

State Center City Council
Regular Meeting Minutes
June 20, 2018

State Center City Council met in regular session on Wednesday, June 20, 2018 in the City Hall Council Room. Mayor Sodders called the meeting to order and asked everyone to rise for the Pledge of Allegiance. Roll Call: Mayor Sodders, Councilors: Bunn, Darrow, Nichols, Shaffar and Wilkinson. Absent: None. Others Present: Atty. O'Hare, Jeff Robinson, Phil Pitzen, Chief Bunn, Chris Davis, Kristi Yates, Brad Pfantz, Jim Eckhardt, Hunter Wilkening, Mara Edler, Craig Pfantz, Catherine Noble, John Byerly, Nick Fredrickson, Mike Kielly and Clerk Bearden. Motion by Wilkinson, 2nd by Nichols to approve the consent agenda which included Hometown Foods tobacco license and reappointment of Jackie Barnes to the library board. Motion passes 5-0. Wilkinson introduced and moved to adopt Res. 18-49 accepting the Gutekunst Library Addition and Renovation project as substantially complete. Darrow 2nd; Res. 18-49 is adopted 5-0 roll call vote. Mara Edler, Library Director spoke of the project and thanked the Council for there support of the project. Darrow introduced and moved to adopt Res. 18-50 giving City support and financial commitment for the Main Street Program and approving of agreement for the same. Shaffar 2nd; Res. 18-50 is adopted 5-0 roll call vote. Craig and Catherine spoke of progress with the development of the State Center Historic Preservation Commission. Motion by Wilkinson, 2nd by Nichols approving of the commission seeking Certified Local Government status. Motion passes 5-0. Hunter informed the council that the RAGBRAI route the committee requested has been approved with an alternate path through the Rose Garden and spoke of attending the RAGBRAI law /safety meeting. Status of special event liquor licenses was discussed. Motion by Bunn, 2nd by Darrow to approve 1st reading of Temporary Ordinance 343 ordering compliance from any outdoor special event licenses to cease serving alcoholic beverages at 3 p.m. on Wednesday, July 25th. Officer Bunn stated that indoor serving will also be suspended at 3 p.m. but can begin serving indoors again on the 25th when notified. Motion to approve 1st reading and suspend 2nd & 3rd readings passes 5-0 roll call. Motion by Darrow, 2nd by Bunn to adopt temporary Ordinance 343. Ordinance 343 is adopted 5-0 roll call and will become effective upon signature of the mayor and publication in the Mid Iowa Enterprise. Ordinance 342 was tabled to be presented for reading at the July meeting. Wilkinson introduced and moved to adopt Res.18-52 approving the establishment of the State Center Fire & EMS Inc as a separate public benefit non-profit entity and providing for the transfer of "fund-raising" balance to the new entity. Nichols 2nd; Res. 18-52 is adopted 5-0 roll call. Wilkinson introduced and moved to adopt Res. 18-53 approving 3rd St NW change order 4 reducing the contract amount by \$54,393.30 to a total amount of \$1,328,738.20. Darrow 2nd; Res. 18-53 is adopted 5-0 roll call. Darrow introduced and moved to adopt Res. 18-54 accepting work covering the 3rd St. NW reconstruction project. Nichols 2nd; Res. 18-54 is adopted 5-0 roll call. Wilkinson introduced and moved to adopt Res. 18-55 adopting final assessment schedule for the 3rd St NW reconstruction project and levying the assessments. Bunn 2nd; Res. 18-55 is adopted 5-0 roll call. Shaffar introduced and moved to approved Res. 18-56 approving final payment to Con-Struct Inc with release in 30 days. Nichols 2nd; Res. 18-56 is adopted 5-0 roll call. Motion by Darrow, 2nd by Shaffar to approve 3rd and final reading of Ordinance 341 amending section 92.02 water rates for service of the Code of Ordinances of the City of State Center thus setting new water utility service rates. Motion passes 5-0 roll call. Motion by Shaffar, 2nd by Darrow that Ordinance 341 be finally passed and adopted to become effective upon signature of the mayor and publication in the Mid Iowa Enterprise. Motion passes 5-0 roll call. Motion by Darrow, 2nd by Shaffar approving of the General Service Engineering Agreement with ISG. Motion passes 5-0. Motion by Shaffar, 2nd by Bunn approving of the Water Modeling Engineering Agreement with ISG. Motion passes 5-0. Motion by Wilkinson, 2nd by Bunn giving the Mayor authority to give temporary approval for hiring a candidate for the part-time temporary mower position. Motion passes 5-0. A candidate will be officially approved by council. With a majority recommendation from the personnel committee standing as a motion and 2nd, personnel committee chair Wilkinson recommended the hiring of Dick Postel for the open public works position at \$14.00/hour. Motion passes 4-1, Shaffar voting nay. Motion by Darrow, 2nd by Nichols approving a liquor license for Tracey & Peggy Beals when they take possession of the Road Hog contingent upon completion of necessary application documents. Motion passes 5-0. Motion by Bunn, 2nd by Shaffar approving special event liquor license for Backpacket Brewing for RAGBRAI. Motion passes 5-0. Motion by Wilkinson, 2nd by Nichols approving special event liquor license for the Road Hog

contingent upon the approval by the RAGBRAI committee. Motion passes 5-0. Motion by Wilkinson, 2nd by Shaffar to approve claim in amount of \$82,476.00 to Eckhardt Enterprises for FY19 property and liability insurance. Motion passes 5-0 roll call. Nichols introduced and moved to adopt Res. 18-57 approving of 2% raises for full-time employees with Officer Howe receiving his upon completion of probation period. Wilkinson 2nd; Res. 18-57 is adopted 5-0 roll call. There were no last-minute claims or housekeeping items for approval. The dangerous building ordinance and procedure will be addressed at the next meeting. There being no further business, motion by Darrow, 2nd by Wilkinson to adjourn. Motion passes 5-0.

CLAIMS APPROVED 06.20.18		
ACCUJET	SWR MAINTENANCE	600.00
AIRGAS USA LLC	CYLINDER RENTAL	107.77
ALLIANT ENERGY	GAS	1,114.67
AMC	EQUIP DEPOSIT	12,000.00
ARNOLD MOTOR SUPPLY	SUPPLY/MAINT	901.24
ASTRA SECURITY	MAINT CONTRACT	137.85
AXON	PD SUPPLY	192.00
BARCO	SUPPLY	1,166.15
BEN'S TIRE	VEHICLE MAINT	520.00
BORDER STATE ELECTRIC	SUPPLY	1,064.82
BRIAN'S COLLISION	PD VEHICLE REPAIR	100.00
BROWN SUPPLY CO	WTR SUPPLY	766.50
CASEY'S	PD FUEL	216.71
CSB VISA	CLERK TRAINING	45.00
CSB VISA	ELECTRIC SUPPLY	226.17
CESSFORD	STREET MAINT	1,993.60
CORE & MAIN	WTR SUPPLY	4,165.43
CRESCENT ELECTRIC	SUPPLY	670.52
CROP RITE	WEED SPRAY	267.70
CROSSROAD MOBILE	EQUIP MAINT	2,089.32
DAKOTA AMERICAN	TRANSFORMERS	5,600.00
DEAN SCHOPPE CONTS.	SWR MAINTENANCE	418.40
DIAMOND VOGEL	STREET MAINT	1,192.37
ELECTRIC SUPPLY	SUPPLY	118.71
ETHINGTON	CITY HALL SERVICE	508.00
FASTENAL	SUPPLY	397.07
FIERROS, ANA	JANITORIAL SERVICES	250.00
GALLS	PD UNIFORM	425.01
GLENN GOODE	MOBILE RADIO	2,500.00
GOODMAN, D.	APPLIANCE REBATE	50.00
GUTEKUNST LIBRARY	AC/THERMOSTAT REBATE	430.00
HAWKINS	CHEMICALS	5.00
HOME RENTAL	EQUIP REPAIR	303.00
HOMETOWN FOODS	SUPPLY	16.00
HOWE, K	PURCHASE REIMB.	16.04
IAMU	TRAINING	477.58

INSTICHES	PD UNIFORM	89.00
INTERSTATE ALL BATTERY	SUPPLY	7.27
IA LEAGUE CITIES	ANNUAL DUES	1,031.00
IA ONE CALL	LOCATES	78.30
IA PRISON INDUSTRY	STREET SUPPLY	38.20
IA PUMP WORKS	LAGOON MAINT	5,451.10
IRUA	WATER PURCHASE	1,332.70
IUB	ASSESSMENT	130.50
IRON MOUNTAIN	SHRED SERVICE	57.30
ISG	ENGINEERING	2,595.17
JOHN DEERE FINANCIAL	SUPPLY	242.96
LEDFORD	TREE REMOVAL	1,250.00
MARSHALL CO LANDFILL	DEBRIS	92.70
MTOWN WATERWORKS	TESTING	28.00
MTOWN, CITY OF	TESTING	220.00
MARTIN MARIETTA	ROAD STONE	363.64
MCATEE	SWEEPER MAINT	45.00
MCMASTER CARR	SUPPLY	1,002.58
MENARDS	SUPPLY	598.63
METERING TECH	ELECTRIC OUTLAY	4,529.01
MID IOWA ENTERPRISE	PUBLICATIONS	584.84
MIDWEST EXTINGUISHER	TESTING	189.29
MIKE WALTON WINDOW	WINDOW CLEANING	95.00
NEW CENTURY FS INC	FEBRUARY FUEL CHARGES	1,957.02
O'HARE	LEGAL	1,575.96
PARTNER COMMUNICATIONS	PHONE/INTERNET SERVICES	1,045.61
RACOM	EQUIPMENT	30.00
RANDY'S PEST	SERVICES	185.00
SCHINDLER ELEVATOR	ANNUAL SERVICE	1,790.04
STAPLES	OFFICE SUPPLY	79.44
STONE SANITATION	GARBAGE SERVICE	286.09
TR	JOB ADVERT	405.65
TRI STATE LOCK	BRUSH DUMP	24.00
TROYS ELECTRIC	PD REPAIR	257.60
US CELLULAR	PHONE/INTERNET SERVICE	387.83
WESCO	ELECTRIC SUPPLY	3,798.50
XEROX CORPORATION	COPIER CONTRACT	73.30
Z LINE LTD	MOWER MAINT	95.15
POSTMASTER	UB BILLING POSTAGE	223.13
AUDITOR OF STATE	FILILING FEE	425.00
RPGI	PURCHASED POWER	59,140.59
UTILITY CUSTOMERS	METER REFUND	302.14
PETTY CASH	REIMBURSEMENT	89.25

ALL STAR AUTO	PREVIOUS CHECK ERROR	4.00
IA DEPT REV	SALES TAX	5,547.00
PAYROLL	05.18.18	23,761.96
PAYROLL	06.01.18	30,219.43
PAYROLL	06.15.18	24,624.86
TOTAL		144,337.36
<u>APPROVED BY FUND</u>		
GENERAL FUND	34,514.75	
ROAD USE	30,382.23	
WATER UTILITY	14,214.53	
SEWER UTILITY	13,205.29	
ELECTRIC UTILITY	124,524.75	
STORM WATER	591.82	
TOTAL	217,433.37	
<u>MAY REVENUE BY FUND</u>		
GENERAL FUND	18,858.06	
ROAD USE	18,132.86	
LOST	11,335.54	
E'EE BENEFIT	1,281.21	
TIF	3,446.10	
DEBT SERVICE	4,068.00	
KAUFFMAN	1.28	
WATER UTILITY	15,651.79	
WATER IMPRV	2,090.03	
SEWER UTILITY	13,770.32	
SEWER IMPRV	1,386.86	
ELECTRIC UTILITY	150,016.60	
STORM WATER UTILITY	4,039.86	
TOTAL	244,078.51	

Steve Soddors, Mayor

Attest:

Lori Bearden, Clerk