

State Center City Council
Regular Meeting Minutes
January 21, 2020

State Center City Council met in regular session on Tuesday, January 21, 2020 in the City Hall Council Room. Mayor Sodders called the meeting to order and asked everyone to rise for the Pledge of Allegiance. Roll Call: Mayor Sodders, Councilors: Darrow, Nichols, Shaffar and Wilkinson. Absent: Others Present: Kevin O'Hare, Jeff Robinson, Zach Faight, Jon Thomas, Kristi Yates, Brad Pfantz, Chris Davis, Laray Plath, Richard Wathen (leaves at 7:35), Nick Frederickson and Lori Bearden.

- Public hearing for council appointment was not needed. Mayor Sodders opened the public hearing for FY20 Budget Amendment 1. No one present made comment. The clerk reported that there had been no written or oral comment made at the City Hall office. Mayor Sodders closed the public hearing.
- Motion by Shaffar, 2nd by Darrow to approve the consent agenda which included corrections to the December 18th minutes changing the police vehicle purchase from City of Carlisle to Kansas State Patrol and the addition of Nichols as making the 2nd for the monthly transfer resolution. Motion passes 4-0.
- Mayor Sodders then recognized Nick with ISG for project updates. Progress is being made with the lagoon, water treatment, 4th St. and E Main St. projects. Notably, the county will not be doing Lincoln Hwy on the west side of town eliminating the possibility of a contractor bidding both county and city project. The public works committee will need to meet early in February after ISG finalizes recommendations. The City will need to do significant work to identify and correct infiltration to the sanitary sewer collection system.
- The clerk read statements from David Lindemann, Harlan Quick and Richard Wathan expressing their interest in being appointed to the vacant council seat. This appointment would be for two years until the next city election. John Dierks had verbally expressed interest in the seat but did not submit anything in writing. After brief comment; Shaffar introduced and moved to adopt Res. 20-21 appointing Harlan Quick to fill the vacancy until December 31, 2021 at which time a winner of the November 2021 election will assume the seat for a two-year term. Nichols 2nd; Res. 20-21 is adopted 4-0 roll call. Mr. Wathan then commented on the procedure for a petitioning for a special election. The clerk read the portion of Iowa Code 372.13 relating to this and stated her office would make the correct petition form available should someone wish to prepare and submit one.
- Chief Thomas reviewed grant applications, staffing, possible sale of Impala on govdeals.com, a permanent site for limited semi-parking has not been located and submitted an additional claim for payment. Motion by Wilkinson, 2nd by Darrow approving payment of \$300.00 to Bill Roberts for decommissioning of Impala; motion passes 4-0.
- Wilkinson introduced and moved to adopt Res. 20-22 approving of December transfers. Darrow 2nd; Res. 20-22 is adopted 4-0 roll call.
- Motion by Shaffar, 2nd by Darrow that Ordinance 351 Amending Water Deposit Ordinance Section 92.09 raising water serve deposit from \$40.00 to \$100.00 be given its 3rd and final reading; motion passes 4-0 roll call. Motion by Shaffar, 2nd by Darrow that Ordinance 351 be adopted, signed and published according to law. Motion passes 4-0 roll call.
- Motion by Darrow, 2nd by Wilkinson that Ordinance 349 Amending Fireworks Ordinance Section 41.11(3)E shortening the window that fireworks may be discharged within the city limits be given its 3rd and final reading. Chief Thomas commented on the need for a specific fine schedule for violation of the ordinance. That will be addressed as a separate amendment. Motion passes 4-0 roll call. Motion by Wilkinson, 2nd by Shaffar that Ordinance 349 be adopted, signed and published according to law. Motion passes 4-0 roll call.
- After some explanation by the clerk, Darrow introduced and moved to adopt Res. 20-20 setting a public hearing for 6:30 p.m. February 18, 2020 to hear comments on the proposed FY21

maximum levy of \$485,292.00 which is a \$12.54818 per thousand levy rate and an 8.49% increase over FY20. Any voted, capital project and debt service levies would be on top of this. The City does not levy for any voted or capital project levies but does levy for debt service. The council may choose a rate lower than this but would not be able to exceed these amounts for the non-voted levies. 2nd by Shaffar; Res. 20-20 is adopted 4-0 roll call. The clerk will cause the notice to be published and posted.

- Shaffar introduced and moved to adopt Res. 20-23 approving FY20 Budget Amendment 1 which raises total expenditures and transfers out to \$5,081,240 from \$4,811,480 to be paid from reserves and revenue sources other than property taxes. Darrow 2nd; Res. 20-23 is adopted 4-0 roll call.
- The clerk reported that the 1st draft of the new code book has been delivered. Committee appointments will not be made until February.
- On recommendation by J. Robinson Darrow moved to approve a 50 cent/hour step/knowledge wage increase for B. Hilleman, 2nd by Nichols. Motion passes 4-0.
- Darrow introduced and moved to adopt Res. 20-24 setting public hearing for 6:30 p.m. February 18, 2020 for proposed general obligation annual appropriation street improvement loan agreement and to borrow money thereunder. Shaffar 2nd; Res. 20-24 is adopted 4-0 roll call.

CLAIMS APPROVED 1.21.2020

AMOUNT

1ST AYD	EQUIP/SUPPLY	630.86
AIRGAS USA LLC	CYLINDER RENTALS	133.58
ALLIANT	UTILITY CHARGES	1,978.44
ARNOLD MOTOR SUPPLY	VEHICLE MAINTENANCE	873.84
ASTRA SECURITY	MONITORING	134.85
LORI BEARDEN	OFFICE REFRIGERATOR	229.98
BORDER STATE	BULBS, AUGER BIT	760.80
BRAIN'S COLLISION CENTER	CHEV IMPALA	217.00
CENTRAL PRINT & SUPPLY	GOLF CART PERMITS	105.00
CENTRAL STATE BANK - VISA	OFFICE SUPPLY	167.08
CESSFORD CONSTRUCTION	ROADSTONE	233.27
CROSSROADS MOBILE MAINT	FREIGHTLINER INSPECTIONS	1,986.50
DARYL SCHOPPE CONSTR.	SNOW PLOW REPAIR	50.00
EMERGENCY SERV MARKETING	YR 2 OF 3 YR SUBSCRIPTION	735.00
ENTENMANN-ROVIN CO	PD SUPPLY	134.25
FASTENAL	MISC SUPPLIES	53.60
FIERROS, ANA	JANITORIAL SERVICES	250.00
FIRE SERVICE TRAINING	C BUTLER TRAINING	50.00
FOX APPARATUS	ENGINE PUMP REPAIR/PARTS	791.05
GALLS LLC	PD UNIFORMS	97.26
HACH COMPANY	CHEMICALS	159.33
HAWKINS	CHEMICALS	451.25
HOME RENTAL CENTER & SALES	REPAIR/SUPPLY	256.25
HOMETOWN FOODS	SUPPLY	16.23
I & S GROUP	ENGINEERING SERVICES	20,229.99
IN STITCHES	UNIFORM	384.90
IOWA PRISON INDUSTRIES	COMM. ROOM TABLES/POSTS	4,713.75
IRON MOUNTAIN	SHRED SERVICE	72.63

JETCO, INC.	LIFT STATION REPAIR	1,770.05
JOHN DEERE FINANCIAL	TOOLS, SPREADER, FILTER	680.88
KELTEK	OFFICE EQUIPMENT	578.00
MARSHALL CO. AUDITOR	CITY ELECTION 2019	1,308.18
M'TOWN WATERWORKS	TESTING	56.00
MARSHALLTOWN, CITY OF	TESTING	238.00
MCMASTER-CARR	FAN BLADE, FILTERS	289.18
MENARDS	MISC TOOLS AND SUPPLIES	146.47
MID IOWA ENTERPRISE	PUBLICATION	244.42
MIKE WALTON WINDOW	MONTHLY CHARGE	50.00
NEEDHAM EXCAVATING & LANDS	EXCAVATION/BACKHOE/LABOR	1,822.50
NEW CENTRY FS INC	FUEL CHARGES	1,086.46
PARTNER COMM	PHONE SERVICES	1,082.00
PETTY CASH FUND	REIMBURSEMENT	86.00
POSTMASTER	BILLING POSTAGE FEB-APR 2020	825.00
PREMIER POLYSTEEL	TENNIS COURT BENCH	994.00
RACOM CORPORATION	POLICE RADIOS UPDATING	662.50
RANDY'S PEST CONTROL	PEST CONTROL	185.00
RASMUSSEN SERVICE CENTER	SERVICE FORD F-550 2007	649.03
STAPLES CREDIT PLAN	MISC OFFICE SUPPLIES	263.72
STONE SANITATION	GARBAGE SERVICES	308.97
JON THOMAS	COMPUTER UPGRADE - POLICE	263.16
TOP NOTCH TREE SERVICE	REMOVED 1 TREE, 5 STUMPS	900.00
US CELLULAR	CELL PHONE CHARGES	281.33
WAL-MART BUSINESS SYNBC	JANITORIAL-CITY HALL	59.94
WATCH GUARD	DIGITAL IN CAR VIDEO	5,609.00
WESCO DISTRIBUTING	BRACKETS & STUD LINE POSTS	455.34
WITMER PUBLIC SAFETY GROUP	BOOTS	324.99
XEROX CORPORATION	MONTHLY CONTRACT CHARGE	154.32
LIBRARY EXPENSES		57,271.13
QUILL	OFFICE SUPPLY	158.88
MIDWEST TAPE	VIDEO	245.47
READER SERVICE	BOOKS	40.40
BAKER & TAYLOR	BOOKS	335.55
XEROX CORPORATION	COPIER CONTRACT	44.50
PARTNER COMM	PHONE SERVICE	248.50
STATE CENTER	UTILITY CHARGES	443.86
IA LIBRARY ASSN	DUES	60.00
ALLIANT	UTILITY CHARGES	345.32
PREMIER	OFFICE SUPPLY	12.38
CSIP	PROGRAM	145.40
BDH	COMPUTER	730.31
ICN	PHONE	5.93
USPS	POSTAGE	10.93

T GERKE	PROGRAM	40.00
	ASSORTED PROGRAM SUPPLY	40.33
	ASSORTED MISC SUPPLY	76.87
MID CYCLE CLAIMS		2,984.63
COUNCIL PAYROLL	2019	4,236.87
CASEY'S	PD FUEL	293.63
PAYROLL	12.27.19	26,237.76
J JOHNSON	METER DEPOSIT REFUND	20.15
J KLEMME	METER SOCKET REFUND	45.00
UTILITY CASH DRAWER	SHORTAGE 12.06.19	100.00
PSN	MONTHLY FEE	49.95
KANSAS HIGHWAY PATROL	PD EXPLORER APPROVED	24,850.00
RPGI	PURCHASED POWER	78,359.30
PAYROLL	01.10.20	34,463.61
WEUVES'S TS	SOLAR CREDIT	88.00
		<u>168,744.27</u>
		229,000.03

BY FUND

GENERAL FUND	68,677.77
ROAD USE	26,637.28
WATER UTILITY	9,964.77
SEWER UTILITY	10,438.64
ELECTRIC UTILITY	112,768.34
STORM WATER	513.23
TOTAL	<u>229,000.03</u>

NOVEMBER REVENUE BY FUND

GENERAL FUND	23,244.01
ROAD USE	11,873.38
STREET IMPRV RESERVE	185.00
E'EE BENEFIT	4,718.94
EMERGENCY LEVY	449.04
LOST	14,738.47
TIF	337.93
DEBT LEVY	1,856.92
KAUFFMAN	40,726.88
WATER UTILITY	38,927.37
WATER IMPRV	2,531.16
SEWER UTILITY	16,952.00
SEWER IMPRV	9,460.85
ELECTRIC UTILITY	189,478.19
STORM WATER UTILITY	5,643.06
TOTAL	<u>361,123.20</u>

- There being no further business, motion by Wilkinson, 2nd by Shaffar to adjourn. Motion passes 4-0.



Steve Sodders, Mayor

Attest:



Lori Bearden, City Clerk