

**State Center City Council
Special Meeting Minutes
February 7, 2023**

Mayor Pfantz opened the meeting at 6:00 p.m. Present were Councilors Darrow, Grant, Nichols, Shaffar and Quick. Absent: None. Also present were L. Bearden, Zach Faught, Phil Pitzen, Erik Thompson, Chris Davis, Kristi Yates, and CJ Gross of ISG.

- CJ Gross with ISG reviewed a recent memo outlining funding possibilities for the Wastewater Treatment Project. If the project were to be split into 2 projects, the project could be eligible for two Bipartisan Infrastructure Law Loan Forgiveness portions. The lift station would be split away from the rest of the project. We would have two IUPs and SRF loans and could apply for two CDBG grants. CJ walked through the scoring process for the loan forgiveness and also discussed what engineering work would have to be done to split the projects. It was verbal consensus of the council that this should be pursued and a formal vote on the splitting of the project will be on the February 21st council agenda.
- As the clerk had received a verbal request from Phil Pitzen to enter closed session pursuant to Iowa Code 21.5(1)(i) To evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to the individual's reputation and that individual requests a closed session, motion by Darrow, 2nd by Grant to enter closed session with Pitzen participating. Motion passes 5-0 roll call. Pitzen left the closed session at approximately 6:32.
- Motion by Shaffar, 2nd by Grant to return to open session at 7:07 p.m., motion passes 5-0 roll with all council and the mayor being present. The clerk was directed to post public works director job notice for the required 10 days.
- There was no action on the max levy rate.
- Shaffar moved to adopt Res. 23-39 approving payment of \$43,225.00 to WRH for work on the Water Treatment project. Darrow 2nd; Res. 23-39 is adopted 5-0 roll call.
- Faught requested approval to purchase a new snowplow in amount of \$7,930.00 from Hawkeye Truck Equipment. The plow currently used on a pickup truck is near the end of its life but will be used until it falls apart. Motion by Grant, 2nd by Quick to approve purchase. Motion passes 5-0.

- The clerk presented a proposal from CGA in amount of \$2,000.00 to produce a current zoning map. The current one being used in the office is from 1972 with hand changes made to it. Motion by Quick, 2nd by Grant approving moving forward with the zoning map proposal from CGA. Motion passes 5-0.
- The clerk requested permission to return the one \$50.00 skate park project contribution to the contributor. The project is not moving forward currently. Motion by Shaffar, 2nd by Nichols to return the contribution. Motion passes 4-0 with Darrow abstaining.
- Motion by Nichols, 2nd by Darrow approving the mayoral appointment of Catherine Noble to the Historic Preservation Commission for a 2nd term. Motion passes 5-0.

There being no further business, motion by Shaffar, 2nd by Grant to adjourn; motion passes 5-0.

Craig Pfantz, Mayor

Attest:

Lori Bearden, City Clerk