

State Center City Council  
Regular Meeting Minutes  
April 21, 2020

State Center City Council met in regular session on Tuesday, April 21, 2020 in the City Hall Council Room. Mayor Sodders called the meeting to order at 6:30 p.m. and dispensed with the Pledge of Allegiance. Those attending by zoom: Mayor Sodders, Councilors: Darrow, Nichols, Quick, Shaffar and Wilkinson. Others present by Zoom: Kevin O'Hare, Zach Faught, Kristi Yates, Brad Pfantz, Jeff Robinson, John Byerly, Bryan Hilleman, Buffi Honeck and Heather Thomas with CGA. Present at in the council room: Lori Bearden, Jon Thomas, and Chris Davis. Mayor Sodders presented a mayoral proclamation establishing May 2020 West Marshall Senior Month. Motion by Quick to approve consent agenda. 2<sup>nd</sup> by Wilkinson, motion passes 5-0 J. Byerly recapped the new State Center Historic Preservation Design Guidelines. Wilkinson moved to adopt the guidelines and approve the annual report. Quick 2<sup>nd</sup>; motion passes 5-0. B. Honeck reviewed the Rose Festival committee's decision to not hold Rose Festival in June as usual because of COVID-19 precautions. The committee is considering a 1 or 2-day event later in the season, if feasible, with scaled back or revised events. The committee will keep the council informed of decisions. Darrow moved to approve paying claim to CGA in amount of \$1,072.50 for annexation exhibit plat of proposed annexation to the east of State Center City limits. Wilkinson 2<sup>nd</sup>; motion passes 5-0 roll call. H. Thomas & Bearden recapped a meeting with H Thomas, Kielly, Faught & Bearden that involved discussion regarding storm water corrections in the SE portion of town, the proposed Fire/EMS station, and the next area for residential subdivision. A general services agreement with CGA will be forthcoming.

- Faught asked the council for opinion of opening the now closed brush dump for a period of two weeks. The general opinion was to leave it closed until a permanent solution was found to avoid any possibility of IDNR sanctions. It was noted that if brush is being dumped in the ditches it would be up to the County to patrol/fine.
- K. O'Hare reported that the warranty deed for the Fire/EMS station property is ready for signing. He will prepare a resolution for council acceptance of the property.
- At approximately 7:20 Bearden asked if anyone was in attendance for the proposed 2020 Kauffman Grant awards; if not the public hearing will be moved to immediately following the council meeting and prior to the Kauffman meeting. No one objected to the hearing being moved to end of council meeting.
- Wilkinson introduced and moved to adopt Res. 20-31 approving of March monthly transfers totaling \$23,657.72. Darrow 2<sup>nd</sup>; Res. 20-31 is adopted 5-0 roll call.
- There was brief discussion regarding a 2<sup>nd</sup> FY20 budget amendment. Areas of need are public safety, public works, and electric utility. A special council meeting was set for Tuesday, April 28 at 7 p.m. to approve requests and set a public hearing for the regular May meeting.
- Bearden reviewed proposals from Bowman & Miller and the Auditor of State offices. Bowman & Miller scored higher on the evaluation because of ability to preform the audit and deliver the report by Oct. 31 of each year following year end. The total cost for the 3 years from the State was \$40,150 and Bowman & Miller \$41,300. The State could not deliver the report until March following year end. Wilkinson moved to award the FY 20, 21, 22 audit services agreement to Bowman & Miller. Darrow 2<sup>nd</sup>; motion passes 5-0 roll call.
- B. Pfantz spoke to the council regarding what might be done in way of compensation if one of the EMS members was not able to work their regular jobs if they contracted

COVID-19 from an EMS call. Both Pfantz and Bearden have researched and have found little information regarding such scenario. The Fire/EMS are considering the purchase of a low cost used vehicle to have for use on-site for calls for service.

- There being no further business, motion by Quick, 2<sup>nd</sup> by Wilkinson to adjourn at 7:59 p.m. Motion passes 5-0.
- At 7:59 p.m. Mayor Sodders opened the public hearing to hear comments for or against the proposed 2020 Kauffman awards. There was discussion regarding the \$10,000.00 award to the Rose Festival committee for fireworks and fun zone costs. With the event being postponed or cancelled if an acceptable date can not be scheduled, the committee is wondering if a deposit can be put down on the fireworks in May (\$2,500.00 deposit in May will hold the contract and get the committee a discount) and if a date cannot be scheduled in 2020 can the balance be carried to 2021. It was pointed out that COVID-19 will likely have an effect on all award projects, and it will be likely that many will request a carry-over or request a project modification. There being no other comments, Mayor Sodders closed the public hearing at 8:07.

**CLAIMS APPROVED 03.17.2020**

<b>VENDER</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
1ST AYD CORPORATION	VEHICLE MAINT	22.35
AIRGAS USA LLC	CYL RENTALS	134.67
ALLIANT ENERGY	NATURAL GAS	1,739.98
ARNOLD MOTOR SUPPLY	VEHICLE MAINT	631.32
ASTRA SECURITY	SERVICE CALL	459.70
BRIAN'S COLLISION	LOADER REPAIR	211.00
CID	SUPPLY	157.10
CENTRAL STATE BANK - VISA	SUPPLIES	454.00
CESSFORD	ROCK	319.53
C. DAVIS	APPLIANCE REBATE	20.00
CGA	PROPERTY SURVEY	1,114.00
CONTINENTAL RESEARCH	EQUIP MAINT	228.31
CROSSROADS MOBILE MAINT	VEHICLE MAINT	9,540.61
DANKO	VEHICLE MAINT	96.74
EASTER EQUIP	SWEEPER BROOM	2,200.00
FASTENAL	EQUIPMENT	177.91
ANA FIERROS	JANITORIAL SERVICES	250.00
FIRE ENGINEERING	TRAINING	203.00
FLETCHER-REINHARDT	CAPITAL OUTLAY	2,982.96
GALLS	UNIFORMS	485.28
HAWKINS	CHEMICAL CYLINDERS	5.00
HOMETOWN FOODS	SUPPLIES	17.68
IN STITCHES	UNIFORMS	95.20
IAMU	TRAINING/SAFETY	557.84
INTERSTATE ALL BATTERY	VEHICLE MAINT	496.69
IOWA ONE CALL	LOCATES	21.60
IOWA VALLEY EDUCATION	TRAINING	39.00
IRBY CO, STUART C	ELECTRIC SUPPLY	283.50
KIESLER POLICE SUPPLY	SUPPLY	344.70
KNIGHTS, F	AC REBATE	200.00
LIVELY TRUCKING	LIGHTING REBATE	1,860.00
MACQUEEN EQUIP	SWEEPER MAINT	257.70

MARSHALLTOWN, CITY OF	MONTHLY LAB TESTS	238.00
MCMASTER-CARR	SUPPLY	447.81
MENARDS	SUPPLY/EQUIP	534.62
METERING TECHNOLOGY	ELECTRIC METERS	12,985.64
MID IOWA ENTERPRISE	PUBLICATIONS	332.08
MIDWEST BREATHING AIR	VEHICLE MAINT	560.27
MIDWEST UNDERGROUND	CABLE	83.64
MIKE WALTON	JANITORIAL SERVICES	50.00
NELSON FABRICATION	SNOW PLOW MAINT	481.59
NEW CENTURY FS INC	FUEL CHARGES	1,011.84
PARTNER COMMUNICATIONS	INTERNET/PHONE	1,081.99
RACOM	SUPPLY/EQUIP	2,523.12
POWERPLAN	VEHICLE MAINT	240.09
RANDYS' PEST CONTROL	PEST CONTROL	185.00
CRAWFORD ELECTRIC	HVAC SUPPLY	52.85
SEI	MONITORING	504.00
SCDA	TAX REBATE	3,186.00
STONE SANITATION	GARBAGE SERVICE	308.97
THOMAS, J	MASKS	45.94
US CELLULAR	CELL PHONE CHARGES	283.42
USA BLUE BOOK	EQUIP MAINT	204.57
WEUVE, J	REIMBURSE PHONE DAMAGE	87.50
XEROX	MONTHLY COPIES	69.89
	CITY SUB-TOTAL	51,106.20
QUILL	LIBRARY SUPPLY	89.90
MIDWEST TAPE	LIBRARY VIDEO	199.57
BAKER & TAYLOR	LIBRARY BOOKS	434.10
XEROX	LIBRARY COPIER	44.50
BDH	LIBRARY TECHNOLOGY	1,395.96
ICN	TELECOMMUNICATION	12.50
PREMIER	LIBRARY SUPPLY	30.71
M EDLER	LIBRARY EQUIPMENT	156.90
	LIBRARY SUBTOTAL	2,364.14
CITY PAYROLL	02.21.20	29,152.68
GTSB PAYROLL	02.27.20	735.86
CITY PAYROLL	03.06.20	37,002.87
RPGI	PURCHASED POWER	63,560.42
PSN	MONTHLY CHARGE	59.90
CASEY'S FUEL CARD	MONTHLY CHARGES	331.84
	MID-CYCLE CLAIMS PAID	130,843.57
TOTAL APPROVED BY COUNCIL		184,313.91
<u>APPROVED BY FUND</u>		
GENERAL FUND		28,965.02
ROAD USE		11,471.00
CAPITAL PROJECTS		1,114.00
TIF		3,186.00
WATER UTILITY		7,482.45
SEWER UTILITY		8,023.64
ELECTRIC UTILITY		123,653.06
STORM WATER		418.74
TOTAL		184,313.91

FEBRUARY REVENUE BY FUND

GENERAL FUND	15,601.16
ROAD USE	18,289.01
LOST	14,738.47
E'EE BENEFIT	839.63
EMERGENCY LEVY	79.90
TIF	36.34
DEBT SERVICE LEVY	329.49
WATER UTILITY	35,365.18
WATER IMPRV	2,277.59
SEWER UTILITY	15,532.00
SEWER IMPRV	8,634.65
ELECTRIC UTILITY	175,695.44
STORM WATER UTILITY	<u>5,213.75</u>
TOTAL	292,632.61



Steve Sodders, Mayor

Attest:



Lori Bearden, City Clerk