

State Center City Council
Regular Meeting Minutes
April 19, 2022

Mayor Pfantz opened the meeting. At 6:30 p.m. Present were Mayor Pfantz, Councilors Grant, Nichols, Shaffar, Darrow and Quick. Absent: None. Also present were Atty O'Hare, L. Bearden, K. Yates, J. Thomas, Zach Faught, J. Robinson, C. Davis, Terri Collier, Kohle Nieland of ISG, Nick Frederiksen of ISG, Julie Winters of Region 6, Danielle Toyne and Dan Hofer.

- Under public comment Julie Winters addressed council regarding the City's need to update the Comprehensive Plan for the community. Mayor Sodders will work on putting together a 6-9-member committee to work on the plan with the guidance of Region 6. It has been many years since the last plan was put together. It is a 8-9 month process. The city has already signed a contract with Region 6 for this service. A plan is typically in play for approximately 15 years.
- Darrow moved to approve the consent agenda including Res. 22-65 approving monthly transfers in total amount of \$25,396.99. Grant 2nd. The consent agenda is approved, and Res. 22-62 adopted 5-0 roll call.
- Schoppe alley vacate was tabled.
- Dan Hofer addressed council regarding last month's tabling of his alley vacate request. He was told that while Ray Frohwein and Troy Meyers, property owners abutting the alley were in opposition of closing the alley, the council would not consider closing the alley. Shaffar offered to speak to the two in opposition. Topic is tabled until the May meeting.
- Terry Collier addressed council regarding a recent 79,000-gallon water usage at his rental home. He states that he shut the valve off inside ahead of the meter when his most recent renters moved out several months ago. Z. Faught, Public Works Director removed the meter for testing and the meter tested good. Motion by Nichols, 2nd by Shaffar that the council apply city code 99.06(2)d allowing the council to waive the sanitary sewer portion of the bill above the minimum when there is water usage of more than 75,000 gallons and there is no indication that this usage entered the sanitary sewer system and waive sewer charge in amount of \$802.37. Motion passes 5-0.
- Nick of ISG stated that they keep prodding the IDNR for a final approval of the proposed R/O Water Treatment project but IDNR's response continues to be "we are still reviewing". ISG will begin coordinating with Region 6 and Dorsey & Whitney so that we can quickly move forward with bid process as soon as IDNR released the project.
- Kohle of CGA and Faught touched on putting together preliminary cost estimates for improvements to sanitary sewer main on 1st Ave N that services 6th St. NE and 3rd Ave SW so that financing and budgeting could begin. These are the two areas Faught feels needs attention next. This will be referred to the Public Works committee for consideration.
- Shaffar moved to give Ordinance 366, amending the sanitary sewer rate by increasing the combined sewer utility and improvement rate to \$17.65 minimum first 1000 gal and combined rate of \$10.25 per 1000 gal over the minimum its first reading for passage. 2nd by Nichols; motion passes 5-0 roll call.
- Darrow moved to give Ordinance 367, amending the storm sewer rate by increasing it to \$7.60 flat rate per month its first reading for passage. 2nd by Shaffar; motion passes 5-0 roll call
- Motion by Quick to adopt Res. 22-66 setting a public hearing to be held May 17, 2022, 6:30 p.m. to hear comments for and against proposed FY22 budget amendment #3. Grant 2nd; Res. 22-66 is approved and adopted 5-0 roll call.
- The clerk shared that the revised employee handbook is closed to being ready. The employees met to review a plan to change the current vacation, sick leave and personal day leave to a PTO plan. It was decided that a council work session with department heads would be appropriate. The clerk will schedule that and get the updated draft copy out for review prior to the meeting.
- Motion by Shaffar, 2nd by Grant to approve the 2022 swim lesson agreement between the City, School and YMCA. This agreement is as has been in previous years. Motion passes 5-0.

Motion by Quick, 2nd by Darrow to approve the Park/Rec committee moving forward with hiring the necessary lifeguard staff for the swim lessons with a wage of \$12.00/hr. Motion passes 5-0.

- Motion by Shaffar, 2nd by Grant to approve appointment of Beau Hanson and Zach Faught to the Park & Rec Board. Motion passes 5-0.
- Mayor Pfantz stated that the site being considered for a new brush dump is off the table. Faught is working on another option.
- Robinson stated the electric rate study should be ready for review at the May meeting. He would like the electric committee to meet and review it as soon as it is available.
- After discussion regarding the fireworks ordinance setting dates and hours for the use of consumer fireworks, Darrow moved to give Ordinance 368, amending State Center code 41.11(3)E to allow council to set dates and hours for the use of consumer fireworks during Rose Festival and July 4th. Fireworks will be allowed on the Friday and Saturday of Rose Festival with the hours being set annually by council resolution and published in May. Fireworks will be allowed for up to four days including July 4th, these specific days along with the hours being set annually by council resolution and published in May, be given its first reading for passage. Grant 2nd; motion passes 4-1 roll call with Nichols voting nay. Motion by Darrow, 2nd by Quick that the 2nd and 3rd readings of Ordinance 368 be waived. Motion passes 4-1 with Nichols voting nay. Motion by Darrow, 2nd by Grant that Ordinance 368 be approved and adopted at this time. Motion passes 4-1 roll call with Nichols voting nay. Ordinance 368 will be effective upon publication. Appropriate resolutions will be on the May council agenda.
- Reserve officer McCready has resigned to take another position. Motion by Quick, 2nd by Grant that reserve officers Chekal and Clark be hired at \$12.00/hr. They come to us already certified as reserves. Chief Thomas also spoke of progress on nuisance notices and that he has a list of notices to be sent out. He also spoke of complaints he continues to receive regarding the Ferrell cat colony on Main St, specifically feces. The ordinance states that there should be a designated caregiver for any colony and that he will work toward identifying caregivers. He is not suggesting any change to the current ordinance at this time.
- Shaffar, chair of the fire station project ad hoc committee, questioned the engineers on what necessitated needing an elevator (ADA compliance) for use of a second level area. We were told that a number of factor's go into that determination. He is working on getting pricing for different shell options.
- Motion by Shaffar, 2nd by Grant that Ordinance 369, ordinance reestablishing through streets, stop required, yield required, and four-way stops within the corporate city limits, be given its first reading for passage. Motion passes 5-0 roll call.

There being no further business, motion by Shaffar, 2nd by Grant to adjourn at 8:11 p.m. Motion passes 5-0.

CLAIMS APPROVED 04.19.22

VENDER	DESCRIPTION	AMOUNT
ABM EQUIPMENT & SUPPLY	BUCKET TRUCK 1ST PYMT	49,037.00
AIRGAS USA LLC	CYLINDER RENTALS	58.86
ALLIANT ENERGY	GAS UTILITY	1,909.88
ARNOLD MOTOR SUPPLY	VEHICLE MAINT SUPPLY	1,204.70
AT&T MOBILITY	SCPD WIRELESS	125.81
CID	RESTROOM SUPPLY	108.00
CSB-VISA	OFF SUPPLY/TRAINING	881.74

CSB-VISA	EQUIP & MAINTENANCE	1,103.24
CONTINENTAL RESEARCH	SUPPLY	244.20
CROSSROADS MOBILE MAINT	VEHICLE MAINT	3,870.80
DAN'S AUTO	PD VEHICLE MAINT	126.26
SCHOPPE CONSTRUCTION	ROCK HAULING	616.90
DYNAMIC RESEARCH TECH	AMMUNITION	2,583.31
ECKHARDT ENTERPRISES	MACHINERY POLICY	3,500.00
ELECTRICAL SUPPLY	CONCESSION LIGHTING	417.84
FASTENAL	EQUIP SUPPLY	4.70
FLETCHER-REINHARDT	ELEC DISTRIB SUPPLY	1,040.48
GCMOA	MEMBERSHIP FEE	25.00
HAWKINS	CHEMICALS	1,033.82
HICKLIN POWER SPORTS	UTV MAINT	187.13
HOMETOWN FOODS	SUPPLY	15.66
IAMU	TRAINING	619.33
IMAGETREDN	FIRE/EMS SUPPORT	400.00
INROADS	COLD MIX ASPHALT	612.50
INTERSTATE ALL BATTERY CNTR	BATTERIES	78.28
IDNR	DRAINAGE PERMIT	175.00
IA DIV OF LABOR	ELEVATOR INSPECT	175.00
IOWA PRISON INDUSTRIES	SIGNAGE	231.00
IRON MOUNTAIN	SHREDDING	98.30
JOHN DEERE FINANCIAL	EQUIP MAINTENANCE	9.99
KEYSTONE LAB	TESTING	55.00
LATHAM & ASSOCIATES	RATE STUDY	6,750.00
MARSHALL CO LANDFILL	FY22 2ND HALF	2,782.00
MARSHALLTOWN, CITY	TESTING	238.00
MARTIN MARIETTA	1" CLEAN ROCK	1,341.42
MARTIN'S FLAG CO	POLE MAINT	42.96
MCMASTER-CARR	TOOLS	663.00
ETTA MEINECKE	APPLIANCE REBATE	200.00
MENARDS	TOOLS, SEED, PLUMB	999.07
MI PEST MANAGEMENT	PEST CONTROL	185.00
MID IOWA ENTERPRISE	PUBLICATIONS	332.41
MID-CONTINENT SALES	FILTER	624.75
MIDWEST BREATHING AIR	FD AIR INTAKE SYST	399.30
MIDWEST UNDERGROUND	CHIPPER BLADES	245.76
MIKE WALTON WINDOW CLEANING	WINDOW CLEANING	50.00
MUNICIPAL SUPPLY	SEWER SUPPLY	48.00
NELSON FABRICATION	VEHICLE MAINTENANCE	3,464.03
NEW CENTURY FS INC	FUEL CHARGES	4,734.48
PACK RATS PALACE	SCAFOLDING/SUPPLY	300.00
PARTNER COMM	PHONE/INTERNET	1,065.68
PETTY CASH	REIMBURSEMENT	41.35
POWERPLAN	EQUIP MAINTENANCE	216.70
RACOM	FIRE DEPT RADIOS	27,641.96
SANDRY FIRE SUPPLY	FIRE GEAR	4,164.00
SKARSHAUG TESTING	ELEC SUPPLY/TESTING	48.10
STAPLES CREDIT PLAN	OFFIC	50.68
STONE SANITATION	GARBAGE SERVICE	339.90
T&R ELECTRIC SUPPLY	ELEC DISTRIB SUPPLY	2,385.00
TOTAL TOOL SUPPLY	TOOLS	199.00

TRI STATE LOC	PARK KEYS	20.00
US CELLULAR	MONTHLY SERVICE	387.14
VESSCO INC.	INJECTION VALVE	170.00
WESCO DISTRIBUTING	ELEC DISTRIB SUPPLY	30,701.98
WITMER PUBLIC SAFETY	GEAR/BOOTS	361.90
XEROX	COPIER CONTRACT	200.90
CITY SUB-TOTAL		161,944.20
READER SERVICE	BOOKS	65.36
XEROX	COPIER CONTRACT	44.50
PREMIER	OFFICE SUPPLY	42.29
BAKER & TAYLOR	BOOKS	1,023.33
QUILL	OFFICE SUPPLY	193.45
MIDWEST TAPE - VIDEO	VIDEO	298.39
ICN - PHONE	PHONE/INTERNET	6.28
AMAZON - PROGRAM	PROGRAM SUPPLY	37.83
CASEY'S - PROGRAM	PROGRAM SUPPLY	34.74
IREAD - PROGRAM	PROGRAM SUPPLY	321.10
ED. DVLP. CORP. - BOOKS	BOOKS	173.74
FRIENDS OF GRIMES LIBRARY - PROGRAM	PROGRAM SUPPLY	225.00
IA DIV LABOR	ELEVATOR MAINT	175.00
BIBLINOX	OFFICE SUPPLY	1,500.00
WM SCHOLARSHIP	ANNUAL SCHOLARSHIPS	2,000.00
LIBRARY SUBTOTAL		6,141.01
PAYROLL 03.18.22	03.18.22	26,778.33
PAYROLL 04.01.22	04.01.22	35,053.52
PAYROLL 04.15.22	04.15.22	27,744.24
RPGI	PURCHASED POWER	79,510.51
PSN MONTHLY FEE	MONTHLY FEE	94.85
ADVANTAGE ADMIN	HRA PAID OUT	651.12
KAUFFMAN	AWARD DISTRIBUTIONS	18,137.37
IDR - USE TAX	2ND QTR EXPENSES	2,262.00
IDR - SALES TAX	HRA PAYOUTS	5,442.00
IDR - WET	MONTHLY FEE	2,156.00
ADVANTAGE ADMIN MONTHLY FEE		47.25
MID-CYCLE CLAIMS PAID		197,877.19
TOTAL APPROVED BY COUNCIL		365,962.40

APPROVED BY FUND

GENERAL FUND	73,803.12
ROAD USE	12,622.38
KAUFFMAN	18,137.37
WATER UTILITY	15,016.29
SEWER UTILITY	10,502.99
ELECTRIC UTILITY	235,002.08
STORM WATER	878.17
TOTAL	365,962.40

MARCH REVENUE BY FUND

GENERAL FUND	20,696.50
ROAD USE	9,014.19
LOST	13,644.36
TIF	561.77
E'EE BENEFYIY LEVY	1,887.00

EMERGENCY LEVY	209.66
DEBT LEVY	884.44
KAUFFMAN	3,773.88
WATER UTILITY	37,794.69
WATER IMPRV	2,476.73
SEWER UTILITY	16,801.78
SEWER IMPRV	9,714.60
ELECTRIC UTILITY	196,577.87
STORM WATER UTILITY	5,232.64
TOTAL	<hr/> 319,270.11



Craig Pfantz, Mayor

Attest:



Lori Bearden, City Clerk

