

State Center City Council  
Regular Meeting Minutes  
May 18, 2021

State Center City Council met in regular session on Tuesday, May 18, 2021 at the City Hall Community Room. Mayor Sodders called the meeting to order at 6:30 p.m. All rose for the Pledge of Allegiance. Present were: Councilors Darrow, Nichols, Quick, Shaffar and Wilkinson (arriving at 6:35.) Also present: L. Bearden, K. Yates, K. O'Hare, J. Robinson, Z. Faught, J. Thomas and B. Pfantz, C. Davis, Heather Thomas, K. Nieland, Robert Grant, Jan Pfantz, J. Christie, D. Hart, K. Walls, J. Winters, and N. Frederiksen (arriving at 7:30.)

Mayor Sodders opened the public hearing to hear comments for or against proposed FY21 Budget Amendment as published in the Mid Iowa Enterprise on May 6<sup>th</sup>, 2021. None present commented nor had any written comments been received at City Hall. Sodders closed the meeting at 6:37.

Jan Pfantz requested that the Public Works report be pulled from consent agenda and read aloud. There being no objection the clerk read the report aloud. 1<sup>st</sup> by Darrow, 2<sup>nd</sup> by Shaffar to approve consent agenda including Res. 21-58 Monthly Transfers totaling \$50,501.40. Motion passes 4-0 roll call.

The street project items were moved down in the agenda to accommodate the engineer's schedule.

Motion by Quick, 2<sup>nd</sup> by Wilkinson that Ordinance 362, an ordinance combining the Park/Rec Commission and the Rose Garden Board into one Board to be known as Chapter 23 Park, Recreation and Rose Garden Board have its first reading. Motion passes 5-0 roll call.

O'Hare will draft a notice of public hearing to hear comments for and against proposed annexation east of the City limits. He reported that the county supervisors have approved said annexation.

Motion by Wilkinson, 2<sup>nd</sup> by Nichols to approve in final the purchase of .69 acres from Howard & Mae Darrow on the east edge of their property to aid in drainage from the Rose Garden and Figgins Development area for the sum of \$6,000.00. Motion passes 4-0 roll call with Darrow abstaining. O'Hare has the deed prepared.

Julie Winters with Region 6 outlined the process of updating the 1982 Capital Improvement Plan of the City.

Heather Thomas with CGA reviewed the West Figgins Drainage project that has begun. There have been several unknown tiles that have been discovered as expected and are being tied to the drainage.

A public works committee meeting was set for Tuesday June 1<sup>st</sup>, 6:30 p.m. for discussion/planning of the upcoming water treatment and wastewater treatment projects.

Jay Christie, Dan Hart and Kayla Walls with New Century Farm Service outlined plans for a second 30,000-gallon LP storage tank at the State Center location. They have conferred with public works and the Fire Chief and have found no objection. The Council voiced no objection. The Fire Chief will provide NCFS with an approval letter for their plans.

Motion by Darrow, 2<sup>nd</sup> by Quick that Ordinance 360, an ordinance amending Section 99.02 to provide for waiver of sewer charges under specific circumstances have its first reading. Motion passes 5-0 roll call. Robinson reported that the department continues to work on underground installation and maintenance.

Motion by Darrow, 2<sup>nd</sup> by Nichols approving of a 25-cent step raise for B. Hilleman. Motion passes 5-0 roll call. This raise will start with the current pay period.

O'Hare will review the Legacy contract for planned rural transmission replacement.

Wilkinson introduced and moved to adopt Res. 21-61 setting the time/date that consumer firework use will be allowed for July 4<sup>th</sup> holiday as Friday, Saturday and Sunday, July 2-4<sup>th</sup> from 2 p.m. to 10 p.m. only. Darrow 2<sup>nd</sup>; Res. 21-61 is adopted 5-0 roll call.

B. Pfantz spoke to the council regarding his frustration with lack of progress securing funding for the Fire Station project. The mayor requested that the police chief complete the FEMA grant letter of intent by the end of May.

Wilkinson introduced and moved to adopt Res. 21-53 approving of the FY21 2<sup>nd</sup> budget amendment. Shaffar 2<sup>nd</sup>; Res. 21-53 is adopted 5-0 roll call.

Shaffar introduced and moved to adopt Res. 21-57 approving setting June 15<sup>th</sup> at 6:30 p.m. as the date and time for a public hearing to hear comments on the City's proposal to enter into a GO Annual Appropriation Street Improvement and Refunding Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$900,000.00 for financing City's portion of E Main St/2<sup>nd</sup> St NW, 4<sup>th</sup> St., add-ons and refinancing of GO Bond 2012A. Quick 2<sup>nd</sup>; Res. 21-57 is adopted 5-0 roll call.

Darrow introduced and moved to adopt Res. 21-54 authorizing a short term interfund loan from electric to debt service funds to cover street improvement reserve and storm sewer utility portions of the GO Bond 2012A early redemption in the total amount of \$454,852.05 until the new GO Annual Appropriation loan is closed and funds received. Shaffar 2<sup>nd</sup>; Res. 21-54 is adopted 5-0 roll call.

Nichols introduced and moved to adopt Res. 21-56 approving of fund transfers for payment of the GO Bond 2017A due June 1. Wilkinson 2<sup>nd</sup>; Res. 21-56 is adopted 5-0 roll call.

Quick introduced and moved to adopt Res. 21-55 approving of the appropriate fund transfers for the early redemption of GO Bond 2012A which was for W Main St. project. Nichols 2<sup>nd</sup>; Res. 21-55 is adopted 5-0 roll call.

K. Yates reviewed utility accounts that have balances deemed "uncollectible" totaling \$3,371.75. The City has made much progress with lowering our "uncollectible" through offset. Shaffar introduced and moved to adopt Res. 21-60 approving of utility write-offs as presented totaling \$3,371.75. Darrow 2<sup>nd</sup>; Res. 21-60 is adopted 5-0 roll call.

J. Thomas reported that 20 certified nuisance letters were sent, and progress is being made.

N. Frederiksen reviewed the 3 street projects. Patching on 2<sup>nd</sup> St. NW is completed except for one missed spot in preparation for the HMA later in the season.

Robert Grant asked if there were plans to pave or make improvements to 6<sup>th</sup> St SW (approximately 4 blocks long). He was told that there were none at this time as seal coat or HMA would not hold up to the school bus use of the road.

There being no further business, Wilkinson moved to adjourn, Shaffar 2<sup>nd</sup>. Motion passes 5-0.

**CLAIMS APPROVED 5.18.21**

<b>VENDER</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
IITSOURCE	BACKUP INSTALLATION	8,019.98
1ST AYD	MAINTENANCE SUPPLY	223.64
AIRGAS USA LLC	CYLINDER RENTALS	280.62
ALLIANT ENERGY	NATURAL GAS	1,129.02
ARNOLD MOTOR SUPPLY	OIL/AIR FILTERS & OIL	269.24
AT&T MOBILITY	MOBILE AIRCARDS	163.60
BARCO MUNICIPAL	RED SURVEY FLAGS	42.41
BDH TECHNOLOGY	WEB SITE HOSTING	30.00
BITUMINOUS MATRIALS	HFE-90	385.92
BJELLAND PLUMBING INC	CLEAR DRAIN	102.00
BORDER STATES ELECTRIC	ELECTRIC SUPPLIES	2,313.32
CID	BLACK GARBAGE BAGS	106.00
CENTRAL STATE BANK-VISA	OFFICE SUPPLY	2,611.11
CENTRAL STATE BANK-VISA	PW SUPPLY	311.48
CESSFORD	COLD MIX	1,068.65
CGA	ENGINEERING SERVICES	1,008.10
CORE & MAIN	HYDRANT SUPPLIES	905.04
DAN'S AUTO	TRUCK MAINTENANCE	873.78
D SCHOPPE CONSTR	SEWER CLEANOUT	474.50
DITCH WITCH	ELECTRIC SUPPLY	53.94
S FRAHM	AC16 REBATE	200.00
GEHRKE QUARRIES	ROCK	247.38
HACH COMPANY	CHEMICALS	653.81
D HALVERSON	TV REBATE	40.00
HAWKINS	CHLORINE CYLINDERS	20.00
HEIMAN FIRE EQUIP	FIRE GEAR	50.00
HOKEL MACHINE	FIRE EXTINGUISHER	110.99
HOMETOWN FOODS	MISC SUPPLIES	58.97
I&S GROUP	ENGINEERING SERVICES	18,678.37
IA RESV LAW OFFICERS	ANNUAL DUES	220.00
IDNR	OPERATOR RENEWAL	120.00
IOWA ONE CALL	LOCATES	54.00
IOWA PUMP WORKS	PUMP REPAIR	1,100.00
IOWA UTILITIES BOARD	ASSESSMENT	1,782.00
IRBY CO	ELEC DISTRIB SUPPLY	6,888.00
IRON MOUNTAIN	SHREDDING	92.54
JOHN DEERE FINANCIAL	EQUIPMENT SUPPLY	1,206.87
KEYSTONE LABORATORIES	TESTING	507.20
KIESLER POLICE SUPPLY	PD SUPPLY	2,556.79
LESTER REFRIGERATION	EQUIP REPAIR	264.09
MARSHALL CO. LANDFILL	DUMP FEE	24.30
M'TOWN WATERWORKS	TESTING	168.00
M'TOWN, CITY OF	TESTING	286.00
MARTIN MARIETTA	STREET REPAIR	282.42
MCATEE TIRE	PD VEHICLE REPAIR	30.00
MCMaster-CARR	ELECTRIC DISTRIB SUPPLY	427.56

MENARDS - AMES	MAINTENANCE SUPPLY	22.68
MENARDS - MARSHALLTOWN	MAINTENANCE SUPPLY	589.67
METERING & TECHNOLOGY	METER SUPPLY	1,169.39
MID-IOWA ENTERPRISE	PUBLICATIONS	344.89
WALTON WINDOW CLEAN	WINDOW CLEANING	50.00
NELSON FABRICATION	VEHICLE MAINTENANCE	2,851.13
NEW CENTURY FS INC	FUEL CHARGES	5,675.76
PARTNER COMM	PHONE/INTERNET	1,026.51
PETTY CASH FUND	POSTAGE	35.40
PUSH PEDAL PULL	MAINTENACE	160.00
RACOM CORPORATION	MAINTENANCE	531.80
RANDY'S PEST CONTROL	PEST CONTROL	185.00
RESCO	ELEC DISTRIB SUPPLY	1,320.00
SEI	ALARM SERVICES	1,062.67
SHEETS, DONNA	AC16 REBATE	200.00
SOLOMAN CORPORATION	ELEC DISTRIB SUPPLY	843.45
STAR EQUIPMENT	STREET PATCHING	2,538.00
STONE SANITATION	GARBAGE SERVICE	308.97
JON THOMAS	POSTAGE/GEAR	1,403.20
US CELLULAR	FD/CITY CHGS	407.42
WAL-MART CHARGE	KEYBOARD	19.98
WESCO DISRIBUTING	ELEC DISTRIB SUPPLY	9.63
<b>CITY SUB-TOTAL</b>		<b>77,197.19</b>
DUSTY HILL FARMS	GROUNDS	45.00
READER SERVICE	BOOKS	21.96
XEROX	COPIER CONTRACT	44.45
PREMIER	OFFICE SUPPLY	51.33
BAKER & TAYLOR	BOOKS	1,136.09
DEMCO	OFFICE SUPPLY	53.03
QUILL	OFFICE SUPPLY	135.20
BDH	EQUIP REPAIR	186.84
MIDWEST TAPE	VIDEO	16.99
MIDWEST ALARM SERCIVE	BUILDING	732.00
ICN	PHONE	5.14
M EDLER	OFFICE SUPPLY	16.04
GERIFIT	PROGRAMS	401.00
SWANK MOVIE LICENSE	PROGRAMS	447.00
COMANCHE LIBRARY	BOOKS	24.00
AMAZON	PROGRAMS	91.60
<b>LIBRARY SUBTOTAL</b>		<b>3,407.67</b>
PAYROLL	04.30.21	26,628.02
PAYROLL	05.14.21	34,846.04
GTSB PAYROLL	05.07.21	641.79
SHORT TERM DISAB. FICA	03.31.21	86.28
SHORT TERM DISAB. FICA	04.30.21	127.37
RPGI	PURCHASED POWER	50,327.20
J SHARP	METER REFUND	32.82
IA DEPT REVENUE	SALES/WET TAX	5,627.00
E'EE HRA PAID OUT	APRIL/MAY	3,835.01
PSN MONTHLY FEE	MONTHLY CHARGE	84.90
<b>MID-CYCLE CLAIMS PAID</b>		<b>122,236.43</b>
<b>TOTAL APPROVED BY COUNCIL</b>		<b>202,841.29</b>

APPROVED BY FUND

GENERAL FUND	42,242.76
ROAD USE	12,061.56
CAPITAL PRJ	6,748.88
WATER UTILITY	14,650.09
SEWER UTILITY	18,055.56
ELECTRIC UTILITY	106,899.79
STORM WATER	2,182.65
TOTAL	202,841.29

APRIL REVENUE BY FUND

GENERAL FUND	139,063.07
ROAD USE	39,926.27
ST IMPRV RESERVE	254.40
LOST	12,688.70
E'EE BENEFIT	42,596.91
EMERGENCY LEVY	3,922.38
TIF	9,597.93
DEBT SERVICE LEVY	16,517.00
WATER UTILITY	39,478.41
WATER IMPRV	2,770.75
SEWER UTILITY	17,442.57
SEWER IMPRV	10,135.02
ELECTRIC UTILITY	205,315.54
STORM WATER UTILITY	5,764.06
TOTAL	545,473.01

Steven J. Sodders, Mayor

Attest:

Lori Bearden, City Clerk