

State Center City Council
Regular Meeting Minutes
February 15, 2022

State Center City Council met in regular session on Tuesday, February 15, 2022, at the City Hall Community Room. Mayor Pfantz called the meeting to order at 6:30 p.m. All rose for the Pledge of Allegiance. Present were Councilors Darrow, Nichols, Quick, and Shaffar. Absent: Grant. Also present: L. Bearden, K. Yates, Kevin O'Hare, Z. Faught, J. Robinson, J. Thomas, B. Pfantz, Khole Neiland, Cody German, Jeff Hinze, Tyler Maddick, Lane Kline, and Chris Davis.

Mayor Pfantz opened the public hearing to hear comments for and against the proposed FY23 Max Levy rate of 11.51240. There were zero comments, no written comments had been submitted. Mayor Pfantz closed the public hearing.

Mayor Pfantz opened the public hearing to hear comments for and against the proposed FY22 Budget Amendment #2. There were zero comments, no written comments had been submitted. Mayor Pfantz closed the public hearing.

Motion by Darrow, 2nd by Quick that the consent agenda including Res. 22-50 Monthly Transfers in total amount of \$29,747.57 be approved. Motion passes 4-0 roll call.

Motion by Quick, 2nd by Darrow to adopt Res. 22-51 approving the submitted "Chapter 27" Electric Liability Plan. Res. 22-51 is adopted 4-0 roll call.

Motion by Darrow, 2nd by Shaffar to adopt Res. 22-52 approving the submitted Plan for Inspection and Maintenance of City Electric System. Res. 22-52 is adopted 4-0 roll call.

Fire Chief Pfantz introduced 4 fire volunteers for promotion. Jeff Hinze and Lane Kline took oaths and were pinned as Lieutenants and Cody German and Tyler Maddick took oaths and were pinned as Captains.

There was not a report from the Fire Station project ad hoc committee.

There was no action on proposed STOP/Yield Sign Ordinance.

There was discussion regarding fireworks and setting days and times for the July 4th, 2022, holiday. The clerk will work on an amendment to the ordinance that will reset hours for the holiday.

Water, sewer, and storm sewer rates will be tabled until we get a new estimate of probable cost for the R/O project.

Faught explained a need to purchase new tires for the loader. He received two quotes and asked council to approve the lower at \$8,600.00. Motion by Darrow, 2nd by Shaffar approving the purchase. Motion passes 4-0.

The clerk, Faught and Nieland (planning & zoning) relayed the recommendations of the P & Z commission regarding the 4 alley vacation requests.

- 1) Hofer/Struchen – requested portion of alley south of their home at 312 7th St. NE, they also own the lot directly south of the alley. This will require a utility easement and Mr. Hofer is willing to deed a small portion on the west side of his home lot to the city so we would have an access for snow removal.
- 2) P. Edler – requested that the east/west alley north of 2nd St NW between 1st Ave and 2nd Ave NW be closed.
- 3) D Schoppe – requested that the east/west alley north of 5th St SW and west of 7th Ave SW be vacated.

The planning & zoning commission recommends that these 3 alley portions be vacated with all costs to be carried by the property owners.

A fourth request by G. Malloy that the east/west alley south of his property at 106 3rd Ave NW be vacated was not recommended as such vacation would deny an abutting property owner reasonable access to their property. Motion by Shaffar, 2nd by Quick to adopt Res. 22-54 setting a public hearing for comments regarding the proposed vacation of the 3 recommended alley vacations for March 15th at 6:30 p.m. Res. 22-54 is adopted 4-0 roll call.

Motion by Shaffar, 2nd by Darrow to adopt Res. 22-55 approving of the FY23 max levy rate of 11.5124 for certain FY23 levies. Res. 22-55 is adopted 4-0 roll call.

Motion by Quick, 2nd by Darrow to approve using the presented tentative wage raises for the FY23 budget. Final wage adjustments will be made in June as usual. Motion passes 3-1 with Shaffar voting against.

Motion by Quick, 2nd by Darrow to adopt Res. 22-56 setting a public hearing to hear comment regarding the FY23 budget with an over all property tax rate of \$13.05059 for March 15th at 6:30 p.m. Res. 22-56 is adopted 4-0 roll call.

Motion by Darrow, 2nd by Nichols to adopt Res. 22-57 approving the FY22 budget amendment #2. Res. 22-57 is adopted 4- roll call.

Motion by Quick, 2nd by Darrow to adopt Res 22-58 approving of the revised State Center Organization Chart. Res. 22-58 is adopted 4-0 roll call.

Motion by Quick, 2nd by Darrow to adopt Res. 22-59 approving of the revised State Center City Council Rules of Procedure. Res. 22-59 is adopted 4-0 roll call.

The clerk shared with council that Justin Edler has contacted city hall regarding some mandatory electrical updates at the golf course are in progress and that the updates may cost \$11,000.00 or more. These will be paid from the golf course fund. She also shared that there is a need to advertise for cleaning services at city hall. A. Fierros will no longer be cleaning for the city.

CLAIMS APPROVED 02.15.22

VENDER	DESCRIPTION	AMOUNT
1ST AYD	FLAT ZINK WASHERS	10.00
AIRGAS USA LLC	CYLINDER RENTALS	162.22
ALLIANT ENERGY	GAS UTILITY	3,647.11
ARNOLD MOTOR SUPPLY	MAINT TOOLS/SUPPLY	263.86
AT&T MOBILITY	POLICE CELL	125.81
BARCO MUNICIPAL PRODUCTS	STREET MAINT SUPPLY/TOOLS	716.59
BDH TECHNOLOGY	WEBSITE HOSTING	30.00
BEARDEN/LORI	REIMBURSEMENT-CHARGER	9.94
BROWN SUPPLY CO	SHELL CUTTERS	241.85
CAPITAL ONE	JANITORIAL	44.26
CAPITOL ONE TRADE	WATER PMP, BALL, SHANK	605.42
CENTRAL MILLWRIGHT	TREE REMOVAL-LAGOON	6,000.00
CENTRAL PRINT & COPY	BILLING ENVELOPES	702.37
CENTRAL STATE BANK-VISA	CITY HALL OFFICE SUPPLY	582.76
CENTRAL STATE BANK-VISA	SOFTWARE/BLG MAINT	1,899.83
CINTAS	FIRST AID SUPPLY	865.60
CGA	ENGINEERING	862.50
CORE & MAIN	UNIFORMS/WATER SUPPLY	621.27
DEAN SCHOPPE CONSTR.	CLEAN SEWER/TILE LINES	200.00
DEWEY FORD	OIL CHANGE	108.95
ELECTRIC SUPPLY OF MARSHAWN	CITY HALL OFFICE LED LIGHTS	1,170.00
FIRE ENGINEERING	RENEWAL	319.60
FORCE FITTERS	ELECTRIC UNIFORMS	418.75
GALLS LLC	FIRE.EMS UNIFORM	37.11
CODY GERMAN	TRAINING	68.00
HAWKINS	CHEMICALS	1,283.45
HOKEL MACHINE SUPPLY	HOSE, PIPE	85.54
HOME RENTAL	CHAINSAW	464.99
HOMETOWN FOODS	TESTING SUPPLY	25.55
I & S GROUP INC	ENGINEERING	2,541.25
IAMU	TRAINING/DUES	6,497.33
IA DEPT OF REVENUE	2021 STATE PROPERTY TAX	1.89
IOWA ONE CALL	LOCATES	44.10
IRON MOUNTAIN	SHREDDING	96.90
JOHN DEERE FINANCIAL	EQUIP MAINT	669.50

KELTEK	PD EQUIPMENT	2,342.64
KEYSTONE LAB	TESTING	13.75
LATHAM & ASSOCIATES	FINALIZE PAPERWORK	750.00
LEDFORD TREE & LAWN	TREE CUTTING	900.00
MARSHALLTOWN, CITY	LAB TESTS - DEC 2021	304.00
MARTIN MARIETTA	1" CLEAN ROCK	559.07
MCMASTER-CARR	WRENCH & HEX SOCKETS	330.71
MENARDS - AMES	TAPE,	6.11
MENARDS - MARSHALLTOWN	BATTERIES	230.89
MI PEST MANAGEMENT	PEST CONTROL	185.00
MID IOWA ENTERPRISE LLC	PUBLICATIONS	455.54
MIKE WALTON WINDOW	WINDOW CLEANING	50.00
MUNICIPAL MANAGEMENT	ISOLATE LEAKS	1,000.00
NELSON FABRICATION LLC	HOSE & ATTACHMENTS	143.63
NEW CENTURY FS INC	FUEL CHARGES	2,985.46
PARTNER COMMUNICATIONS	PHONE/INTERNET	1,055.71
PETTY CASH	REIMBURSEMENT	61.09
POWER PLANT COMPLIANCE	BOLTS & CUTTING EDGE	741.78
REESE ELECTRIC MOTOR CO	MOTOR/HUB/BEARINGS	228.20
ROSE FESTIVAL ASSOCIATION	2022 EVENT & PARTIAL DRAM	2,200.00
SCOOTER TIRE & AUTO	FORD 250 PU TIRES	856.00
SCDA	FY21 TAXES - 2ND HALF	3,799.00
SCDA	FY21 BASE REDUCTION	-292.00
STONE SANITATION	GARBAGE SERVICE	339.90
US CELLULAR	FIRE/CITY MONTH CHARGE	384.91
WESCO DISTRIBUTING	ELECTRIC DISTRIB SUPPLY	633.98
WITMER PUBLIC SAFETY	SAFETY EQUIP	523.49
XEROX CORPORATION	COPIER MAINTENANCE	150.77
CITY SUB-TOTAL		52,363.93
READER SERVICE	BOOKS	62.36
XEROX	COPIER CONTRACT	44.50
PREMIER	OFFICE SUPPLY	42.77
BAKER & TAYLOR	BOOKS	538.55
QUILL	OFFICE SUPPLY	189.87
MIDWEST TAPE	VIDEO	157.18
SCHENDEL PEST	BLDG MAINT	38.15
ICN	PHONE/INTERNET	5.49
AMERICAN BUTTON MACHINE	PROGRAM SUPPLY	118.23
AMAZON - PROGRAM	PROGRAM SUPPLY	
SUPPLY/BOOKS		171.87
SCHUMACHER ELEVATOR	BLDG MAINT	1,813.63
LIBRARY SUBTOTAL		3,182.60
PAYROLL	02.04.22	34,545.26
PAYROLL	01.21.22	28,867.44
RPGI	PURCHASED POWER	115,043.51
D ZEITLER	DEPOSIT REFUND	120.35
PSN	MONTHLY FEE	89.95
IDR	USE TAX	9,970.00
WELLMARK	EOB REPORTING	90.00
ROSE GARDEN	QTR 1 & 2	8,585.69
ADVANTAGE ADMIN	MONTHLY FEE	47.25
MID-CYCLE CLAIMS PAID		197,359.45
TOTAL APPROVED BY COUNCIL		252,905.98

APPROVED BY FUND

GENERAL FUND	34,317.31
ROAD USE	18,233.80
CAPITAL PROJECTS	2,541.25
TIF	3,507.00
WATER UTILITY	13,993.30
SEWER UTILITY	9,151.76
ELECTRIC UTILITY	169,788.85
STORM WATER	1,372.71
TOTAL	<u>252,905.98</u>

JANUARY BY FUND

GENERAL FUND	6,693.97
ROAD USE	16,016.33
LOST	16,061.26
TIF	48.42
E'EE BENEFYIY LEVY	277.80
EMERGENCY LEVY	30.87
DEBT LEVY	128.88
WATER UTILITY	43,468.04
WATER IMPRV	2,874.18
SEWER UTILITY	19,099.81
SEWER IMPRV	11,086.65
ELECTRIC UTILITY	201,020.04
STORM WATER UTILITY	5,928.94
TOTAL	<u>322,735.19</u>

There being no further business, motion by Darrow, 2nd by Shaffar to adjourn at 7:40 p.m.



Craig Plantz, Mayor

Attest:



Lori Bearden, City Clerk