

State Center City Council  
Regular Meeting Minutes  
March 17, 2020

State Center City Council met in regular session on Tuesday, March 17, 2020 in the City Hall Council Room. Mayor Sodders called the meeting to order at 6:30 p.m. and dispensed with the Pledge of Allegiance. Roll Call: Mayor Sodders, Councilors: Darrow, Nichols, Quick (by phone), Shaffar and Wilkinson. Absent: None. Others Present: Jon Thomas, Zach Faught, Kristi Yates, Brad Pfantz, Chris Davis and Lori Bearden.

- Mayor Sodders opened the public hearing to hear comments on FY21 Budget and Tax Levy Certification with a total property tax rate of \$13.66 (rounded) as published in the Mid Iowa Enterprise and posted at City Hall on February 27<sup>th</sup>, 2020. There were no comments made at the meeting and no written or oral comments had been submitted to City Hall. The mayor then closed the public hearing.
- Motion by Darrow, 2<sup>nd</sup> by Wilkinson to approve the consent agenda. Motion passes 5-0.
- Historic Preservation item tabled.
- Nick Fredrickson joined the meeting by phone to update the council on projects currently being considered: 4<sup>th</sup> St. and E Main St HMA resurfacing, lagoon upgrade and collection system improvements, and water treatment improvement options. The council needs to submit a ranking order of lagoon treatment methods to ISG. ISG is hopeful that an opinion will be received from the IDNR regarding if a pilot study will need to be repeated for either a R/O or contained R/O will be received within 2 weeks.
- Zach informed that the most recent anonymous burning of the brush dump has caused conversation with the IDNR and a neighboring property owner. The brush dump will remain closed to the public until a satisfactory plan to open it with security in place or an alternative location can be secured.
- Motion by Wilkinson, 2<sup>nd</sup> by Darrow to award sale of Impala to Leon Freeman, Jr. for \$601.99. The original winner bidder backed out as they were under the impression that they would have been notified as soon as bid submittal ended and therefore purchased a different vehicle. Motion passes 5-0.
- COVID-19 discussion. After a department head meeting earlier at 6 p.m. and discussion at the meeting, Mayor Sodders will release an emergency proclamation with the following points (printed insert):
  - A. All City of State Center public buildings are closed to the public.
  - B. All Utility and Public Works employees will not be entering any private buildings in the course of their duties.
  - C. The City of State Center City Hall staff will accept utility payments by drop-box or credit card payments by phone. All new services will be set up by appointment only and then by passage of documents through the drop-box.
  - D. The City of State Center, until further notice, will observe a No Shut-off utility policy.
  - E. The Gutekunst Public Library will operate limited hours and with a curb-side pick-up/return system as long as satisfactory disinfection procedures can be implemented.
  - F. All emergency services, Police/Fire/EMS, will operate with safety precautions outlined by Standard Operating Procedures, CDC and IDPH recommendations.
  - G. No residential evictions shall be permitted during the period of emergency.

- Closed session 21.5(j) tabled.
- Discussion/action on certain fees tabled.
- Darrow introduced and moved to adopt Res. 20-29 approving monthly transfers in total amount of \$24,063.81. Nichols 2<sup>nd</sup>; Res. 20-29 is adopted 5-0 roll call.
- Shaffar introduced and moved to adopt Res. 20-30 approving FY21 Budget and Tax Levy Certification. Nichols 2<sup>nd</sup>; Res. 20-30 is adopted 5-0 roll call.
- Discussion of Rose Garden and Park/Rec boards was tabled.
- Motion by Wilkinson, 2<sup>nd</sup> by Darrow that Ordinance 352 amending section 50.08 of the State Center Code of Ordinances to read as follows: “Any person causing or maintaining a nuisance who shall fail or refuse to abate or remove the same within fourteen (14) days of the notice to ablate is in violation of this Code of Ordinances unless a waiver is provided by the Chief of Police with the approval of the Mayor”, be given its first reading for passage. Motion passes 5-0 roll call. Motion by Darrow, 2<sup>nd</sup> by Shaffar that 2<sup>nd</sup> and 3<sup>rd</sup> readings for Ordinance 352 be waived. Motion passes 5-0 roll call. Motion by Shaffar, 2<sup>nd</sup> by Wilkinson that Ordinance 352 be adopted and published according to law. Motion passes 5-0 roll call.
- Motion by Shaffar, 2<sup>nd</sup> by Darrow that Ordinance 353 amending section 80.05 of the State Center Code of Ordinances to read as follows: “The owner, lienholder, or claimant shall pay an impoundment fee of \$50.00 and a storage charge of \$40.00 per day within the reclaiming period plus towing charges, if stored by the City, or towing and storage fees, if stored in a public garage, whereupon said vehicle shall be released”, be given its first reading for passage. Motion passes 5-0 roll call. Motion by Darrow, 2<sup>nd</sup> by Shaffar that 2<sup>nd</sup> and 3<sup>rd</sup> readings for Ordinance 353 be waived. Motion passes 5-0 roll call. Motion by Wilkinson, 2<sup>nd</sup> by Shaffar that Ordinance 353 be adopted and published according to law. Motion passes 5-0 roll call.
- Motion by Shaffar, 2<sup>nd</sup> by Nichols that Ordinance 354 amending section 145.01 of the State Center Code of Ordinances to read as follows: “The Mayor or his designee is responsible for the enforcement of this chapter”, be given its first reading for passage. Motion passes 5-0 roll call. Motion by Darrow, 2<sup>nd</sup> by Wilkinson that 2<sup>nd</sup> and 3<sup>rd</sup> readings for Ordinance 354 be waived. Motion passes 5-0 roll call. Motion by Shaffar, 2<sup>nd</sup> by Darrow that Ordinance 354 be adopted and published according to law. Motion passes 5-0 roll call.
- Approval of employee organizational chart was tabled.
- There being no further business, motion by Wilkinson, 2<sup>nd</sup> by Darrow to adjourn.

**CLAIMS APPROVED 03.17.2020**

<b>VENDER</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
1ST AYD CORPORATION	VEHICLE MAINT	22.35
AIRGAS USA LLC	CYL RENTALS	134.67
ALLIANT ENERGY	NATURAL GAS	1,739.98
ARNOLD MOTOR SUPPLY	VEHICLE MAINT	631.32
ASTRA SECURITY	SERVICE CALL	459.70
BRIAN'S COLLISION	LOADER REPAIR	211.00
CID	SUPPLY	157.10
CENTRAL STATE BANK - VISA	SUPPLIES	454.00
CESSFORD	ROCK	319.53
C. DAVIS	APPLIANCE REBATE	20.00
CGA	PROPERTY SURVEY	1,114.00
CONTINENTAL RESEARCH	EQUIP MAINT	228.31

CROSSROADS MOBILE MAINT	VEHICLE MAINT	9,540.61
DANKO	VEHICLE MAINT	96.74
EASTER EQUIP	SWEEPER BROOM	2,200.00
FASTENAL	EQUIPMENT	177.91
ANA FIERROS	JANITORIAL SERVICES	250.00
FIRE ENGINEERING	TRAINING	203.00
FLETCHER-REINHARDT	CAPITAL OUTLAY	2,982.96
GALLS	UNIFORMS	485.28
HAWKINS	CHEMICAL CYLINDERS	5.00
HOMETOWN FOODS	SUPPLIES	17.68
IN STITCHES	UNIFORMS	95.20
IAMU	TRAINING/SAFETY	557.84
INTERSTATE ALL BATTERY	VEHICLE MAINT	496.69
IOWA ONE CALL	LOCATES	21.60
IOWA VALLEY EDUCATION	TRAINING	39.00
IRBY CO, STUART C	ELECTRIC SUPPLY	283.50
KIESLER POLICE SUPPLY	SUPPLY	344.70
KNIGHTS, F	AC REBATE	200.00
LIVELY TRUCKING	LIGHTING REBATE	1,860.00
MACQUEEN EQUIP	SWEEPER MAINT	257.70
MARSHALLTOWN, CITY OF	MONTHLY LAB TESTS	238.00
MCMASTER-CARR	SUPPLY	447.81
MENARDS	SUPPLY/EQUIP	534.62
METERING TECHNOLOGY	ELECTRIC METERS	12,985.64
MID IOWA ENTERPRISE	PUBLICATIONS	332.08
MIDWEST BREATHING AIR	VEHICLE MAINT	560.27
MIDWEST UNDERGROUND	CABLE	83.64
MIKE WALTON	JANITORIAL SERVICES	50.00
NELSON FABRICATION	SNOW PLOW MAINT	481.59
NEW CENTURY FS INC	FUEL CHARGES	1,011.84
PARTNER COMMUNICATIONS	INTERNET/PHONE SERVICES	1,081.99
RACOM	SUPPLY/EQUIP	2,523.12
POWERPLAN	VEHICLE MAINT	240.09
RANDYS' PEST CONTROL	PEST CONTROL	185.00
CRAWFORD ELECTRIC	HVAC SUPPLY	52.85
SEI	MONITORING	504.00
SCDA	TAX REBATE	3,186.00
STONE SANITATION	GARBAGE SERVICE	308.97
THOMAS, J	MASKS	45.94
US CELLULAR	CELL PHONE CHARGES	283.42
USA BLUE BOOK	EQUIP MAINT	204.57
WEUVE, J	REIMBURSE PHONE DAMAGE	87.50
XEROX	MONTHLY COPIES	69.89
	CITY SUB-TOTAL	51,106.20
QUILL	LIBRARY SUPPLY	89.90
MIDWEST TAPE	LIBRARY VIDEO	199.57
BAKER & TAYLOR	LIBRARY BOOKS	434.10
XEROX	LIBRARY COPIER	44.50
BDH	LIBRARY TECHNOLOGY	1,395.96
ICN	TELECOMMUNICATION	12.50
PREMIER	LIBRARY SUPPLY	30.71
M EDLER	LIBRARY EQUIPMENT	156.90
	LIBRARY SUBTOTAL	2,364.14

CITY PAYROLL	02.21.20	29,152.68
GTSB PAYROLL	02.27.20	735.86
CITY PAYROLL	03.06.20	37,002.87
RPGI	PURCHASED POWER	63,560.42
PSN	MONTHLY CHARGE	59.90
CASEY'S FUEL CARD	MONTHLY CHARGES	331.84
MID-CYCLE CLAIMS PAID		130,843.57
TOTAL APPROVED BY COUNCIL		184,313.91

APPROVED BY FUND

GENERAL FUND	28,965.02
ROAD USE	11,471.00
CAPITAL PROJECTS	1,114.00
TIF	3,186.00
WATER UTILITY	7,482.45
SEWER UTILITY	8,023.64
ELECTRIC UTILITY	123,653.06
STORM WATER	418.74
TOTAL	184,313.91

FEBRUARY REVENUE BY FUND

GENERAL FUND	15,601.16
ROAD USE	18,289.01
LOST	14,738.47
E'EE BENEFIT	839.63
EMERGENCY LEVY	79.90
TIF	36.34
DEBT SERVICE LEVY	329.49
WATER UTILITY	35,365.18
WATER IMPRV	2,277.59
SEWER UTILITY	15,532.00
SEWER IMPRV	8,634.65
ELECTRIC UTILITY	175,695.44
STORM WATER UTILITY	5,213.75
TOTAL	292,632.61

Steve Sodders, Mayor

Attest:

Lori Bearden, City Clerk