

State Center City Council
Regular Meeting Minutes
November 15, 2017

State Center City Council met in regular session on Wednesday, November 15, 2017 in the City Hall Council Room. Mayor Quick called the meeting to order and asked everyone to rise for the Pledge of Allegiance. Roll Call: Mayor Quick, Councilors: Darrow, Lively, Riemenschneider and Wilkinson. Absent: Bunn. Others Present: Atty. O'Hare, Kristi Yates, Jeff Robinson, Phil Pitzen, Brad Pfantz, Officer Glenn Goode, Kyle Howe, Chris Davis, Councilman-elect Bret Nichols, Clerk Bearden. Motion by Darrow, 2nd by Wilkinson to approve the consent agenda. Motion passes 4-0. Motion by Darrow, 2nd by Riemenschneider to approve State Center EMS absorbing the Clemons EMS service area. Motion passes 4-0. Motion by Riemenschneider, 2nd by Wilkinson to approve adding Clemons EMS staff Mary Bartine and Chad Jones to the State Center EMS roster. Motion passes 4-0. Motion by Wilkinson, 2nd by Riemenschneider approving the addition of Dylon Skaggs to the State Center Fire/EMS roster. Motion passes 4-0. Introduction and motion by Riemenschneider, 2nd by Darrow to adopt Res. 18-21 approving payment in amount of \$345,045.08 to Con-Struct for 3rd St. NW project. Res. 18-21 is adopted 4-0 roll call. Motion by Darrow, 2nd by Riemenschneider to approve Mid-State Milling's request to pour their own approaches longer and at his own cost in the spring. This meets with the engineer's approval with a written agreement in place. Motion passes 4-0. Motion by Riemenschneider, 2nd by Wilkinson to add 25 addition feet of pavement and curb/gutter to the east end of the project at a cost of approximately \$6,000.00. There should be enough deducts that this will not increase the overall cost of the project. Motion passes 4-0. Introduction and motion by Riemenschneider to adopt Res. 18-22 approving payment in amount of \$9,438.92 to ISG for project engineering services; Res. 18-22 is adopted 4-0 roll call. Motion by Wilkinson, 2nd by Darrow to waive 2nd reading of Ordinance 339 – Fireworks and approve the 3rd reading and final consideration for passage of the Ordinance. Motion passes 4-0 roll call. Motion by Darrow, 2nd by Wilkinson that Ordinance 339 – Fireworks be adopted. Motion passes 4-0 roll call vote. Officer Goode introduced Kyle Howe and requested that approval be given to hire Kyle as a part-time State Center Police Officer. Motion by Wilkinson, 2nd by Lively that Kyle Howe be hired. Motion passes 4-0. Introduction and motion by Riemenschneider, 2nd by Darrow to adopt Res. 18-23 approving payment in amount of \$237,500.00 to Iowa Wind and Solar for project construction and release of said payment contingent upon approval of Jeff Robinson and/or Mike Kielly. Res. 18-23 is adopted 4-0 roll call. On recommendation of Jeff Robinson there was a motion by Riemenschneider and 2nd by Lively to approve a 50-cent per hour system knowledge step raise for Bryan Hilleman. Motion passes 4-0. Introduction and motion by Riemenschneider to adopt Res. 18-24 approving of the presented FY Annual Financial Report. 2nd by Darrow; Res. 18-24 is adopted 4-0 roll call. Introduction and motion by Lively to adopt Res. 18-25 approving annual appropriation of TIF collection for payment of SCDA property tax refund in FY18/19. 2nd by Wilkinson; Res. 18-25 is adopted 4-0 roll call. Introduction and motion by Darrow to adopt Res. 18-26 approving annual appropriation of TIF collection for payment of 3rd St. NW project internal loan payment to Electric Fund in FY18-19. 2nd by Wilkinson; Res. 18-26 is adopted 4-0 roll call. Introduction and motion by Riemenschneider to adopt Res. 18-27 approving employee tenure pay schedule as presented. Lively 2nd; Res. 18-27 is adopted 4-0 roll call. Motion by Riemenschneider, 2nd by Wilkinson approving the Annual Urban Renewal Report; motion passes 4-0. Riemenschneider updated the council on the 106 1st Ave N house. The clerk presented a bill for approval: Weuve Enterprises in amount of \$724.00 for truck tires. Motion by Wilkinson, 2nd by Darrow; motion passes 4-0. Brad Pfantz spoke to the council regarding the Fire/EMS department's intent to establish a separate non-profit entity for the department. Without an official vote taking place, the current council indicated that they would support the monies now held in "department" bank accounts be transferred to the new entity while the \$12,032 in CD would stay with the City but be assigned for future truck/equipment purchase.

CLAIMS APPROVED 11.15.17

AIR GAS	SUPPLY	283.16
ALEX AIR APPARATUS	FIRE/EMS EQUIP	199.95
ALLIANT	SERVICE	581.87
ARNOLD MOTORS	REPAIR/SUPPLY	143.40
ASTRA SECURITY	SECURITY	992.70
BANKERS ADVERTISING	SUPPLY	145.50
BDH TECHNOLOGY	WEB HOST	30.00
BOUND TREE MEDICAL	FIRE/EMS EQUIP	168.84
BROWN SUPPLY	SUPPLY	215.67
CASEY'S	FUEL	95.76
CSB-VISA	SOLAR PRJ	5,394.66
CSB-VISA	TRAINING	45.00
CENTRAL STATE BANK	SERVICE	75.00
CON-STRUCT	3RD ST NW	345,045.08
CORE & MAIN	WTR DISTRIB	1,421.48
DUNCAN, C	METER REFUND	140.00
ECKHARDT, J	TRAINING	492.28
FIERROS, A.	JANITOR	250.00
FLETCHER REINHARDT	ELEC DIST SUPPLY	2,912.16
GRAINGER	WTR PLANT REPAIR	84.65
HACH	SUPPLY	129.47
HAWKINS	SUPPLY	20.00
HOMETOWN FOODS	SUPPLIES	13.02
IAMU	PROGRAM	320.00

INTERSTATE BATTERY	WTR PLANT REPAIR	69.97
IOWA ONE CALL	LOCATES	37.80
IRWA	DUES	275.00
IA UTILITY BOARD	ASSESSMENT	72.50
IA WORKFORCE	INSPECT/PERMIT	175.00
IRBY	ELEC DIST SUPPLY	657.80
IRON MOUNTAIN	SERVICE	53.70
IS GROUP	3RD ST NW	9,438.92
THEISENS	SPRAY	350.63
KRIZ DAVIS	ELECTIC SUPPLY	2,392.45
MTOWN WATERWORKS	TESTING	28.00
MARSHALLTOWN, CITY	TESTING	220.00
MARTIN MARIETTA	ST SUPPLY	374.18
MCATEE TIRE	ST SWPR MAINT	391.00
MCMASTER-CARR	ELEC PLANT SPPLY	43.61
MENARDS	SUPPLY/MAINT	40.07
MID-IOWA ENTERPRISE	JULY CHARGES	265.89
WALTON WINDOW	SERVICE	50.00
MINUTEMAN	MAPS	108.69
NEW CENTURY FS	FUEL/OIL	1,665.57
NUCARA	EMS SUPPLY	13.36
OBERHOLSER, T	METER REFUND	29.08
PARTNER COMM.	TELECOMMUNICTN	1,037.80
PUSH PEDAL PULL	FIRE/EMS EQUIP	187.00
POSTMASTER	UTILITY POST/PRMT	235.95
RAHN, D	METER REFUND	98.77
RAINBOW CARWASH	PD SERVICE	70.00
RANDY'S PEST CONTROL	SERVICE	185.00
REED, L	REBATE	50.00
ROLLINS, A	METER REFUND	49.12
SHERMCO	SOLAR PRJ	1,605.00
STAPLES	CITY HALL/PD SPLY	5.75
STONE SANITATION	SERVICE	264.90
US CELLULAR	SERVICE	367.19
USA BLUEBOOK	WTR PLANT REPAIR	313.59
VESSCO	WTR PLANT REPAIR	405.33
WAUTERS, G	REBATE	120.00
WESCO	ELECTRIC SUPPLY	3,676.59
WEUVE ENTERPRISES	VEHICLE MAINT	1,448.00
XEROX	MAINTENANCE	66.69
YATES, K	MILEAGE	39.59
TOTAL		<u>386,179.14</u>

APPROVED BY FUND

GENERAL FUND	4,411.75
ROAD USE	1,686.39
3RD ST NW CAP PRJ	354,484.00

WATER UTILITY	4,215.84
SEWER UTILITY	596.64
ELECTRIC UTILITY	11,860.85
SOLAR CAP PRJ	8,923.67
TOTAL	386,179.14

OCTOBER REVENUE BY FUND

GENERAL FUND	137,016.98
ROAD USE	13,218.43
ST IMPRV RESERVE	767.00
LOST	12,465.43
E'EE BENEFIT	12,019.17
TIF	27,780.75
DEBT SERVICE	37,864.93
WATER UTILITY	20,092.36
WATER IMPRV	2,866.02
SEWER UTILITY	18,013.57
SEWER IMPRV	1,799.16
ELECTRIC UTILITY	262,924.35
METER DEPOSITS	960.00
STORM WATER UTILITY	4,656.58
TOTAL	552,444.73

There being no further business, Wilkinson moved to adjourn at 7:45 p.m. Riemenschneider 2nd; meeting adjourned 4-0.

Harlan Quick, Mayor

Attest:

Lori Bearden, Clerk