

State Center City Council  
Regular Meeting Minutes  
August 15, 2018

State Center City Council met in regular session on Wednesday, August 15, 2018 in the City Hall Council Room. Mayor Pro Tem Wilkinson called the meeting to order and asked everyone to rise for the Pledge of Allegiance. Roll Call: Mayor Pro Tempore Wilkinson, Councilors: Bunn, Darrow, Nichols, and Shaffar. Absent: Mayor Sodders and Clerk Bearden. Others Present: Atty. O'Hare, Jeff Robinson, Chris Davis, Kristi Yates, Nick Fredrickson, Mike Kielly, Paula Eaton, and Curly Wathen.

- Motion by Bunn, 2<sup>nd</sup> by Darrow to approve the consent agenda. Not included because they are not complete were the clerk, ytd expense and revenue reports because of year-end. Motion passes 5-0.
- Wilkinson announced Mayor Sodder's appointment of Sandra Nyberg Halblom to the library board filling seat vacated early by Mardy Cagwin.
- Motion by Shaffar, 2<sup>nd</sup> by Nichols to send vacate of alley (located south of 206 1<sup>st</sup> Ave N) request to the Planning & Zoning for consideration. Motion passes 5-0.
- Motion by Darrow, 2<sup>nd</sup> by Bunn to adopt Resolution 19-02 approving the hire of ISG for engineering services pertaining to Figgins Phase 3 and entering into contract for said services. Resolution adopted 5-0 roll call.
- Motion by Shaffar, 2<sup>nd</sup> by Nichols to adopt Resolution 19-03 approving the extension of Figgins Phase 1 & 2 covenants to proposed Figgins 3 development. Resolution adopted 5-0 roll call.
- Public hearing was set for Sept. 19, 2018 to set price of proposed 11 lots of Figgins 3 development.
- Kevin O'hare informed council that approval of preliminary Purchase Agreement between City and Maurice Dunn for proposed Figgins 3 Lots 1-10 will have to be moved to Sept. 19, 2018 after the public hearing. Let the record show the council has no objections and elect to move forward.
- 106 1<sup>st</sup> Ave N City owned property price discussion with possible closed session moved to end of meeting. Public hearing to reconsider price previously set on property set for Sept. 19, 2018 at 7:00pm.
- Jeff Robinson informed the council that you can now view what the solar array is producing by day, week, or month on the city website.
- Motion by Nichols, 2<sup>nd</sup> by Wilkinson approving the 1<sup>st</sup> reading of Ordinance 344: Establishing a civil penalty schedule for State Center Code 50.13 for failing to abate a nuisance and allowing a municipal infraction to be filed. Motion passes 5-0 roll call.
- Motion by Wilkinson, 2<sup>nd</sup> by Bunn approving the 1<sup>st</sup> reading of Ordinance 345: Allowing a person in violation of section 51.03 to be subject to penalties set forth in 50.13. Motion passes 5-0 roll call.
- After a previous discussion with the Public Safety Committee, Kevin O'hare informed the council that the Dangerous Bldg procedure/ordinance could be changed by broadening the definitions of what constitutes a dangerous building, nuisance property, junk, or junk vehicle. City code reads according to State Statute on process therefore there are no changes to be made to make the process quicker.
- Personnel committee has tabled the job classification regarding Zach Faught until September council meeting. Council was informed of the resignation of Kyle Howe affective August 31<sup>st</sup>, 2018.
- Paula Eaton spoke during public comment on the property located at the corner of 3<sup>rd</sup> St NW and 2<sup>nd</sup> Ave NW. Noting that the current owner has recently cleaned up the yard, her concerns are the animals (skunks & raccoons) that inhabit the house. Jeff Robinson offered use of traps and a complaint will be given to Chief Bunn.
- 7:35pm the Council moved into closed session. The Council reconvened at 7:46pm. Motion by Shaffar for clerk's office to contact realtors and list house located at 106 1<sup>st</sup> Ave N at \$95,900. 2<sup>nd</sup> by Nichols, motion passes 5 -0.
- There being no further business, motion by Darrow, 2<sup>nd</sup> by Shaffar to adjourn. Motion passes 5-0.

**CLAIMS APPROVED 08-15-2018**

<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
1ST AYD CORPORATION	SUPPLIES-VEHICLE & OFFICE	457.22
ACK ENTERPRISES	SUPPLY - DRIVE	232.50
AAA SEPTIC SERVICE INC.	RAGBRAI SANITATION	2,000.00
AIRGAS USA LLC	SUPPLIES & CYLINDER RENTAL	254.76
ALLIANT ENERGY	GAS	553.59
ARNOLD MOTOR SUPPLY	SUPPLY/MAINT	48.46
ASTRA SECURITY	CAMERA SUPPLIES	1,297.44
BDH TECHNOLOGY	QUARTERLY WEB HOSTING	30.00
BEN'S TIRE	LOF	28.04
BORDER STATE ELECTRIC	SUPPLIES	787.41
BRIAN'S COLLISION	INSTALL DECALS	120.00
BROWN SUPPLY CO	TREATMENT CHEMICALS	862.78
CASEY'S GENEARL STORE	GASOLINE	260.86
CSB VISA	OFFICE SUPPLIES & CONF FEE	488.59
CSB VISA	STREET MATERIALS	115.72
CORE & MAIN	SAFETY SHIRTS & WTR MTR PARTS	718.15
CROP RITE	WEED SPRAY	186.02
DOOR AND FENSE STORE	REMOTES & KEY PAD	117.00
ANA FIERROS	JANITORIAL SERVICES	250.00
FLETCHER-REINHART COMPANY	ELEC DIST OUTLAY	2,181.08
HAWKINS	CHEMICAL CYLINDERS	1,107.05
HEIMAN FIRE EQUIPMENT	FIRE EQUIPMENT	1,492.72
HOMETOWN FOODS	SUPPLIES	19.08
IEMSA	TRAINING AFF MEMBER LEVEL 2	100.00
IA DEPT OF NAT RESOURCES	ANNUAL NPDES PERMIT	210.00
IA PRISON INDUSTRIES	SUPPLIES - POSTS	403.92
IA UTILITIES BOARD	ASSESSMENT FY18 REMAINDER	809.00
IRBY CO STUART C	SUPPLIES	982.50
JAY KEE TRAILER	DUMP TRUCK MAINTENANCE	174.08
JOHN DEERE FINANCIAL	SUPPLIES	308.05
KAM-LINE HIGHWAY MARKINGS	STREET PAVEMENT MARKINGS	471.90
ASHLEY KELBER	SHIRTS, PATCHES & PANTS	67.00
KEYSTONE LABORATOIRES INC	WATER PLANT TEST	110.00
LAW ENFORCEMENT SYSTEMS	TICKET BOOKS	239.00
MARSHALL CO LANDFILL	RAGBRAI WASTE	77.55
MARSHALLTOWN WATERWORKDS	WATER COLISURE ANALYSIS	28.00
MARSHALLTOWN YMCA/YWCA	SWIM LESSONS	1,240.00
MARSHALLTOWN CITY OF	LAB TESTS	488.00
MARTIN MARIETTA MATERIALS	ROAD STONE & STREET SUPPLIES	599.50
MENARDS	STREET MAINT & SUPPLIES	149.22

MICA	ANNUAL SUPPORT	300.00
MID IOWA ENTERPRISES INC	JULY NOTICES/MTG PUBLICATIONS	385.64
MIDWEST RADAR & EQUIPMENT	VEHICLE REPAIR	120.00
MIKE WALTON WINDOW	WINDOW CLEANING	50.00
NEW CENTURY FS INC	FUEL CHARGES	2,705.00
NORTHERN TOOL & EQUIPMENT	WHEEL & PLATE CONPACTOR	854.98
KEVIN O'HARE	LEGAL FEES - 6/1 - 7/31	1,194.96
PARTNER COMMUNICATION	CELL PHONE CHARGES	1,059.54
RACOM CORPORATION	SUPPLIES/REPROGRAM AMBULANCE	3,866.95
RANDY'S PEST CONTROL	PEST SPRAYING	185.00
STAPLES CREDIT PLAN	SUPPLIES	134.23
STONE SANITATION	GARBAGE PICKUP	286.09
T&R ELECTRIC SUPPLY CO.	ELECTRICAL SUPPIES	600.00
TRI STATE LOCK	PADLOCK	24.00
TRINITY LUTHERAN CHURCH	APPLIANCE REBATE	100.00
TRUCK EQUIPMENT INC	VEHICLE LIGHTS INSTALL	1,391.00
UNITED METHODIST CHURCH	APPLICANCE REBATE	75.00
UNITY POINT HEALTH MARSHALLTOWN	DR. VISITS THRU 6/30/18	35.00
US CELLULAR	PHONE/TABLET SERVICES	358.71
WAL-MART BUSINESS SYNBC	SUPPLIES	60.96
WESCO	ELECTRIC SUPPLY	2,658.42
XEROX CORPORATION	COPIER CONTRACT	63.54
NUCARA PHARMACY	SC FIRE/EMS	405.99
POSTMASTER	UB BILLING POSTAGE	228.00
RPGI	PURCHASED POWER	89,518.30
UTILITY CUSTOMERS	METER REFUND	131.39
IA DEPT REV	SALES TAX	5,200.00
PAYROLL	7.25.18	16,866.54
PAYROLL	8.10.18	16,192.65
J.R. STELZER CO.	WATER TOWER PAINTING	53,990.00
IOWA ABD	LIQUOR LICENSE FEES	402.50
EMPLOYEE INS/BENEFITS		35,784.11
IOWA DOT	REGISTRATION FEES	1,705.91
SCDA FY 19	MAIN ST/MUSEUM SUPPORT	15,000.00
TOTAL		308,575.81