

State Center City Council
Regular Meeting Minutes
September 19, 2018

State Center City Council met in regular session on Wednesday, September 19, 2018 in the City Hall Council Room. Mayor Sodders called the meeting to order and asked everyone to rise for the Pledge of Allegiance. Roll Call: Mayor Sodders, Councilors: Bunn, Darrow, Nichols, Shaffar and Wilkinson. Absent: None. Others Present: Atty. O'Hare, Jeff Robinson, Chief Bunn, Chris Davis, Nick Fredrickson, Mike Kielly, Chuck & Connie Roberts, Julie Riley, Brad Pfantz, Doug Henze, Taylor Johnson and Corissa Blocker.

- At 7:00 p.m. Mayor Sodders opened Public Hearing to hear comments regarding pending sale of proposed Figgins Phase 3 lots 1-10 to Maurice Dunn and lot 11 to James Figgins. There being no comments made at hearing and no written comments delivered to City Hall, Mayor Sodders closed the public hearing.
- At 7:01 p.m. Mayor Sodders opened Public Hearing to hear comments regarding plan to reset the sale price of \$95,900.00 for 106 1st Ave N, State Center, Iowa. There being no comments made at hearing and no written comments delivered to City Hall, Mayor Sodders closed the public hearing.
- Motion by Darrow, 2nd by Bunn to approve the consent agenda noting correction of August regular meeting minutes changing action on Ordinance 344 to: Motion by Bunn, second by Nichols, that Ordinance 344, an ordinance amending section 50.13 FAILURE TO ABATE of the Code of Ordinances of the CITY OF STATE CENTER, IOWA thus adding civil penalties for first, second and third offenses and providing for a municipal infraction to be filed shall be given its second reading for passage and action on Ordinance 345 to: Motion by Shaffar, second by Nichols, that Ordinance 345, an ordinance amending section 51.05 NOTICE TO ABATE of the Code of Ordinances of the CITY OF STATE CENTER, IOWA thus adding provision that violations of 51.05 be subject to civil penalties set forth in Section 50.13 of the Code of Ordinances of the City of State Center shall be given its second reading for passage. Motion passes 5-0.
- Taylor Johnson with Bowman & Miller reviewed the FY18 audit report. He discussed ending balances, expenses and revenues along with discussing findings and responses. The report will be on the October agenda for acceptance; a copy can be viewed at City Hall. Motion by Wilkinson, 2nd by Shaffar to pay claim to Bowman & Miller in amount of \$11,3000.00 for audit services. Motion passes 5-0.
- Wilkinson introduced and moved to adopt Res. 19-06 approving the FY18 Street Finance Report. Shaffar 2nd, Res. 19-06 is adopted 5-0 roll call vote.
- Motion by Bunn, 2nd by Wilkinson to set Beggars' Nite for Tuesday Oct 30th from 5:30 to 8:00 p.m. Motion passes 5-0.
- Motion by Wilkinson, 2nd by Darrow approving of an event alcohol license to Whimsical Wine Trailer, they will be on Main Street for the Watson's Fall Festival. Motion passes 5-0.
- Motion by Wilkinson, 2nd by Bunn approving appointment of Bob Rabey, Catherine Noble and Jed Edler to the Planning & Zoning Commission. The P&Z has not had to meet in such a time that all terms have expired. Mayor Sodders will continue to seek candidates for the other two commission spots. Motion passes 5-0. Agenda item to send alley closure to commission was acted on at August meeting, Lori will set up meeting to start alley closure review.
- Chuck & Connie Roberts asked the council to adjust their water bill they feel is in error and suggested that air in their lines as a result of hydrant flushing caused an incorrect meter read. A public works meeting to consider the issue is set for Wednesday, Sept. 26th, 6 p.m.
- Wilkinson introduced and moved to adopt Res. 19-07 setting a wage increment of 50 cents/hour to be added to the wage of an employee that is serving as the Building Administrator/Official. This increment will be deducted from the wage should the employee discontinue this duty. Nichols 2nd; Res. 19-07 is adopted 4-1, Shaffar voting Nay.

- Wilkinson introduced and moved to adopt Res. 19-08 approving purchase agreement with Maurice Dunn for proposed Figgins Phase 3 Lots 1-10 for a total amount of \$240,000.00. Shaffar 2nd; Res. 19-08 is adopted 5-0 roll call.
- Shaffar introduced and moved to adopt Res. 19-09 approving purchase agreement with James Figgins for proposed Figgins Phase 3 Lot 11 for an amount of \$24,000.00. Bunn 2nd; Res. 19-09 is adopted 5-0 roll call.
- Nick Fredrickson reviewed an outline schedule for proceeding with infrastructure for Figgins Phase 3 including bid letting and award of contract. Wilkinson introduced moved to adopt Res. 19-10 setting a public hearing for October 17th, 7:15 p.m. to hear comments regarding proposed plans/specs and bid letting. Nichols 2nd; Res. 19-10 is adopted 5-0 roll call.
- 106 1st Ave N was not discussed at this time.
- Motion by Darrow, 2nd by Shaffar approving 3rd & final reading of Ordinance 344, an ordinance amending section 50.13 FAILURE TO ABATE of the Code of Ordinances of the CITY OF STATE CENTER, IOWA thus adding civil penalties for first, second and third offenses and providing for a municipal infraction. Motion passes 5-0 roll call. Motion by Bunn, 2nd by Nichols to adopt & file Ordinance 344. Ordinance 344 is adopted 5-0 roll call.
- Motion by Wilkinson, 2nd by Darrow approving 3rd & final reading of Ordinance 345, an ordinance amending section 51.05 NOTICE TO ABATE of the Code of Ordinances of the CITY OF STATE CENTER, IOWA thus adding provision that violations of 51.05 be subject to civil penalties set forth in Section 50.13 of the Code of Ordinances of the City of State Center. Motion passes 5-0 roll call. Motion by Nichols, 2nd by Shaffar to adopt and file Ordinance 345. Motion passes 5-0 roll call.
- Chief Bunn recognizes Deputy Sheriff Soddors for his years of service in law enforcement.
- Jeff Robinson recommended to the council that Zach Faught, Public Works employee be assigned the position of Acting Public Works Director, Phil Pitzen will step down from this position. With this reassignment Jeff recommended a \$1.50/hour wage increase along with a 50 cent/hour wage increment for knowledge and performance of building administrator/official duties. His recommendation is to make the wage adjustment effective as of August 16th. It was asked if Phil's wage would be decreased with this reassignment. Jeff said it was his recommendation to not adjust Phil's wage. Wilkinson moved to approve reassigning the Acting Public Works Director position to Zach Faught with a \$2.00 hour wage increase (\$1.50/hour director, \$0.50/hour building admin) to be retroactive to August 16, 2018 with the condition of a 6 month probation period. Bunn 2nd; motion passes 4-1 Shaffar voting Nay.
- There being no further business, motion by Wilkinson, 2nd by Darrow. Motion passes 5-0.

CLAIMS APPROVED 09-19-2018

1ST ADY CORPORATION	PARK/STREET SUPPLY	168.06
AIRGAS USA LLC	CYLINDER RENTAL	107.77
ALLIANT ENERGY	ENERGY BILLS	918.66
ARNOLD MOTOR SUPPLY	SUPPLY/MAINTENANCE	376.88
ASTRA SECURITY	SECURITY SERVIC	641.70
BARCO MUNICIPAL PRODUCTS	STREET MAINT/SUPPLY	513.29
BEN'S TIRE	MAINTENANCE	15.89
BLUE TARP FINANCIAL INC.	SUPPLY/MAINTENANCE	43.98
BRIAN'S COLLISION	VEHICLE MAINT/SUPPLY	764.62
BROWN SUPPLY CO	WATER SUPPLY	340.30
CASEY'S	FUEL	238.07
CSB VISA 0012	TRAINING/OFFICE SUPPLY	710.86
CSB VISA 0078	ELECTRIC SUPPLY	15.94
CLASSIC BUILDERS	APPLIANCE REBATE	200.00

CORE & MAIN	UTILITY SUPPLY	3,762.34
DAVID BERRY ENTERPRISES	OFFICE SUPPLY/SERVICE	390.71
DOOR & FENCE STORE	BLDG MAINTENANCE	485.50
ECKHARDT ENTERPRISES	PREMIUM ADJUSTMENTS	1,768.00
EXHAUST PROS	VEHICLE MAINTENANCE	406.60
FIERROS, ANA	JANITORIAL SERVICE	250.00
FLETCHER REINHARDT CO.	SUPPLIES	120.05
FOX APPARATUS REPAIR	VEHICLE REPAIR	278.84
GALLS LLC	PD UNIFORMS	207.86
HEIMAN FIRE EQUIPMENT	VEH MAINT & REPAIR	264.85
HOMETOWN FOODS	SUPPLY/MAINTENANCE	40.70
IAMU	TRAINING	523.40
IEMSA	FIRE/EMS MEMBERSHIPS	165.00
INTERSTATE ALL BATTERY	SUPPLY/MAINTENANCE	166.48
IOWA ONE CALL	LOCATE SERVICE	62.10
IOWA PUMP WORKS	LAGOON PUMP REPAIR	552.50
IRBY CO. STUART C	ELECTRICAL DISTRIBUTING	
	OUTLAY	444.00
IRON MOUNTAIN	STREET SERVICES	57.94
IS GROUP	STREET SERVICES, WATER SYSTEM	3,501.25
ITRON, INC.	ANNUAL MAINTENANCE	2,245.80
JAY-KEE TRAILER SERVICE	EQUIP REPAIR	195.88
JOHN DEERE FINANCIAL	SUPPLY/MAINTENANCE	207.28
JUEL TRUCK LINE INC	ROADSTONE & BACKFILL	8,224.07
KEYSTONE LABS, INC.	TESTING	196.00
KIRKWOOD COMM COLLEGE	TRAINING	110.00
MARY LAZARD	PROGRAM REBATE	15.00
LEDFORD	TREE REMOVAL	1,500.00
MARSHALL CO. TREASURER	FY 2018/2019 TAXES	4,040.00
M-TOWN WATERWORKS	TESTING	28.00
MCATEE	VEHICLE MAINTENANCE	619.29
MARTIN MARIETTA	STREET MAINT	961.74
MENARDS	SUPPLY/MAINTENANCE	721.11
METERING & TECH	METER & SUPPLY	
SOLUTIONS		8,368.71
MID IOWA ENTERPRISE	PUBLICATIONS	123.41
MIKE WALTON WINDOW	WINDOW CLEANING	50.00
NELSON FABRICATION LLC	VEHICLE MAINTENANCE	152.29
NEW CENTURY FS =INC.	FUEL CHARGES	2,527.55
NUCARA PHARMACY	SUPPLY/MAINTENANCE	14.91
PARTNER	TELECOMMUNICATION	
COMMUNICATIONS		1,057.21
POSTMASTER	UTILITY POSTAGE	825.00
RANDYS PEST CONTROL	PEST CONTROL	185.00
REECE ELECTRIC	MOTOR REBUILD	141.36
JEFF ROBINSON	APPLIANCE REBATE	25.00
SHOWROOM AUTO	VEHICLE SUPPLY	3,442.26
SIGN PRO	VEHICLE SUPPLY	40.00
STAPLES	OFFICE SUPPLIES	179.24
STAR EQUIPMENT LTD	CAPITAL OUTLAY	3,225.00
SC DEVELOPMENT ASSN.	PROP TAX REBATE	2,909.00
STONE SANITATION	SANITATION SERVICES	286.09
STORY CO. TREASURER	FY 2018/2019 TAXES	456.00

T&R ELECTRIC SUPPLY CO. INC.	ELECTRIC OUTLAY	6,925.00
RICK THOMPSON	EVE & GUTTER REPAIR	135.00
DANNY TUTTLE	APPLIANCE REBATE	75.00
TYLER TECHNOLOGIES	PERVASIVE LICENSE	140.00
US CELLULAR	TELECOMMUNICATION	358.73
USA BLUEBOOK	SUPPLY/MAINTENANCE	25.84
WESCO DISTRIBUTING	ELECTRICAL DISTRIBUTING SUPPLIES	423.72
XEROX CORPORATION	COPIER CONTRACCT	51.78
Z-LINE LTD.	WHEEL ASSEMBLY	121.15
		69,832.56