMUNICTN	1,041.44
PAYROLL 12.29.17	PAYROLL	29,824.72
PAYROLL 1.12.18	PAYROLL	30,814.17
PLUMB SUPPLY	SUPPLY	83.40
POSTMASTER	UTILITY POST	227.18
RANDY'S PEST CNTRL	SERVICE	160.00
SCDA	PROPERTY TAX	3,220.00
RPGI	PURCHASED PWR	80,072.51
STONE SANITATION	SERVICE	264.90
TYLER BUSINESS	SUPPLY	28.97
UNITY POINT CLINIC	SERVICE	60.00
US CELLULAR	SERVICE	359.12
USA BLUEBOOK	SUPPLY	211.51
XEROX	SERVICE	<u>77.68</u>
TOTAL		397,816.97

APPROVED BY FUND

GENERAL FUND	22,438.98
ROAD USE	12,067.22
3RD ST NW CAP PRJ	57,564.91
TIF	3,220.00
WATER UTILITY	12,259.10
SEWER UTILITY	4,555.27
ELECTRIC UTILITY	148,212.02
SOLAR CAP PRJ	137,150.00
STORM WATER	<u>349.47</u>
TOTAL	397,816.97

DECEMBER REVENUE BY FUND

GENERAL FUND	30,898.46
ROAD USE	14,853.83
LOST	12,807.93
E'EE BENEFIT	1,481.10
TIF	5,245.62
DEBT SERVICE	4,837.96
WATER UTILITY	17,750.20
WATER IMPRV	2,490.97
SEWER UTILITY	15,960.66
SEWER IMPRV	1,596.68
ELECTRIC UTILITY	173,147.99
STORM WATER UTILITY	<u>4,183.65</u>
TOTAL	285,255.05

There being no further business, Wilkinson moved to adjourn at approximately 8:20 p.m. Nichols 2nd; meeting adjourned 5-0.

Steve Sodders, Mayor

Attest:

Lori Bearden, Clerk