

State Center City Council
Regular Meeting Minutes
October 17, 2018

State Center City Council met in regular session on Wednesday, October 17, 2018 in the City Hall Council Room. Mayor Sodders called the meeting to order and asked everyone to rise for the Pledge of Allegiance. Roll Call: Mayor Sodders, Councilors: Bunn, Darrow, Nichols, Shaffar and Wilkinson. Absent: None. Others Present: Atty. O'Hare, Jeff Robinson, Chief Bunn, Kristi Yates, Chris Davis, Nick Fredrickson, Mike Kielly, Jim Eckhart, Dustin Blackburn and his family.

- At 7:00 p.m. Mayor Sodders opened Public Hearing to hear comments regarding proposed plans & specifications, form of contract and estimate of cost for the Figgins Subdivision Third Addition within State Center city limits. There being no comments made at hearing and no written comments delivered to City Hall, Mayor Sodders closed the public hearing.
- Motion by Darrow, 2nd by Nichols to approve the consent agenda. Motion passes 5-0.
- Leigh Bauder of Bauder Consulting reviewed pending health insurance premium decrease and deductible increase. The personnel committee met ahead of the council to discuss implications of cost changes. Motion by Wilkinson, 2nd by Nichols to increase the employee burden of the deductions: individual from \$500.00 to \$1000.00 and family from \$1000.00 to \$2000.00. Motion passes 5-0. The deductible levels are individual - \$3000.00, family - \$6000. The City pays the differences. There is to be an approximate 8% premium decrease. Motion passes 5-0 roll call.
- Motion by Darrow, 2nd by Wilkinson appointing Harlan Quick to a 1-year term and Julie Riley to a term to be determined of the Planning & Zoning Commission. Motion passes 5-0.
- Wilkinson introduced and moved to adopt Res. 19-11 approving Figgins Subdivision Third Addition preliminary plat as recommended by State Center Planning & Zoning Commission. Bunn 2nd; Res. 19-11 is adopted 5-0 roll call vote.
- Shaffar introduced and moved to adopt Res. 19-12 approving proposed plans/specs, estimate of cost and form of contract for Figgins Subdivision Third Addition. 2nd by Darrow, Res. 19-12 is adopted 5-0 roll call.
- Wilkinson introduced and moved to adopt Res. 19-13 approving award of construction contract for Figgins Subdivision Third Addition to Con-Struct Inc. of Marshalltown in total amount of 387,057.25 which includes cost of Alternate 1-7" concrete and Alternate 2-water main loop. Bunn 2nd; Res. 19-13 is adopted 5-0 roll call.
- Proposed resolution for interfund loan transfer from Electric to the Figgins Capital Project fund was tabled until Figgins project bid could be by specific utility costs.
- Motion by Bunn, 2nd by Wilkinson to approve intent to use remaining funds in approximate amount of \$27,000.00 in the Housing Rehab bank account for future dilapidated property improvements/actions. A formal policy will be developed for use of these funds before any dollars are spent. This money is remaining City match from previous grant programs. Motion passes 5-0 roll call.
- Closed session for Yeager property was not needed.
- Motion by Wilkinson, 2nd by Nichols approving a 50 cent/hour wage increase for Zach Faught as he has passed the Grade 2 Water Distribution certification. This increase will appear in the next full pay period. Motion passes 5-0 roll call vote.
- Motion by Darrow, 2nd by Bunn approving public works recommendation to adjust a recent 44,000 gallons water usage to the equivalent of twice their previously highest bill or 10,200 gallons. All charges based on the metered water usage will be adjusted in the same manner. Motion includes statement that no council binds another and any future water usage adjustments will be considered on a case by case basis and there is no guarantee of adjustments. Motion passes 5-0.
- Motion by Wilkinson, 2nd by Darrow approving mayoral appointment of Dustin Blackburn as full-time police officer with an initial salary of \$40,000.00. He is eligible for a 2% salary increase after a 6-month probation period. Motion passes 5-0. Motion by Wilkinson, 2nd by Darrow to approve hiring of Zach Little as a reserve officer. Motion passes 5-0.

- Chief Bunn informed the council that he and Officer Goode would be traveling to the Kansas Highway Patrol to take possession of a 2015 Dodge Charger with 49,000 miles for a price of \$18,000.00. The car will come equipped with lights & sirens.
- The Yeager property was discussed. Chief Bunn posted a dangerous building notice on the structure. O'Hare will prepare and cause a notice to be served to the property owner(s) with the intent to proceed with structure demolition and possible property tax lien.
- Motion by Darrow, 2nd by Bunn approving balance of golf course club house roof improvement claim in amount of \$15,750.00 to Hoskins Construction. Motion passes 5-0.
- Bunn introduced and moved to adopt Res. 19-14 accepting the FY18 financial audit prepared by Bowman & Miller. Res. 19-14 is adopted 5-0 roll call.
- Wilkinson introduced and moved to adopt Res. 19-15 approving of transfers from Sewer Utility fund in amounts of \$65,203.10 to the Sewer Lining Project Fund and \$2,307.65 to the 5th St. SE Project Fund to eliminate negative final balances in those project funds. 2nd by Shaffar, Res. 19-15 is adopted 5-0 roll call.
- Wilkinson introduced and moved to adopt Res. 19-16 approving of transfer in amount of \$158.00 from the Well Re-casing Project fund to the Water Utility Fund to zero the project fund. 2nd by Darrow, Res. 19-16 is adopted 5-0 roll call.
- Bearden shared a request from the Little League board for assistance with some improvements to the field area. The requests will be considered at first of year when budget amendment and next fiscal budgets are worked on. There are not funds to be committed at this time. The November regular council meeting falls the evening before Thanksgiving Day this year. The clerk requests that a special meeting be set for November 14th to take care of as much regular business as possible with the intent to make the meeting on the 21st as short as possible. Motion by Darrow, 2nd by Shaffar to set a special meeting for November 14th at 7 p.m. Motion passes 5-0.
- There being no further business, motion by Wilkinson, 2nd by Shaffar to adjourn. Motion passes 5-0.

CLAIMS APPROVED

10.17.2018

VENDER	DESCRIPTION	AMOUNT
AIRGAS USA LLC	CYLINDER RENTAL	116.50
ALLIANT ENERGY	MONTHLY CHARGES	981.05
ARNOLD MOTOR SUPPLY	MAINTENANCE	639.33
BC MURPHY ENTERPRISES LLC	EDGE BROOM	2,850.00
BEN'S TIRE	OIL CHANGE	28.04
BORDER STATE ELECTRIC SUP	MISC SUPPLIES	547.41
BROWN SUPPLY CO	VEH MAINTENANCE	2,194.39
CASEY'S GENERAL STORE	FUEL CHARGES	123.84
CENTRAL IOWA DISTRIBUTING	STREET SUPPLY	550.30
CSB VISA 0012	TRAINING	45.00
CI CONCRETE INC.	DUMP STATION	272.25
CORE & MAIN	ADJ METER PIT KIT	500.27
DARYL'S GUN SHOP	PD EQUIPMENT	570.00
ECKHARDT ENTERPRISES	PREMIUM AUDIT ADJ	2,449.00
FASTENAL	WATER SUPPLY	149.51
ZACH FAUGHT	HYDRANT MAINTENANCE	48.47
FIERROS, ANA	JANITORIAL SERVICE	250.00
FLETCHER REINHARDT CO.	LED LAMP	652.70
GAS GRAPIX	DECAL	90.00
HACH COMPANY	WATER CHEMICAL	202.62

HAWKINS ELECTRICAL SERV.	WTR SERVICE PUMP MAINT	805.65
HOMETOWN FOODS	WTR PLANT SUPPLY	19.28
INTERSTATE ALL BATTERY	VEH MAINTENANCE	19.60
IOWA DEPT NAT RESOURCES	ANNUAL PERMIT	174.00
IOWA ONE CALL	LOCATES	21.60
IRBY CO. STUART C	ELEC DISTRIB SUPPLY	68.00
IRON MOUNTAIN	SHREDDING	57.94
IS GROUP	ENGINEERING SERVICES	29,600.00
JOHN DEERE FINANCIAL	FILER ELEMENT	262.60
KANSAS HIGHWAY PAROL CAR	PD CAR PURCHASE	18,000.00
KEYSTONE LABS, INC.	TESTING	745.40
KLOCKE'S EMERG VEHICLES	AMBULANCE SUPPLY	51.48
LEDFORD TREE & LAWN SERV	TREE TRIM	520.00
MANATTS INC.	STREET MAINT CONTRACT	36,485.87
MARSHALL CO. LANDFILL	FY19 1ST HALF	2,951.40
MTOWN WATERWORKS	COLISURE ANALYSIS	84.00
MARTIN MARIETTA	FILL SAND	999.77
MCATEE TIRE SALES & SERV	INSTALL TIRE SENSOR	92.45
MCMASTER CARR	BASE-MOUNT AC MOTOR	1,087.77
MENARDS	MAINTENANCE/SUPPLY	726.68
MID IOWA ENTERPRISE	PUBLICATION	112.17
MIDWEST VAC PROF	LIFT STATION CLEANING	1,200.00
MIKE WALTON WINDOW	WINDOW CLEANING	50.00
NEW CENTURY FS INC.	FUEL CHARGES	2,382.38
OFFICE OF AUDITOR OF STATE	ANNUAL FILING FEE	425.00
PARTNER COMMUNICATIONS	MONTHLY CHARGES	1,051.57
PETTY CASH FUND	REIMBURSE	98.12
RANDYS PEST CONTROL	PEST CONTROL	185.00
RICHESON, JACK	AC REBATE	100.00
SARGENT DRILLING	PUMP MAINT	6,135.33
STAPLES CREDIT PLAN	OFFICE SUPPLIES	88.16
STONE SANITATION	MONTHLY CHARGES	286.09
TITAN MACHINER	ENGINE MACHINERY	1,285.80
TRAFFIC SAFETY WAREHOUSE	BARRICADES	554.70
US CELLULAR	CELL PHONE CHARGES	359.27
USA BLUEBOOK	PUMP MAINT	215.96
WESCO DISTRIBUTING	WIRE & WIRE LEAD	1,701.30
XEROX CORPORATION	MONTHLY CONTRACT	51.40
	SUBTOTAL	<u>122,316.42</u>
<u>MID-CYCLE CLAIMS</u>		
IA DEPT REV	SALES TAX	4,883.00
IA DEPT REV	WET TAX	2,318.00
IA DEPT REV	USE TAX	1,342.00
RPGI	ENERGY CHARGES	75,009.51
PAYROLL	9.21.18	25,692.06
PAYROLL	10.05.18	<u>33,624.48</u>
TOTAL		<u>265,185.47</u>

APPROVED BY FUND

GENERAL FUND	41,060.98
ROAD USE	85,030.22
WATER UTILITY	19,279.33
SEWER UTILITY	7,024.01
ELECTRIC UTILITY	112,366.61
STORM WATER	424.32
TOTAL	265,185.47

OCT REVENUE BY FUND

GENERAL FUND	17,837.58
ROAD USE	21,322.95
LOST	11,723.79
E'EE BNFT & EMERG LEVIES	472.40
TIF	480.00
DEBT SERVICE	190.04
KAUFFMAN	7,195.51
WATER UTILITY	32,878.61
WATER IMPRV	2,398.34
SEWER UTILITY	15,215.98
SEWER IMPRV	1,513.76
ELECTRIC UTILITY	160,601.59
STORM WATER UTILITY	4,126.84
TOTAL	275,957.39