

State Center City Council
Regular Meeting Minutes
December 19, 2018

State Center City Council met in regular session on Wednesday, December 19, 2018 in the City Hall Council Room. Mayor Sodders called the meeting to order and asked everyone to rise for the Pledge of Allegiance. Roll Call: Mayor Sodders, Councilors: Bunn, Darrow, Nichols, Shaffar and Wilkinson. Absent: None. Others Present: Atty. O'Hare, Jeff Robinson, Zach Faught, Officer Blackburn, Kristi Yates, Nick Frederickson, Chris Davis and Doug Henze.

- Motion by Shaffar, 2nd by Darrow to approve the consent agenda. Motion passes 5-0.
- Mayor Sodders opened the public hearing for the Solar Tax Credit offers. There were no offers received. There were a few council questions regarding the tax credit which Jeff Robinson answered. There were no comments received at the City office. Motion by Wilkinson, 2nd by Bunn to close the public hearing; motion passes 5-0.
- Mayor Sodders opened the public hearing for the FY19 Budget Amendment 1. The clerk restated the reasons for the amendment as listed on the certification. There were no public comments made at the hearing or received at the City office. Motion by Shaffar, 2nd by Darrow to close the public hearing; motion passes 5-0.
- Nick Frederickson, ISG, reviewed the Figgins Phase 3 project progress. All utilities are in on schedule and operational. Because of the wet fall, compaction will need to be reassessed in the spring. Pressure and bacteria tests for the water distribution passed. Darrow introduced and moved to adopt Res. 19-23 approving of Change Order #1 adding a meter pit and service for meter pit to the Hartwig property some of which will be billed to the property owner. The change order increases the contract amount by \$3500.00 and brings total contract to \$376,991.25. Bunn 2nd; Res. 19-23 is adopted 5-0 roll call. Shaffar introduced and moved to adopt Res. 19-24 approving Pay Application #1 to Con-Struct, Inc in amount of \$129,055.13 for Figgins Phase 3 work. Nichols 2nd; Res. 19-24 is adopted 5-0 roll call.
- There was brief discussion regarding a tax abatement program for commercial property. The clerk will contact Dorsey & Whitney to start a draft for the January council meeting.
- Jeff Robinson spoke briefly regarding the option to roll the solar tax credits into the 2019 year.
- Darrow moved to approve a 50 cent per hour raise for D. Postel as his probation period of 6 month will be successfully completed as of the January 1st. 2nd by Bunn; motion passes 5-0 roll call.
- Darrow shared discussion from the Public Works meeting regarding the need to rebuild or replace our two high-service water pumps. These pumps were installed in the early 70's and have been rebuilt at least twice. Zach Faught did extensive research, his recommendation is to purchase two new pumps and one new motor (one current motor is just a few months old) from Cahoy. Installing new pumps would require significantly less rural water usage as our system would be down for less time than with rebuilds. The cost for the two pumps and installation will be in the \$15,000.00 range plus the cost a motor and rural water usage. Darrow moved to approve the purchase and installation of two new pumps and one motor from Cahoy. The installation can be completed in January. Nichols 2nd; motion passes 5-0 roll call.
- Officer Blackburn shared recent police department activity.
- Wilkinson introduced and moved to adopt Res. 19-25, 2nd by Nichols to approve employee tenure payments, gross total of \$1700.00. There was discussion on the processing and payment of tenure. This history of these payments will be researched and a clearer policy regarding the payment of tenure will be adopted. Motion passes 4-0 roll call with abstention by Bunn.
- Shaffar introduced and moved to adopt Res. 19-26 approving the FY19 Budget Amendment 1 as published. Wilkinson 2nd; Res. 19-26 is adopted 5-0 roll call.
- The clerk spoke briefly of starting on FY20 budget.
- The clerk on behalf of the Public Works committee spoke regarding the need for council to review and consider sanitary and storm sewer rates. Current ordinance allows for increases annually

based on the previous calendar year CPI. The clerk will provide that CPI for further discussion at the January meeting. Currently the annual CPI increase is running at approximately 2%.

- Mayor Sodders issued a proclamation in support of Home Rule which gives local government the right to govern without being inconsistent with state and federal law.
- There being no further business, motion by Wilkinson, 2nd by Shaffar to adjourn. Motion passes 5-0.

CLAIMS APPROVED 12.19.2018

1ST AYD	STREET DEPT SUPPLY	222.91
AIRGAS USA LLC	CYLINDER RENTAL	116.50
ALEX AIR APPARATUS	FIRE.EMS EQUIP	791.27
ALLIANT ENERGY	GAS USAGE	2,342.81
ARNOLD MOTOR SUPPLY	VEHICLE MAINT/REPAIR	303.98
ASTRA SECURITY	PARK/PD SERVICE	796.70
BANKERS ADVERTISING	ELEC SUPPLY	139.48
BATTLE REPAIR	PD VEHICLE REPAIR	638.81
BDH	WEB HOSTING	30.00
BORDER STATES	ELEC DEPT	93.21
BRIAN'S COLLISION CENTER	PD VEHICLE REPAIR	51.88
BROWNS SUPPLY	WTR DISTRIB SUPPLY	1,425.26
CASEY'S GENERAL STORE	PD FUEL CHARGES	450.26
CENTER ASSOC.	PD EVALUATION	229.70
CENTRAL IOWA TELEVISIONING	JETTING	4,128.75
	BILLING SUPPLY/PD	
CSB VISA 0012	VEHCL	1,594.33
CSB VISA 0078	ELEC DEPT SUPPLY	60.99
CINTAS	SERVICE & SUPPLY	206.22
CON-STRUCT	FIGGINS 3 CONSTRUCTION	129,055.13
CORE & MAIN	WTR DISTRIB SUPPLY	619.97
	ELEC DEPT	
CROSSROAD MOBILE MAINT	REPAIR/SERVICE	2,003.57
DORSEY & WHITNEY	SRF NOTE SERVICES	383.00
	3RD ST PRJ ASSESS	
	SERVICES	1,822.50
	SOLAR NOTE SERVICES	5,474.25
FASTENAL	ST/SWR SUPPLY	34.28
FIERROS, ANA	JANITORIAL SERVICES	250.00
FIRE SERVICE TRAINING	TRAINING	100.00
GALLS LLC	PD UNIFORM	145.89
HAWINS	CHEMICAL TREATMENT	5.00
HEIMAN FIRE EQUIPMENT	VEHICLE MAINT/REPAIR	206.20
HOME RENTAL CENTER & SALES	EQUIP MAINT/REPAIR	136.00
IAMU	WTR/SAFETY	923.40
INTERSTATE ALL BATTERY	VEHCILE MAINT	25.60
IOWA ONE CALL	LOCATES	52.20
	SWR PUMP/ANNUAL	
IOWA PUMP WORKS	SERVIC	9,013.22
IRWA	ANNUAL DUES	275.00
IVCE	EMS TRAINING	1,498.50

IA WORKFORCE	ELEVATOR CERT	175.00
IRON MOUNTAIN	SHRED CONTRACT	58.16
IS GROUP	FIGGINS 3 SERVICES	11,936.70
JAY-KEE TRAILER SERVICE	VEHICLE MAINT/REPAIR	47.98
JENSEN FORD	PD VEHICLE REPAIR	1,166.76
JOHN DEERE FINANCIAL	SUPPLY	8.85
KELTIC	PD VEHICLE MAINT	367.77
KEYSTONE LABS, INC.	TESTING	140.40
MARSHALL CO AUDITOR	RETURN OVERPAYMENT	103.00
MARSHALL CO LANDFILL	DISPOSAL	61.00
MARSHALL CO ENGINEER	BACTERIAL PA TEST	724.63
MARSHALLTOWN		
WATERWORKS	TESTING	84.00
MARSHALLTOWN, CITY OF	TESTING	268.00
MARTIN MARIETTA		
MATERIALS	ROCK SUPPLY	249.59
	ELECTRICAL PLANT	
MCMASTER CARR	SUPPLY	94.01
MENARDS	SUPPLY	434.47
METERING TECHNOLOGY	WATER METER OUTLAY	3,021.20
MID IOWA ENTERPRISE	MINUTES & NOTICES	847.53
MIKE WALTON WINDOW	MONTHLY SERVICES	50.00
NEW CENTURY FS INC.	FUEL CHARGES	1,216.89
NOBLE, C.	APPLIANCE REBATE	75.00
NUCARA	AMBL SUPPLY	41.22
PARTNER COMMUNICATIONS	MONTHLY SERVICES	1,084.45
PETTY CASH	POSTAGE, MISC	77.32
POSTMASTER	UTILITY BILLING	825.00
RAYCOM CORPORATION	ANTENNA & SPEAKER MIC	186.20
RANDYS PEST CONTROL	PEST MANAGEMENT	160.00
REESE ELECTRIC MOTOR CO.	WTR PLANT MOTOR	240.40
REGION 6 PLANNING	ANNUAL DUES	660.60
SARGENT DRILLING	PUMP MAINT	656.25
SIGN PRO	PD VEHICLE GRAPHICS	1,225.00
STAPLES	OFFICE SUPPLY	154.76
STONE SANITATION	SANITATION SERVICES	286.09
T&R ELECTRIC	TRANSFORMERS	2,010.00
TBS ELECTRONICS	RADIOS	410.00
UNITY POINT CLINIC	DRUG TESTING	42.00
	MONTHLY PHONE	
US CELLULAR	CHARGES	361.37
WALMART	CLEANING SUPPLY	44.76
XEROX CORPORATION	COPIER MAINTENANCE	42.70
SUBTOTAL		<u>195,285.83</u>
RPGI	PURCHASED PWR	76,442.51
UTILITY CUSTOMERS	METER REFUND	209.41
IA DEPT REV	WET	2,068.00
IA DEPT REV	SALES TAX	4,855.00

EFTPS	ADJUSTMENT	599.73
PAYROLL 11.16.18		25,363.04
PAYROLL 11.30.18		26,217.30
PAYROLL 12.14.18		32,864.51
TOTAL		<u>363,905.33</u>

APPROVED BY FUND

GENERAL FUND	35,424.38
ROAD USE	15,475.03
3RD ST PRJ	1,822.50
FIGGINS 3 PRJ	141,010.44
TIF	103.00
WATER UTILITY	17,331.30
SEWER UTILITY	19,799.93
ELECTRIC UTILITY	132,396.00
STORM WATER	542.75
	<u>363,905.33</u>

NOVEMBER REVENUE BY FUND

GENERAL FUND	22,380.15
ROAD USE	17,108.86
STREET RESERVE	1,162.90
LOST	17,893.59
E'EE BENEFIT	9,707.15
EMERGENCY LEVY	967.89
DEBT SERVICE	4,721.08
TIF	22,367.05
KAUFFMAN	1.24
WATER UTILITY	38,882.18
WATER IMPRV	2,707.09
SEWER UTILITY	17,672.72
SEWER IMPRV	1,774.63
ELECTRIC UTILITY	190,832.61
STORM WATER UTILITY	4,864.56
TOTAL	<u>353,043.70</u>

Steve Soddors, Mayor

Attest:

Lori Bearden, Clerk