

State Center City Council
Regular Meeting Minutes
February 21, 2023

Mayor Pfantz opened the meeting at 6:30 p.m. Present were Mayor Pfantz, Councilors Darrow, Grant, Nichols, and Quick. Absent: Shaffar. Also present were T. Hillers, K. Yates, J. Thomas, Z. Faught, E. Thompson, P. Pitzen, J. Robinson, C. Davis, Brad Pfantz, and N. Frederikson.

- Motion by Darrow, 2nd by Grant to approve the consent agenda including transfer Res. 23-40 totaling \$27,319.03. The Public Works report was not presented. Motion passes 4-0 roll call.
- Jeff Robinson gave the electric update. Grant moved to adopt Res. 23-42 approving the 2023 Electric Reliability Plan. Darrow 2nd; Res. 23-42 is adopted 4-0 roll call.
- Brush Dump: Motion by Grant, 2nd by Nichols to table a second purchase application. Motion passes 4-0.
- After explanation by N. Frederikson, motion by Darrow, 2nd by Nichols to adopt Res. 23-41 approving pay application 5 to WRH in amount of \$48,022.50 for work on the R/O Water Treatment project. Res. 23-41 adopted 4-0 roll call.
- After discussion, feeling there was not enough clarification, motion by Darrow, 2nd by Quick that approval of the R/O Change Order 2 be tabled. Motion passes 4-0.
- After a brief explanation by N. Frederikson, Grant moved to adopt Res. 23-46 approving the separation of the proposed wastewater treatment project into two projects, 1) lift station and 2) lagoon, for the purpose of applying for two infrastructure funding awards. Darrow 2nd; Res. 23-46 is adopted 4-0 roll call.
- Quick moved to adopt Res. 23-43 approving transfer in amount of \$150,000.00 from sewer improvement to sewer utility to bring the sewer utility into a positive balance. Darrow 2nd; Res. 23-43 is adopted 4-0 roll call.
- Motion by Grant, 2nd by Quick to raise E. Thompson’s wage by \$1.50/hr, 50 cents each for obtaining Water Distribution 1, Water Treatment 1and Lagoon certifications. Motion passes 4-0.
- The clerk reported that two applications for the Public Works Director were received. A special meeting was set for Feb. 28, 6:30 p.m. to discuss/take action.
- B. Pfantz reported that there will be a meeting with Studio Melee in March and it is hoped to have some drawings that can be reviewed.
- Quick moved to adopt Res. 23-44 that the maximum property tax dollars for certain (does not include employee benefits, property/liability insurance and debt service levies) shall not exceed \$526,540.00, a .51% increase from FY23 for the affected levies. Darrow 2nd; Res. 23-44 is adopted 4-0 roll call.
- Motion by Grant, 2nd by Darrow approving agreement with WMCS and YMCA for 2023 swim lessons. Motion passes 4-0.
- Grant moved to adopt Res. 23-45 setting March 21, 6:30 p.m. for a public hearing regarding application by the city for a derecho tree replacement grant. Nichols 2nd; Res. 23-45 is adopted 4-0 roll call.
- The clerk will contact Kevin about the proposed annexation.
- Mayor Pfantz presented the annual certified local government report and covered the State Center Historic Preservation Commission’s activities and future plans.
- There being no other business, motion by Darrow, 2nd by Grant to adjourn at 7:35 p.m. Motion passes 4-0.

CLAIMS APPROVED 2.21.23

VENDER	DESCRIPTION	AMOUNT
1ST AYD	WIPER/LAMP/BLADES	1,921.14
AIRGAS	CHEMICALS	61.11

ALLIANT	GAS UTILITY	3,481.16
ARNOLD MOTOR SUPPLY	VEHICLE MAINT SUPL	362.31
AT&T MOBILITY	SCPD WIRELESS	170.69
ATLANTIS GLOBAL	E-CITATION PAPER	204.20
BDH TECHNOLOGY	REMOTE ACCESS	227.50
BOOT BARN	SAFETY CLOTHING	240.72
JOE BOOTS	GEAR REIMBURSE	1,100.00
BORDER STATE	ELECTRIC SUPPLY	45.46
CENTRAL IA MACHINE	RELAY KIT/PIVOT PIN	68.76
CBS VISA	TRAIN/SUBSC/PRINTR	1,346.58
CBS VISA	TRAINING/HANDBOOK	1,158.15
CFI TIRE SERVICE	4 TRAILER TIRES	1,003.56
CITY TREASURER	SHOTGUNS	300.00
CORE & MAIN	25 CONES	620.00
CRAWFORD TRENCHING	CITY HALLWTR LEAK	190.00
DAKOTA SUPPLY GROUP	CURB STOP KEY	135.53
DAN'S AUTO	VEHICLE MAINT	466.47
DITCH WITCH	ELECTRIC SUPPLY	752.13
DORSEY & WHITNEY	WATER REV BONDS	9,000.00
ELECTRIC PUMP	FUSE/SERV CALLS	6,184.68
ELECTRIC SUPPLY	WELL PARTS	99.00
ENGEL AG SUPPLY	FOAM CLEANER	245.00
FASTENAL	TOOLS/SUPPLIES	572.53
FIRE ENGR MAGAZINE	FIRE ENGR SUBSC	319.60
FLETCHER-REINHARDT	LAMP SUPPLIES	512.60
FORCE FITTERS	UNIFORM	390.30
GALLS	NAMEPLATE	27.02
GET SOME GUNS	UNIFORMS	144.18
HACH COMPANY	CHEMICALS	248.25
HAWKINS	CHEMICALS	80.00
HEIMAN FIRE EQUIPMENT	SAFETY CLOTHING	6,835.12
HICKLIN POWER SPORTS	PIVOT ARM	118.44
HILLERS LEGAL	LEGAL FEES	727.50
HOKEL MACHINE SUPPLY	WISE	1,199.99
HOME RENTAL CENTER	KEROSENE, VEH MAINT	201.75
HOMETOWN FOODS	PLUNGER	4.99
I&S GROUP	ENGINEERING	6,634.30
IAMU	TRAINING	2,254.33
IMFOA	DUES	100.00
IN STITCHES	PD UNIFORM	60.40
IA DEPT OF REVENUE	STATE PROP TAX	1.75
IOWA ONE CALL	LOCATES	43.20
IA REGIONAL UTILITIES	DEC/JAN WATER USE	19,866.96
IA UTILITIES BOARD	ASSESS LABOR COST	180.75
JOHN DEERE	HOSES/GREASE GUN	371.97
BECKY KIELLY	JANITORIAL SERVICES	275.00
KIESLER POLICE SUPPLY	IWD EQUIPMENT	5,647.50
LUCINDA KROUGH	CONTRIB REIMBURSE	50.00
MARSHALL CO LANDFILL	TIRES	87.75
MARTIN MARIETTA	CONCRETE SAND VEH	127.32
MCMASTER-CARR	MAINT/REP/SUPPLY	1,590.10

	GEAR	
MEREDITH MEADOR	REIMBURSEMENT	463.79
MCLEE LLC	DESIGN WORK	3,390.00
MENARDS - M-TOWN	BUILDING SUPPLIES	396.50
MI PEST MANAGEMENT	PEST CONTROL	185.00
MICROBAC LABS	TESTING	536.50
MID IOWA ENTERPRISE	PUBLICATIONS	251.42
MIKE WALTON	WINDOW CLEANING	55.00
NASRO	SCHOOL SAFETY CONF	550.00
NEW CENTURY FS	FUEL CHARGES	2,799.67
THE NORTHWAY CORP	WELL PUMP MOTER	67,529.50
PARTNER COMM	PHONE/INTERNET	1,172.68
PETTY CASH FUND	REIMBURSEMENTS	33.16
RACOM CORP	SIREN LABOR & TEST	437.50
RANGEMASTER	OFFICE SUPPLY	670.00
REGION 6 RESOURCE	FY23 DUES	695.50
SANDRY FIRE SUPPLY	RADIO CASE	1,061.50
SEI	MONITORING	204.00
STAPLES	OFFICE SUPPLIES	133.53
STONE SANITATION	GARBAGE SERVICE	380.68
	MEAL	
JOHN THOMAS	REIMBURSEMENT	205.54
TROY'S ELECTRIC	POLICE DEPT LIGHTS	1,385.00
	SNOW PLOY/CURB	
TRUCK EQUIPMENT	GRD	8,589.10
TYLER TECHNOLOGIES	ANNUAL MAINT	4,715.49
US CELLULAR	FIRE/EMS CELL	108.93
US CELLULAR	MONTHLY CHARGE	321.00
VAN WERT COMPANY	ERT REMOVE PIT	520.91
	UTILITY	
BRET VEREN	OVERPAYMENT	76.99
WITMER PUBLIC SAFETY	FIRE HANDLIGHTS	736.96
XEROX CORPORATION	COPIER CONTRACT	38.23
	CITY SUB-TOTAL	175,701.83
PREMIER	OFFICE SUPPLY	17.78
STATE CENTER	UTILITIES	388.40
ALLIANT	UTILITIES	636.23
XEROX	OFFICE SUPPLY	89.00
MIDWEST TAPE	VIDEO	274.62
BAKER TAYLOR	BOOKS	662.06
PARTNER COMM	UTILITY	259.57
AMAZON	OFFICE	84.50
HISTORIC VOICES	PROGRAM	250.00
SCHMAKER	BLDG/GROUNDS	1,877.07
SEED SAVERS	PROGRAM	30.00
MENARDS	BLDG/GROUNDS	290.98
PFANTZ CONSTRUCT	BLDG/GROUNDS	350.00
SCHENDEL PEST	BLDG MAINT	38.15
ICN	OFFICE SUPPLY	5.54
	LIBRARY CLAIMS	5,253.90
PAYROLL	01.20.23	37,223.97
PAYROLL	02.03.23	40,086.06
RPGI	PURCHASED POWER	109,763.10
THOMAS, K.	UTILITY REFUND	127.94
PSN	MONTHLY FEE	74.95

ROSE GARDEN	2ND QTR CLAIMS	1,838.40
EMS OPERATIONS	2ND QTR CLAIMS	3,528.83
CASEY'S	PD FUEL	677.00
IDR	SALES/USE TAX	4,995.17
IDR	WET	2,286.24
WELLMARK	ANNUAL 3RD PARTY	100.00
ADVANTAGE ADMIN	MONTHLY FEE	52.50
ADVANTAGE ADMIN	HRA PAYOUTS	285.04
SDCA	DIRECTOR SUPPORT	
MID-CYCLE CLAIMS PAID		201,039.20
TOTAL APPROVED BY COUNCIL		381,994.93

TOTAL CONSENT BY FUND

GENERAL	60,430.23
ROAD USE	13,573.03
CAPITAL PRJ	3,390.00
WATER UTILITY	108,729.94
R/O PRJ	12,750.00
SEWER UTILITY	14,979.94
LAGOOON PRG	2,809.30
ELECTRIC UTILITY	160,821.81
STORM SEWER	4,510.68
TOTAL	381,994.93

JANUARY REVENUE BY FUND

GENERAL FUND	142,465.35
ROAD USE	13,776.59
LOST	14,372.05
E'EE BENEFYI LEVY	276.81
EMERGENCY LEVY	47.29
TIF	0.36
DEBT LEVY	270.18
WATER UTILITY	41,719.94
WATER IMPRV	4,037.31
R/O PRJ	49,590.00
SEWER UTILITY	18,374.82
SEWER IMPRV	10,645.53
ELECTRIC UTILITY	211,177.32
STORM WATER UTILITY	5,971.14
TOTAL	512,724.69

Craig Pfantz, Mayor

Attest:

Lori Bearden, City Clerk