

State Center City Council  
Regular Meeting Minutes  
March 21, 2018

State Center City Council met in regular session on Wednesday, March 21, 2018 in the City Hall Council Room. Mayor Sodders called the meeting to order and asked everyone to rise for the Pledge of Allegiance. Roll Call: Mayor Sodders, Councilors: Bunn, Darrow, Nichols, Shaffar and Wilkinson. Absent: None. Others Present: Atty. O'Hare, Kristi Yates, Jeff Robinson, Phil Pitzen, Mike Kielly, Chief Bunn, Chris Davis, Nick Frederickson, Tom Deimerly, Brad Pfantz, Doug Henze, Everett Halsted, Danielle Toyne, and Clerk Bearden. Motion by Bunn, 2<sup>nd</sup> by Darrow to approve the consent agenda. Motion passes 5-0. Motion by Darrow, 2<sup>nd</sup> by Shaffar to approve Mayor's appointment of Brad Pfantz as Fire Chief and Rick Wilkening and Doug Henze as Assistant Fire Chiefs. Motion passes 5-0. Danielle Toyne shared with the council that she and Hunter Wilkening as State Center's local co-chairs will represent State Center at an upcoming RAGBRAI meeting. After this meeting they will have a better idea of what to expect on the local level and what funding obstacles need to be cleared. They have prepared a draft route for the bike ride through town hoping that RAGBRAI will consider this when finalizing the route. Tom Deimerly, with Marshalltown Economic Development addressed the council regarding projects that have been successful in Marshalltown. Introduction and motion to adopt Res. 18-40 approving of Gutekunst Library Addition Project Change Order #6 allowing for the north bay window repair increasing the total contract amount by \$1,995. to \$1,311,813.50 by Wilkinson. 2<sup>nd</sup> by Darrow; Res. 18-40 is adopted 5-0 roll call vote. Nick Frederickson with ISG recapped the proposed Region 6 Transportation Funding Application for future 4<sup>th</sup> St improvements. The project will need to be done in 2 parts as it is not likely to get funding application of more than \$200,000.00 approved. The revised funding request would be for resurfacing 4<sup>th</sup> St. from 3<sup>rd</sup> Ave. SW to 6<sup>th</sup> Ave SE2021 in the amount of \$194,480. City costs are estimated at \$101,620.00 for 20% match, engineering and non-construction costs. Wilkinson moved to approve the application. Nichols 2<sup>nd</sup>; motion passes 5-0. Bunn introduced and moved to adopt Res. 18-41 approving of conditions of a \$5,000.00 street signage improvement/replacement grant application. Darrow 2<sup>nd</sup>; Res. 18-41 is adopted 5-0 roll call vote. The public works committee met at 6 p.m. ahead of this council meeting for discussion on the statement of qualifications received from 4 engineering firms. The RFQ specified experience with reverse osmosis treatment plants. Mike Kielly spoke to the public works committee and to the council regarding his opinion that the reverse osmosis plant needs to be delayed until water distribution deficiencies are addressed. The conclusion of discussion is that 2 firms, HR Green and IS Group, firms with much R/O experience will be asked to interview for selection as engineer to develop a 5-year water improvement plan that would address distribution first and end with a reverse osmosis plant within 5 years. A water rate increase was also discussed at the public works meeting. Motion by Darrow to set new water utility rates at \$25.00 for the first 1000 gallons (base) and \$12.00 per 1000 gallons after the base (unit). There is currently no proposed water improvement rate change. Bunn 2<sup>nd</sup>; motion passes 5-0. The clerk will prepare the new ordinance for it's first reading at the April 18 council meeting. A letter explaining the increase will be prepared to be mailed with May utility bills. The new rate, assuming passage after 3 readings and publication by June 30, would be effective July 1, 2018, applied to July water usage and appear on August utility bills. This water rate increase is necessary for any improvements to our system. The clerk will set up interviews with the two engineering firms. Jeff Robinson reported that Iowa Wind & Solar has until April 1<sup>st</sup> to complete the solar project. At that deadline time, necessary action against the company will be discussed. The changes to current City ordinances were discussed with Attorney O'Hare. It the goal to have a draft of changes by O'Hare to consider at the April council meeting. The clerk spoke of needing to find money in the budget to replace chairs at the Kauffman shelter and put a plywood ceiling in the open-air shelter. These were items included in the Park & Rec's Kauffman grant application. The clerk feels it is the City's responsibility to budget this as they receive the rent money from the properties. Brad Pfantz spoke of the Fire/EMS department's preference to not use the budgeted department reserve toward the Jaws of Life equipment the department wants to purchase as suggested by the clerk. They prefer to use contributions for this. Under old business, Phil Pitzen informed the council that Eric Hulbert has obtained the CDL required of his position. He asked that the council end Eric's probation extension and award him the 50 cents raise withheld when the probation was extended.

Darrow moved to end the probation and award the 50 cents/hour wage raise. Nichols 2<sup>nd</sup>. Motion passes 5-0.

CLAIMS APPROVED 03.21.18		
AIRGAS USA LLC	CYLINDER RENTAL	96.91
ALEX AIR APPARATUS INC	VEHICLE EQUIPMENT	43.85
ALLIANT ENERGY	GAS	2,851.85
ARNOLD MOTOR SUPPLY	SHOP TOOLS	396.71
ASTRA SECURITY	SCPD QTRLY MONITOR	497.55
BLUE TARP FINANCIAL	ANNUAL FEE	39.99
BORDER STATE ELECTRIC	SAFETY CLOTHING	216.62
BOUND TREE MEDICAL	EQUIPMENT	198.00
BROWN SUPPLY CO	WTR CAPITAL OUTLAY	661.00
BUTLER, DOUGLAS	APPLIANCE REBATE	100.00
CASEY'S	PD FUEL	290.11
CID	SUPPLIES WATER DEPT	298.30
CENTRAL IOWA FARM	VEHICLE MAINTENANCE	48.13
CSB - VISA	SHUTTSCO - SNORAKE	94.82
CESSFORD	STREET MAINTENANCE	800.80
CHRISTENSEN, HEIDI	APPLIANCE REBATE	100.00
CORE & MAIN	CREDIT MEMO	2,386.52
CROSSROADS MOBILE	VEHICLE MAINTENANCE	1,686.09
DAVID BEARY ENTERPRISES	MONITORS CITY HALL	209.99
ECKHARDT ENTERPRISES	SOLAR ARRY INSURANCE	1,298.00
FIERROS, ANA	JANITORIAL SERVICES	250.00
FLETCHER-REINHARDT	ELECTRIC DISTRIB	1,800.28
HARRISON TRUCK CENTERS	VEHICLE MAINTENANCE	768.80
HAWKINS	CHEMICALS	20.00
HEIMAN FIRE EQUIPMENT	EQUIPMENT	359.44
HOME RENTAL CENTER	TOOLS/MINOR EQUIP	32.00
HOMETOWN FOODS	HANDHELD BATTERIES	19.95
IAMU	WATER WORKSHOP	210.00
IAMU	CIASSO MARCH-MAY	482.85
INTERSTATE ALL BATTERY	SUPPLIES - WATER PLANT	69.97
IOWA STATE UNIVERSITY	TRAINING	150.00
IOWA STATE UNIVERSITY	PLANNING/ZONING	65.00
IRON MOUNTAIN	SHRED SERVICE	54.31
JETCO	PUMP MOTOR REPAIR	462.10
JOHN DEERE FINANCIAL	STREET SUPPLY	335.90
LINCOLN VALLEY GOLF	COMMERCIAL LITE REBATE	1,069.00
MARSHALL CO. ENGINEER	STREETS - SALT	4,049.17
MTOWN WATERWORKS	TESTING	56.00
MTOWN, CITY OF	TESTING	268.00
MARTIN MARIETTA	ICE SAND	572.36
MENARDS	SHELTER WTR HTR	542.68

MID IOWA ENTERPRISE	PUBLICATIONS	167.14
MIKE WALTON WINDOW	WINDOW CLEANING	50.00
NEW CENTURY FS INC	FEBRUARY FUEL CHARGES	10,807.53
PARTNER COMMUNICATIONS	PHONE/INTERNET SERVICES	1,045.74
PETTY CASH FUND	TABLE REPAIR	90.40
RANDY'S PEST CONTROL	SERVICES	160.00
SEI	PD MONITORING ANNUAL	492.00
STONE SANITATION	GARBAGE SERVICE	286.09
STUCKER, DUSTIN	CPR CLASS	60.00
TRUCK EQUIPMENT	VEHICLE MAINTENANCE	244.54
US CELLULAR	PHONE/INTERNET SERVICE	359.12
VIBBARD, ROBIN	APPLIANCE REBATES	150.00
WESCO DISTRIB	SUPPLIES	943.74
WM SCHOOL	COMMERCIAL LITE REBATE	1,520.00
XEROX CORPORATION	COPIER CONTRACT	67.23
1ST AYD CORP	STREET SUPPLY	318.18
POSTMASTER	UB BILLING POSTAGE	234.74
IDNR	SALES TAX	6,433.00
RPGI	PURCHASED POWER	62,613.78
MARSHALL CO ABSTRACT	PARCHEL H	950.00
PAYROLL	2.23.18	31,185.10
PAYROLL	3.09.18	23,603.01
TOTAL		<u>165,734.39</u>

APPROVED BY FUND

GENERAL FUND	16,560.31
ROAD USE	17,480.42
WATER UTILITY	9,511.46
SEWER UTILITY	4,682.16
ELECTRIC UTILITY	117,072.28
STORM WATER	<u>427.76</u>
TOTAL	165,734.39

FEBRUARY REV BY FUND

GENERAL FUND	7,236.15
ROAD USE	20,987.86
LOST	10,845.68
E'EE BENEFIT	496.27
TIF	3,113.96
DEBT SERVICE	1,766.41
WATER UTILITY	15,330.66
WATER IMPRV	2,101.02
SEWER UTILITY	13,691.87
SEWER IMPRV	1,369.94
ELECTRIC UTILITY	161,570.67
STORM WATER UTILITY	<u>3,598.87</u>

TOTAL

242,109.36

There being no further business, Wilkinson moved to adjourn at approximately 8:25 p.m. Bunn 2nd; meeting adjourned 5-0.

Steve Soddors, Mayor

Attest:

Lori Bearden, Clerk