

State Center City Council  
Regular Meeting Minutes  
April 18, 2018

State Center City Council met in regular session on Wednesday, March 21, 2018 in the City Hall Council Room. Mayor Sodders called the meeting to order and asked everyone to rise for the Pledge of Allegiance. Roll Call: Mayor Sodders, Councilors: Bunn, Darrow, Nichols, Shaffar and Wilkinson. Absent: None. Others Present: Atty. O'Hare, Jeff Robinson, Phil Pitzen, Chief Bunn, Chris Davis, Buffi Honeck, Megan Willier, Justin Edler, Brad Pfantz, Hunter Wilkening, and Clerk Bearden. Motion by Wilkinson, 2<sup>nd</sup> by Nichols to approve the consent agenda which included liquor license renewal for Bailey's Pizza. Motion passes 5-0. Motion by Wilkinson, 2<sup>nd</sup> by Darrow to approve Edler's request to allow construction of golf cart shed where cart corrals currently are. The building is being donated, the association board approved at an earlier meeting. Motion passes 4-1 with Shaffar voting nay. Motion by Darrow, 2<sup>nd</sup> by Bunn approving Mike Stinn as a new Fire Dept. volunteer. Motion passes 5-0. Motion by Wilkinson, 2<sup>nd</sup> by Shaffar approving the following Kauffman Award projects on City property: Lion's Club Tree Planting, Splash Pad safety surface, Playground equipment at Gutekunst Library and addition of portable pitching mound to Brookside Park. Motion passes 5-0. Motion by Bunn, 2<sup>nd</sup> by Nichols approving Lacey Kifer's appointment to the Rose Garden Board. Motion passes 5-0. Buffi updated the council regarding 2018 swim lessons. This will be 5<sup>th</sup> year partnering with the Marshalltown Y. Two sessions are planned, June 11-21 and July 9-19 with multiple time slots each session. The school board has approved use of the pool. Buffi will submit Y contract and advertise for lifeguards. Buffi updated the council regarding 2018 Rose Festival. This is the 60<sup>th</sup> festival. A fund-raising event in conjunction with the Depot is being planned for Friday night. Bunn introduced and moved to adopt Res. 18-42 approving of Gutekunst Library change order #7 in amount of \$1,254.00 for an updated electrical panel. Shaffar 2<sup>nd</sup>; Res. 18-42 passes 5-0 roll call. Motion by Wilkinson, 2<sup>nd</sup> by Darrow to approve Jeff Robinson's recommendation to hire Martin Herold for the part-time mowing position at \$10.00/hour for the 2018 summer season. Motion passes 5-0. Motion by Darrow, 2<sup>nd</sup> by Shaffar that Ordinance 341 Amending State Center Code of Ordinances, 92.02 establishing new higher water utility rates: Base 1000 gallons - \$25.00, Unit after base - \$12.00/1000 gallons; be given it's first reading. Motion passes 5-0 roll call. Darrow introduced and moved to adopt Res. 18-43 Extending the maturity date of the City's Water Revenue Loan and Disbursement Agreement Anticipation Project Note. This will extend the maturity date from July 10, 2018 to July 10, 2021. Shaffar 2<sup>nd</sup>; Res. 18-43 passes 5-0 roll call. The public works committee met to interview IS Group and HR Green engineering firms for services related to a 3 to 5-year water utility distribution and treatment capital project plan on April 16<sup>th</sup>. Motion to negotiate with IS Group for services regarding this by Darrow, 2<sup>nd</sup> by Bunn. Motion passes 5-0. The clerk shared a draft letter to be sent to all State Center water utility customers regarding the rate increase. She will send the final draft by email to council prior to the letter being mailed out with the May utility billing. Shaffar introduced and moved to approve Res. 18-44 approving reissue of payment to Iowa Wind & Solar in amount of \$130,150.00. The previously approved payment for this pay application was voided due to work not being completed in a timely manner. The work for this is now complete. Darrow 2<sup>nd</sup>; Res. 18-44 passes 5-0 roll call. Res. 18-45, another payment to Iowa Wind & Solar was tabled. There was discussion regarding our current code and Chief Bunn being able to write citations for improperly parked special mobile equipment on properties as a municipal infraction. Attorney O'Hare informed the council that Chief Bunn can issue citations with the Code written as is. A fee structure of \$100.00 1<sup>st</sup> offense, \$200.00 2<sup>nd</sup> offense and \$300.00 3<sup>rd</sup> offense will be added to the nuisance ordinance. The clerk recapped the proposed FY18 budget amendment. Proposed is a total expense increase of \$2,643,761.00. \$1,200,000 for the Gutekunst Library Project and \$1,104,150 for the Solar Project compromise majority of the increase, these projects were not originally budgeted. Motion by Bunn, 2<sup>nd</sup> by Wilkinson to set a public hearing for Wednesday, May 16<sup>th</sup>, 7 p.m. to hear comments on the proposed amendment. Motion passes 5-0. Motion by Darrow, 2<sup>nd</sup> by Bunn to approve carry-over vacation hours for Lori – 55.88 hours and Kristi – 70.75 hours. Motion passes 5-0. Motion by Wilkinson, 2<sup>nd</sup> by Bunn to approve listing the new part-time city hall office position. This will be a 20-morning hour per week position with wage set between \$10-12.00 per hour depending on experience/skill. Motion passes 5-0. Mayor Sodders spoke of the Kifer pergola variance topic. The property owners will be contacted to attempt to bring this to resolution. Hunter Wilkening updated the council regarding RAGBRAI. The clerk will identify some funding from FY19 budget to assist with upfront restroom facilities and garbage costs.

CLAIMS APPROVED 04.18.18

ABATE OF IA	TRAINING	15.00
AIRGAS USA LLC	CYLINDER RENTAL	107.77
ALEX AIR APPARATUS	VEHICLE EQUIPMENT	1,431.68
ALLIANT ENERGY	GAS	1,600.93
ARNOLD MOTOR SUPPLY	SHOP TOOLS	342.64
BARCO	SUPPLY	241.04
BDH	2 QTR WEB	60.00
HALLERAN, B	SUPPLY	175.00
BJELLAND PLBG	METER INSTALL	1,126.80
BLUE TARP FINANCIAL	ELEC PLANT SUPPLY	301.98
BORDER STATE ELEC	SAFETY CLOTHING	233.00
BRIAN'S COLLISION	ELEC VEHICLE MAINT	104.65
BROWN SUPPLY CO	WTR SUPPLY	51.24
CASEY'S	PD FUEL	666.35
CID	SUPPLIES WATER DEPT	117.50
CENTRAL IOWA FARM	EQUIP MAINT	39.33
CSB - VISA	OFFICE SUPPLY	1,231.23
CINTAS	ELEC SUPPLY	101.74

CORE & MAIN	SAFETY SUPPLY	176.59
DOOR & FENCE	DOOR MAINT	1,919.40
ENTENMANN	PD SUPPLY	332.00
FASTENAL	SUPPLY	135.26
FIERROS, ANA	JANITORIAL SERVICES	250.00
GALLS	PD SUPPLY	178.07
GRAINGER	VEHICLE MAINTENANCE	55.55
HACH	CHEMICALS	129.47
HAWKINS	CHEMICALS	1,107.05
HOME RENTAL CENTER	EQUIPMENT	46.00
IAMU	WTR CLASS	215.00
IMAGE TREND	SUPPORT	400.00
IN STITCHES	PD SUPPLY	173.00
INTERSTATE ALL BATT	FIRE/EMS EQUIP	95.30
IOWA ONE CALL	LOCATES	20.70
ISU	TRAINING	1,495.00
IRBY	SUPPLY	377.10
IS GROUP	3RD ST NW/PLANNING	5,411.05
JAY-KEE	VEHICLE MAINTENANCE	48.00
JENSEN FORD	VEHICLE MAINTENANCE	35.80
JOHN DEERE FINANCIAL	CLOTHING ALLOWANCE	843.54
MARSHALL CO. LANDFILL	ANNUAL FEE	2,936.00
MTOWN WATERWORKS	TESTING	28.00
MTOWN, CITY OF	TESTING	220.00
MARTIN MARIETTA	ROAD STONE	1,052.03
MCATEE	VEHICLE MAINTENANCE	1,637.61
MCEMSA	TRAINING	40.00
MCMASTER CARR	ELEC PLANT SUPPLY	275.75
MENARDS	SUPPLY	156.09
MID IOWA ENTERPRISE	PUBLICATIONS	338.02
MIDWEST VAC	SWR SERVICE	1,500.00
WALTON WINDOW	WINDOW CLEANING	50.00
MOMAR	TRAINING	50.00
NEW CENTURY FS INC	FEBRUARY FUEL CHARGES	1,842.69
O'HARE	LEGAL FEES	1,719.24
PARTNER COMM	PHONE/INTERNET SERVICES	1,747.91
PLUMB SUPPLY	SUPPLY	90.62
RACOM	EQUIPMENT	86.00
RANDY'S PEST CONTROL	SERVICES	185.00
CRAWFORD ELECTRIC	106 1ST AVE N	3,700.00
S & W ENTERPRISE	EQUIP MAINT	321.05
SEC OF STATE	NOTARY FEE	30.00
STAPLES	OFFICE SUPPLY	248.90
STONE SANITATION	GARBAGE SERVICE	286.09
TYLER TECH	UTILITY TRAINING	375.00

UNITY POINT	RANDOM TESTING	131.00
US CELLULAR	PHONE/INTERNET SERVICE	358.92
WALMART CHARGE	OFFICE SUPPLY	43.04
WESCO DISTRIB	SUPPLIES	3,249.20
XEROX CORP	COPIER CONTRACT	56.50
1ST AYD CORP	STREET SUPPLY	0.00
POSTMASTER	UB BILLING POSTAGE	239.27
IDNR	SALES TAX	6,487.00
RPGI	PURCHASED POWER	67,383.89
CASH DRAWER	ADD TO BALANCE	100.00
PAYROLL	03.23.18	25,825.25
PAYROLL	04.06.18	<u>33,902.00</u>
TOTAL		178,083.83

APPROVED BY FUND

GENERAL FUND	28,478.33
ROAD USE	14,800.48
CAPITAL PRJ	3,231.05
WATER UTILITY	9,359.98
SEWER UTILITY	6,871.44
ELECTRIC UTILITY	114,902.94
STORM WATER	<u>439.61</u>
TOTAL	178,083.83

MARCH REVENUE BY FUND

GENERAL FUND	152,585.92
ROAD USE	13,198.66
LOST	10,845.68
E'EE BENEFIT	310.52
TIF	712.74
DEBT SERVICE	972.83
CAPITAL PRJ	275,473.40
KAUFFMAN	13,588.80
WATER UTILITY	18,726.42
WATER IMPRV	2,585.35
SEWER UTILITY	16,736.61
SEWER IMPRV	1,680.92
ELECTRIC UTILITY	201,941.75
STORM WATER UTILITY	<u>4,658.68</u>
TOTAL	714,018.28

There being no further business, Wilkinson moved to adjourn at approximately 8:45 p.m. Darrow 2nd; meeting adjourned 5-0.

Steve Soddors, Mayor

Attest:

Lori Bearden, Clerk