

State Center City Council
Regular Meeting Minutes
June 15, 2021

State Center City Council met in regular session on Tuesday, June 15, 2021 at the City Hall Council Chambers. Mayor Sodders called the meeting to order at 6:30 p.m. All rose for the Pledge of Allegiance. Present were Councilors Darrow, Nichols, Quick, Shaffar and Wilkinson. Also present: L. Bearden, K. Yates, K. O'Hare, J. Robinson, Z. Faught, and B. Pfantz, C. Davis, Heather Thomas, K. Nieland, Robert Grant.

Mayor Sodders opened the public hearing to hear comments for or against proposed entering into a General Obligation Annual Appropriation Street Improvement and Refunding Loan Agreement not to exceed \$900,000.00. None present commented nor had any written comments been received at City Hall. Sodders closed the meeting at 6:32.

Mayor Sodders opened the public hearing to hear comments for or against proposed voluntary annexation of approximately 41.85 acres north of 235th St and east of the current eastern city limits and north to the UPRR right-of-way. The clerk was informed the week prior by Harlan & Jeanette Kloppenborg that land previously owned by them now belonged to someone else. Those new owners will need to be contacted. None present commented nor had any written comments been received at City Hall. Sodders closed the meeting at 6:34.

The clerk requested that a claim payment to Astra Security in amount of \$11,361.00 be removed from the consent claims as Chief Thomas reported that the improvements that the payment was for were not working to expectation yet and that there was not a transfer resolution as listed on agenda. Motion by Quick, 2nd by Darrow that the consent agenda be approved with these omissions. Motion passes 5-0.

Motion by Darrow, 2nd by Wilkinson that Ordinance 362 combining the Park & Rec Commission and Rose Garden Board into one board. Motion passes 5-0 roll call. Motion by Wilkinson, 2nd by Shaffar that the 3rd reading of Ordinance be waived. Motion passes 5-0 roll call. Motion by Shaffar, 2nd by Darrow that Ordinance 362 be adopted at this time and shall be in effect upon the mayor's signature and publication. Motion passes 5-0 roll call.

Darrow introduced and moved to adopt Res. 21-62 approving that the City enter into an agreement not to exceed \$10,000.00 with Region 6 for the purpose of updating the City's Comprehensive Plan. Quick 2nd. Res. 21-62 is adopted 5-0 roll call.

There was no one present to speak on the cat issue.

The FEMA grant letter of intent has moved to the state level and then if there are no corrections go on to the federal level.

There was nothing reported on the 4th Street or 7th St NW projects. Shaffer introduced and moved to adopt Res.21-70 approving of pay estimate #1 to Con-Struct for work done on the E Main/2nd St NW project in total amount of \$48,599.15. Wilkinson 2nd; Res. 21-70 is adopted 5-0 roll call. Shaffar introduced and moved to adopt Res. 21-71 approving of Change Order #1 adding 4 blocks to the East Main portion of the project for the amount of \$157,441.00. Darrow 2nd. Res. 21-71 is adopted 5-0 roll call.

H. Thomas of CGA reported that Rex Day, general contractor has passes away and that his family will completing the project with the subcontractor. Darrow introduced and moved to adopt Res. 21-63

approving of pay estimate #1 in total amount of \$63,063.02 to Day Construction upon receipt of legally signed estimate documents. Shaffar 2nd; Res. 21-63 is adopted 5-0 roll call.

Wilkinson introduced and moved to adopt Res. 21-64 approving entering into a 4-year agreement with CIT Sewer Solutions for maintenance of sewer mains. Darrow 2nd, Res. 21-64 is adopted 5-0 roll call.

Quick introduced and moved to adopt Res. 21-65 approving entering into a 5-year shared maintenance agreement for shared public roads. Darrow 2nd, Res. 21-65 is adopted 4-0 roll call, Wilkinson abstained.

Motion by Darrow that Ordinance 360, amending section 99.02 of the State Center Code by identifying instances that sanitary sewer charges might be waived be given its 2nd reading. 2nd by Wilkinson, motion passes 5-0 roll call. Motion by Shaffar, 2nd by Wilkinson that the 3rd reading of Ordinance 360 be waived. Motion passes 5-0 roll call. Motion by Darrow, 2nd by Shaffar that Ordinance 360 be adopted at this time and shall be in effect upon the mayor's signature and publication. Motion passes 5-0 roll call.

There has been a request from Dean Schoppe to vacate a partial alley dividing two parcels he owns north of 5th St. SW. The section of alley directly east has already been vacated. Motion by Wilkinson, 2nd by Darrow that the City proceed to vacate this alley following vacation procedure including identification of necessary utility easements and with Schoppe paying for legal costs. Motion passes 3-0 with Shaffar and Quick abstaining.

Darrow introduced and moved to adopt Res. 21-66 approving of agreement with Legacy Powerline for replacement of rural transmission lines on 235th St east of the city limits not to exceed 3 miles at \$18,600.00 per mile. Nichols 2nd; Res. 21-66 is adopted 5-0 roll call.

Jeff reported that the electric department is moving forward with ordering a new bucket truck \$155,008.00 (being budgeted over two years as orders are 12 months out) from ABM Equipment and Supply as they were the best quote received.

Shaffar introduced and moved to adopt Res. 21-69 authorizing and approving Loan Agreement, providing for the issuance of a \$900,000.00 General Obligation Annual Appropriation Street Improvement and Refunding Note, Series 2021 and providing for the levy of taxes (subject to non-appropriation) to pay the same. Wilkinson 2nd; Res. 21-69 is adopted 5-0 roll call.

Wilkinson introduced and moved to adopt Res. 21-67 approving of advisory agreement with Northland Securities for the purpose of securing an SFR loan for upcoming utility projects. Quick 2nd; Res. 21-67 is adopted 5-0 roll call.

Wilkinson, personnel committee chair reported that it is the consensus of the committee that the permanent position City employees be awarded a 2% wage raise to take effect as of the first paycheck in FY22. With the recommendation acting as a first and second, Res. 21-68 is adopted 5-0 roll call.

Motion by Nichols, 2nd by Wilkinson that late claims totaling \$17,520.26 be approved. Motion passes 5-0 roll call.

The clerk informed that she had presented to the state treasury that State Center requests its allocation of ARPA dollars. Other items: it may be time for the city to consider a mobile food truck ordinance, she and M. Kielly will be meeting with a Habitat for Humanity representative, the time period to submit nomination

papers for the 2021 City election begins in August, Lori is attending clerk classes in July, and she will be meeting with a representative for the purpose of designing a new website.

Robert Grant asked if the council had pursued paving of 6th St. SW. The public works director will explore seal coat costs for next month's meeting. Zach stated that there may need to be a limit to the splash pad operation if lack of rain continues.

There being no further business, Wilkinson moved to adjourn, Shaffar 2nd. Motion passes 5-0.

CLAIMS APPROVED 06.15.21

VENDER	DESCRIPTION	AMOUNT
1ST AYD	900 BLUE WIPERS	129.20
AIRGAS USA LLC	CYLINDER RENTALS	146.93
ALLIANT ENERGY	NATURAL GAS	732.78
ARNOLD MOTOR SUPPLY	VEHICLE MAINTENANCE	392.47
ASTRA SECURITY	SECURITY MONITORING	11790.7
BARCO MUNICIPAL PRODUCTS	SURVEY FLAGS	904.83
BOUND TREE MEDICAL	FIRE & EMS SUPPLIES	779.48
BRIAN'S COLLISION	TRUCK REPAIRS	756.00
BROWN SUPPLY	CURB BOX	117.50
CAPITOL ONE TRADE CREDIT	ELECTRIC WIRING	105.49
CENTRAL IOWA EXPO	POICE TRAINING	500.00
CENTRAL STATE BANK-VISA	OFF SUPPLY	481.62
CENTRAL STATE BANK-VISA	FUEL, PARK LIGHTS	250.11
CIT SEWER SOLUTIONS	TELEVISION E MAIN	900.00
CGA	ENGINEERING SERVICES	2,835.43
CORE & MAIN	SEWER SUPPLIES	265.00
CRAWFORD TRENCHING	SUPPLIES & SERVICE CALL	310.49
CROP RITE INC	HERBICIDE SPRAY	265.25
DAN'S AUTO	VEHICLE REPAIRS	1,400.00
DITCH WITCH OF MN & IA	EQUIPMENT REPAIR	661.49
ECKHARDT ENTERPRISES	BOILER/MACHINERY POLICY	4,666.00
EMC FIRE	EMS/FIRE EQUIPMENT	550.00
FASTENAL	TOOLS	23.16
FIERROS, ANA	JANITORIAL SERVICES	250.00
FLETCHER-REINHARDT CO	ELECTRIC DISTRIB	140.44
HAWKINS	CHLORINE CYLINDERS	20.00
HEIMAN FIRE EQUIPMENT	COATS & PANTS	11,938.30
HOMETOWN FOODS	SUPPLY	12.67
I&S GROUP	ENGINEERING SERVICES	11,170.38
IDNR	OPERATOR CERT	120.00
IOWA ONE CALL	LOCATES	116.10
IOWA UTILITIES BOARD	FY21 OCA FEES	52.80
IRBY CO, STUART C	ELECTRIC DISTRIB	4,522.00
JET DRAIN SERVICE	CITY HALL SEWER REPAIR	16,512.21
JOHN DEERE FINANCIAL	SUPPLY, TOOLS	451.78
KELTEK	PD EQUIPMENT	440.40
KEYSTONE LABS	TESTING	54.50
LEDFORD TREE SERVICE	STUMP GRINDING	350.00
MACQUEEN EQUIPMENT	STREET SWEEPER BROOMS	551.84
MALLOY, NICHOLE	REBATES	600.00

MARSHALLTOWN	TESTS	220.00
MARTIN MARIETTA	ROCK	117.84
MENARDS	TOOLS/SUPPLY	475.70
MID-IOWA ENTERPRISE	PUBLICATIONS	593.55
MIKE WALTON	WINDOW CLEANING	50.00
NEW CENTURY FS	FUEL CHARGES	1,890.68
PARTNER COMM	TELECOMMUNICATION	1,054.37
POSTMASTER	UTILITY BILLING POST	825.00
PUSH PEDAL PULL	ELLIPTICAL REPAIRS	900.27
RACOM CORP	LED LIGHTS, G2 LICENSE	1,385.00
RANDY'S PEST CONTROL	PEST CONTROL	185.00
SCHINDLER ELEVATOR	ANNUAL CONTRACT	2,112.48
SPEEDPRO IMAGING	WINDOW FILM	449.16
STANDARD & ASSOC	LAW ENFORCEMENT TESTING	67.00
STATION AUTOMATION INC	ANNUAL LICENSE & SCBA	1,433.33
STONE SANITATION	GARBAGE SERVICE	308.97
STRUTHERS BROS	VEHICLE MAINTENANCE	231.32
JON THOMAS	EQUIPMENT & TRAINING	1,173.83
THOMPSON, RICK	GUTTERS/DOWNSPOUTS	1,612.00
US CELLULAR	MONTHLY CHARGES	401.81
VIBBARD, JEFF & ROBIN	REBATE	200.00
WAL-MART CHARGE	JANITORIAL SUPPLIES	12.10
WESCO DISRIBUTING	ELECTRIC DISTRIB	3,446.86
WITMER PUBLIC SAFETY	FIRE EQUIPMENT	479.57
XEROX CORP	COPIER CONTRACT	598.90
	CITY SUB-TOTAL	96,492.09
HILLDALE	GROUNDS	100.00
READER SERVICE	BOOKS	102.76
XEROX	COPIER CONTRACT	44.45
PREMIER	OFFICE SUPPLY	57.65
BAKER & TAYLOR	BOOKS	180.04
NAGLE SIGN DEPOSIT	BLDG MAINT	205.29
QUILL	OFFICE SUPPLY	76.31
CRAWFORD TRENCH	BLDG/GRNDS	427.53
MIDWEST TAPE	VIDWO	39.96
MENARDS	PROGRAMS	161.52
ZOOM	OFFICE SUPPLY	142.90
CENTRAL STATE BANK	LOAN PAYMENT	23,427.08
HINKLEY LIGHTING	BLDG	235.32
AMAZON	PROGRAMS	227.30
ADVANCE ARCHIVES	PERIODICAL	286.20
CONTROLL INSTALL OF IA	SERVIE	206.80
	LIBRARY SUBTOTAL	25,921.11
PAYROLL 05.28.21	05.28.21	26,729.49
GTSB PAYROLL 06.04.21	06.04.21	1,421.43
PAYROLL 06.11.21	06.11.21	34,200.54
A FIERROS - MAY	CLEANING	250.00
IDR	SALES TAX	3,704.00
IDR	WETAX	2,264.00
IFA	SWR UTILITY NOTE PAYMT	51,570.00
RPGI	PURCHASED POWER	51,961.01
UMB BANK	PAYOFF W MAIN NOTE	623,085.00
UMB BANK	3RD ST NW NOTE PAYMT	114,568.75

J FINN	DEPOSIT REFUND	116.83
J GALLEGOS	DEPOSIT REFUND	200.00
CSBANK	SOLAR NOTE PAYOFF	250,389.67
PSN	MONTHLY FEE	94.85
MID IA ENTERPRISE	KAUFFMAN	31.61
BOTANICAL CENTER	KAUFFMAN	100.00
REIMEN GARDEN	KAUFFMAN	250.00
ADVANTAGE ADMIN	MONTHLY FEE	52.50
ADVANTAGE ADMIN	HRA PAYOUTS	4,255.76
MID-CYCLE CLAIMS PAID		1,165,245.44
TOTAL APPROVED BY COUNCIL		1,287,658.64

APPROVED BY FUND

GENERAL FUND	100,243.06
ROAD USE	9,234.90
KAUFFMAN	381.61
CAPITAL PRJ	4,233.89
DEBT SERVICE	737,653.75
WATER UTILITY	11,054.12
SEWER UTILITY	63,965.95
ELECTRIC UTILITY	357,609.15
STORM WATER	3,282.21
TOTAL	1,287,658.64

MAY REVENUE BY FUND

GENERAL FUND	22,510.81
ROAD USE	16,115.36
LOST	14,889.07
E'EE BENEFIT	3,538.11
EMERGENCY LEVY	325.79
TIF	1,472.94
DEBT SERVICE LEVY	1,395.68
WATER UTILITY	35,024.55
WATER IMPRV	2,729.88
SEWER UTILITY	14,481.83
SEWER IMPRV	8,331.43
ELECTRIC UTILITY	125,375.13
STORM WATER UTILITY	4,952.23
TOTAL	251,142.81

Steven J. Sodders, Mayor

Attest:
Lori Bearden, City Clerk