

State Center City Council
Regular Meeting Minutes
March 16, 2021

State Center City Council met in regular session on Tuesday, March 16, 2021 at the City Hall Community Room. Mayor Sodders called the meeting to order at 6:30 p.m. from Zoom. All rose for the Pledge of Allegiance. Councilors Darrow, Nichols, Quick, Shaffar and Wilkinson were present in person. Others present in person: J. Robinson, J. Thomas, B. Pfantz, M. Kielly, L. Bearden, K. Yates, K. O'Hare, Craig Pfantz, Chris Davis, Hunter Wilkening, Megan Willier, David Pfantz, and Diane Eckhardt. List of other present by Zoom is attached to the official minutes.

At 6:30, Mayor Sodders opened the public hearing to hear comments for and against setting the FY22 Budget. None present made comment; there were no written comment presented. Sodders closed the public hearing. Mayor Sodders opened the public hearing to hear comments for and against the proposed Plans, Specs, Contract Form and Estimate of Cost for E Main/2nd NW St. HMA Project. K. Elder (Zoom) and David Pfantz asked questions about timeline of the project, how long might residents not have street access to their homes, would any private property be disturbed, would specifically any sump pump outlets be disturbed and would there be cost to property owners. All questions were answered by N Frederiksen (ISG), engineer. Sodders closed the public hearing at 6:45.

Motion by Wilkinson, 2nd by Darrow to approve consent agenda including Res. 21-40 Monthly Transfers totaling \$25,056.73 and change to previous minutes to include Councilman Quick as present. Motion passes 5-0 roll call.

Darrow introduced and moved to adopt Res. 21-41 approving the FY22 Budget. Shaffar 2nd, Res. 21-41 passes 5-0 roll call,

Quick reviewed proposed draft of Ordinance 362 combining the Park/Rec commission and the Rose Garden Board and their respective code chapters into one board. The Rose Garden Board and the Park/Rec Commission will now review the draft.

Hunter and Megan reviewed proposed 2021 Rose Festival activities. Mayor Sodders stated that barring a significant increase in COVID-19 the Festival should be able to be held. He also stated that by June most should have had the vaccine administered.

C. Pfantz spoke to council regarding the need to increase the SC Historical Preservation Commission from 3 to 5 commission members. Motion by Quick, 2nd by Shaffar to give Ordinance 361, amending Chapter 25.03 by increasing the seats on the commission from 3 to 5, it's first reading. Motion passes 5-0 roll call. Motion by Wilkinson, 2nd by Shaffar that the 2nd & 3rd readings of Ordinance 361 be waived. Motion passes 5-0 roll call. Motion by Darrow, 2nd by Wilkinson that Ordinance 361 be finally adopted. Motion passes 5-0 roll call.

K. O'Hare spoke of the proposed annexation schedule with the possibility the required public hearing in May.

Z. Faught stated he had no updates to present.

Shaffar introduced and moved to adopt Res. 21-42 awarding the contract for the 4th St. HMA resurfacing project to the low responsible bidder as indicated by the IDOT bid letting to InRoads Inc. The low bid was \$331,533.00. Res. 21-42 is adopted 5-0 roll call.

Shaffar introduced and moved to adopt Res. 21-43 approving of Plans, Specs, Contract Form and Estimate of Cost in amount of \$456,182.60 for the E Main/2nd St. NW HMA resurfacing project. Res. 21-43 is adopted 5-0 roll call.

Darrow introduced and moved to adopt Res. 21-44 awarding the contract for the E Main/2nd St NW HMA resurfacing contract to the low responsible bidder as indicated by the bid tab assembled by ISG. Four bids were received with Con-Struct being the low responsible bidder. The low bid was \$342,341.00. Res. 21-44 is adopted 5-0 roll call. There may be recommendations for project change orders at the April meeting.

K. Yates reviewed the outcome of the earlier Project Share committee. The City received \$1,300.00 of project share local contributions 2020. The committee worked with MICA to determine a fair distribution of these funds among 25 local utility customers. MICA was consulted as this organization already has the assistance application process in place. The distribution of these funds is confidential. Motion by Shaffar, 2nd by Wilkinson to accept the committee's distribution of these funds. Motion passes 5-0 roll call.

J Thomas reviewed a concept for sheltering transient homeless that pass through our community. A partnership with local churches, food pantry and Marshalltown motels will be presented to council.

Motion by Quick, 2nd by Darrow to approve quotes for a data backup system for the PD and City Hall in the amount of \$5000.00. The cost will be split between the two departments.

There was brief discussion of intent to submit a letter of interest for federal grant funds for hazard mitigation design of the proposed Fire.EMS building project.

Thomas presented a quote from InRoads Inc, contract winner of the 4th St resurfacing project in amount of \$22,848.00 to resurface the Police Department (Home Oil) frontage parking. This will require temporary removal of the island and lights so that appropriate drainage can be achieved. The lights will be refurbished or replaced. Motion by Darrow, 2nd by Wilkinson to accept the quote from InRoads Inc.

Motion by Darrow, 2nd by Quick to abandon Ordinance 359 having had only it's first reading as another Ordinance for waiving of sanitary sewer charges is being considered. Motion passes 5-0 roll call. Motion by Quick, 2nd by Darrow to table the 1st reading of Ordinance 360 until the April meeting so that city attorney and council could further consider it. Motion passes 5-0 roll call.

CORRECTION/ADDITION TO MINUTES: Wilkinson introduced and moved to adopt Res. 21-45 approving of payment to Yoder Builders the balance of contract to erect new public works building in amount of \$55,150.00 upon documentation by the public works director that all components of the contract are complete. Nichols 2nd; Res. 21-45 is adopted 5-0 roll call.

Wilkinson introduced and moved to adopt Res. 21-46 approving of budgeted Capital Project Transfers totaling \$90,000.00. Nichols 2nd, Res. 21-46 is adopted 5-0 roll call.

Motion by Quick, 2nd by Wilkinson approving of the clerk to start procedure for early retirement of the 2012A Bond (W Main/LMI) and the Solar Electric Revenue note (Solar field). Motion passes 5-0.

The clerk and K Elder spoke of the Marshall Co Hazard Mitigation plan process that is just starting the new 5-year update process.

There being no further business, Wilkinson moved to adjourn, Darrow 2nd. Motion passes 5-0.

CLAIMS APPROVED 3.16.21

VENDER	DESCRIPTION	AMOUNT
1ST AYD	SUPPLY	1,179.97
AIRGAS USA LLC	CYLINDER RENTALS	251.74
ALLIANT ENERGY	NATURAL GAS	3,994.17
ARNOLD MOTOR SUPPLY	MISC SHOP SUPPLIES	271.39
ASTRA SECURITY	PARK & PD MONITOR	314.70
AT&T MOBILITY	AIRCARDS	5.81
AXON ENTERPRISE INC.	TASER/SUPPLIES	2,643.08
BARCO MUNICIPAL PRODUCTS	TRAFFIC SIGNS	323.23
BOOT BARN, INC.	SAFETY CLOTHING	1,934.67
BORDER STATES ELECTRIC SUPPLY	MISC/PW SHED SUPPLIES	2,257.66
BRIAN'S COLLISION CLINIC	PD VEHICLE MAINT	217.00
BRIDGEWELL RESOURCES LLC	ELECTRIC POLES	10,433.26
CENTRAL IOWA EXPO	FIRE DEPT TRAINING	300.00
CENTRAL STATE BANK-VISA	MISC SERVICE FEES	384.63
CENTRAL STATE BANK-VISA	FLOW METER	685.95
CINTAS	FIRST AID SUPPY	319.46
CLAPSADDLE-GARBER ASSOC	ENGINEER SERVICES	1,185.00
CRAWFORD TRENCHING	PUMP HOUSE HEATER	85.00
JASMIINE CRIPPS	REBATES-CW, R, TV	190.00
DITCH WITCH OF MN & IA	VEHICLE PARTS/LABOR	5,646.24
ENTENMANN-ROVIN CO	BADGES	3,637.95
FASTENAL	12 PB DOM	24.87
DAN FAUGHT	REBATE - LIGHTING	366.00
ANA FIERROS	JANITORIAL SERVICES	250.00
FLETCHER-REINHARDT COMPANY	ELEC DISTRIB SUPPLY	500.49
HACH COMPANY	CHEMICALS	65.97
HAWKINS	CHEMICALS	5.00
HEIMAN FIRE EQUIPMENT	FIRE GEAR	5,467.70
HOME RENTAL CENTER & SALES	EQUIP MAINT	81.25
HOMETOWN FOODS	MISC SUPPLY	3.99
I&S GROUP	ENGINEER SERVICES	61,161.31
IAMU	TRAINING	563.03
INDIECLEVER MEDIA LLC	PD SUPPLY	259.00
IRBY CO. STUART C	ELEC DISTRIB SUPPLY	3,927.60
JOHN DEERE FINANCIAL	EQUIP MAINT/REPAIR	469.07
KARL CHEVROLET	PO VEHICLE EQUIP	575.00
KELTEK	PD VEHICLE EQUIP	685.49
KEYSTONE LABORATORIES INC.	TESTING	1,023.90
MARSHALL CO LANDFILL	DEBRIS/ASH	1,243.00
MARSHALL CO ENGINEER	SAND MIX	2,159.74
MARSHALLTOWN WATERWORKS	TESTING	28.00
MARSHALLTOWN, CITY OF	TESTING	238.00
MCMASTER-CARR	MISC ELECTRIC SUPLIES	950.61
MENARDS - MARSHALLTOWN	TOOLS/MINOR EQUIP	674.48

MID-IOWA ENTERPRISE LLC	PUBLICATIONS	256.74
MID STATE MILLING	BARN LIME	32.00
MIKE WALTON WINDOW CLEANING	WINDOW CLEANING	50.00
MUNICIPAL MANAGEMENT CORP	LEAK DETECT	600.00
NELSON FABRICATION LLC	PLOW REPAIR	120.38
NEW CENTURY FS INC	MONTHLY/GENERATION	35,256.06
PARTNER COMMUNICATIONS	MONTHLY CHARGES	1,057.13
PEGLOW, O'ARE & SEE, PLC	LEGAL FEES	1,727.78
PETTY CASH FUND	POSTAGE/MISC	68.01
PHIL PITZEN	PESTICIDE CLASS	35.00
POSTMASTER	BILLING POSTAGE	825.00
RAYCOM CORPORATION	RADIOS & EQUIPMENT	9,063.00
RANDY'S PEST CONTROL	PEST CONTROL	185.00
SIGNARAMA	PD VEHICLE SIGNAGE	1,262.35
STONE SANITATION	GARBAGE SERVICE	308.97
JON THOMAS	OFFICE/TRAIN SUPPLY	1,263.10
TOTAL TOOL SUPPLY, INC.	TOOLS/EQUIP	1,313.66
US CELLULAR	MONTHLY CHARGES	363.85
WATCHGUARD VIDEO	CAMERAS	2,101.00
WESCO DISRIBUTING	ELEC DISTRIB SUPPLY	2,015.88
ZEIGLER INC	EQUIP MAINT	874.00
CITY SUB-TOTAL		175,763.32
QUILL	SUPPLY	98.61
MIDWEST TAPE	VIDEO	36.73
READER SERVICE	BOOKS	62.36
TECH SOUP	EQUIPMENT	160.00
XEROX	COPIER	44.50
PREMIER	OFFICE SUPPLY	13.81
BDH	OFFICE	47.50
IREAD	PROGRAMS	459.98
BAKER & TAYLOR	BOOKS	243.52
LIBRARY SUBTOTAL		1,167.01
CITY PAYROLL	02.19.21	28,472.16
CITY PAYROLL	03.05.21	36,283.83
RPGI	PURCHASED POWER	130,407.35
PSN	MONTHLY CHARGE	74.95
E'EE HRA PAID OUT	E'EE HEALTH	3,607.10
IA DEPT REVENUE	SALES/WET TAX	6,263.00
MID-CYCLE CLAIMS PAID		205,108.39
TOTAL APPROVED BY COUNCIL		382,038.72

APPROVED BY FUND

GENERAL FUND	49,410.59
ROAD USE	16,019.26
CAPITAL PRJ	3,734.00
WATER UTILITY	49,478.86
SEWER UTILITY	31,130.11
ELECTRIC UTILITY	231,754.69
STORM WATER	511.21
TOTAL	382,038.72

FEBRUARY REVENUE BY FUND

GENERAL FUND	14,123.30
ROAD USE	12,830.81
TIF	228.08
DEBT SERVICE LEVY	319.94
WATER UTILITY	35,303.71
WATER IMPRV	2,276.61
SEWER UTILITY	15,367.67
SEWER IMPRV	8,694.57
ELECTRIC UTILITY	155,585.31
STORM WATER UTILITY	<u>5,042.51</u>
TOTAL	249,772.51

Steven J. Sodders, Mayor

Attest:

Lori Bearden, City Clerk