

State Center City Council  
Regular Meeting Minutes  
January 16, 2019

State Center City Council met in regular session on Wednesday, January 16, 2019 in the City Hall Council Room. Mayor Sodders called the meeting to order and asked everyone to rise for the Pledge of Allegiance. Roll Call: Mayor Sodders, Councilors: Bunn, Nichols, Shaffar and Wilkinson. Absent: Darrow. Others Present: Atty. O'Hare, Jeff Robinson, Zach Faught, Mike Kielly, Jacob Weuve, Officer Blackburn, Chris Davis and Macy Landt.

- Motion by Bunn, 2<sup>nd</sup> by Nichols to approve the consent agenda. Motion passes 4-0.
- Brad Pfantz gave the council a recap of the departments 2018 activity. The department's response time to calls for both Fire & EMS are excellent.
- Wilkinson introduced and moved to adopt Res. 19-27 approving of an initial interfund loan from Electric Fund to Figgins Capital Improvement Fund in amount of \$45,000.00 to bring the fund into a positive balance. There will be further amounts added as expenses come in. Bunn 2<sup>nd</sup>; Res. 19-27 is adopted 4-0 roll call.
- The tax abatement discussion will be tabled until Bearden and Kielly can look at an abatement for both commercial and residential properties.
- Jeff Robinson reported that the solar tax credit certificate has been applied for.
- The police department has applied for grants to assist with purchase of equipment to provide for digital ticket issuing. All tickets need to be digital by 2020. Two squad cars will be outfitted with the equipment.
- Bearden reviewed a schedule for budget review and approval. After discussion a budget workshop was scheduled for February 6<sup>th</sup> with intent to hold a public hearing and meeting for approval of the budget on March 6<sup>th</sup>. Mike Kielly spoke regarding his intent to work with ISG to apply for FY22/23 federal funding for a second portion of 4<sup>th</sup> Street to be reconstructed. Council verbally indicated they are in favor of the application. Mayor Sodders would like the Public Safety Committee to meet with the department to develop a 5-year capital improvement plan so that the City can begin to put funds aside for future improvements. Currently the City's bonding capacity is at its limit so determining where the funds will come from will be strategic. The personnel committee will meet Monday, Jan. 21<sup>st</sup> at 3 p.m. to review proposed base and step increases for electric and public works.
- Council verbally indicated favor for increasing sanitary and storm sewer rates as allowed by the utility ordinances. Bearden will prepare ordinance amendments for sanitary and storm sewer increases equal to the percentage of the 2018 annual CPI increase, which is predicted to be just over 2%, as provided for in the ordinances for both rates.
- There being no further business, motion by Wilkinson, 2<sup>nd</sup> by Shaffar to adjourn at 8:42. Motion passes 4-0.

CLAIMS APPROVED 1.16.2019

VENDER	DESCRIPTION	AMOUNT
1ST AYD	VARIOUS DEPT SUPPLY	514.95
AIRGAS USA LLC	CYLINDER RENTAL	119.62
ALLIANT ENERGY	GAS USAGE	2,582.99
ARNOLD MOTOR SUPPLY	VEHICLE MAINT/REPAIR	378.29
BEN'S TIRE	PD VEHICLE REPAIR	135.00
NORTHERN TOOL	SUPPLY/MINOR EQUIP	593.35
BORDER STATES	CITY HALL LIGHT BULBS	186.40
BROWNS SUPPLY	WTR DISTRIB SUPPLY	452.21
CASEY'S GENERAL STORE	PD FUEL CHARGES	367.75

CID	SUPPLY	173.00
CSB VISA 0012	SUPPLY/WORKSHOP	125.86
CSB VISA 0078	ELEC DEPT SUPPLY	99.99
CLEMONS	PD VEHICLE MAINT	253.28
CODE 4	PD SUPPLY	325.00
CORE & MAIN	WTR DISTRIB SUPPLY	591.09
DOOR & FENCE STORE	STREET SHED REPAIR	296.00
EMERGENCY SERVICE MKT	FIRE/EMS TRAINING	735.00
FIERROS, ANA	JANITORIAL SERVICES	250.00
FIRE SERVICE TRAINING	TRAINING	100.00
HACH	CHEMICALS	273.66
HAWINS	CHEMICAL TREATMENT	15.00
HEIMAN FIRE EQUIPMENT	VEHICLE MAINT/REPAIR	135.50
HOMETOWN FOODS	VARIOUS DEPT SUPPLY	34.69
IS GROUP	FIGGINS 3 SERVICES	1,189.91
	WATER MODEL SERVICES	3,785.00
JOHN DEERE FINANCIAL	SUPPLY	166.40
MARSHALL CO LANDFILL	DISPOSAL	36.00
MARSHALLTOWN WATERWORKS	TESTING	28.00
MCMASTER CARR	ELECTRICAL PLANT SUPPLY	317.82
MENARDS	SUPPLY	198.25
MID IOWA ENTERPRISE	MINUTES & NOTICES	255.74
MIKE WALTON WINDOW	MONTHLY SERVICES	50.00
NEW CENTURY FS INC.	FUEL CHARGES	769.77
O'HARE, K.	VARIOUS DEPT LEGAL	730.08
PARTNER COMMUNICATIONS	MONTHLY SERVICES	1,059.15
POSTMASTER	UTILITY BILLING	0.00
RAYCOM CORPORATION	ANTENNA & SPEAKER MIC	155.00
RANDYS PEST CONTROL	PEST MANAGEMENT	160.00
STAPLES	OFFICE SUPPLY	135.43
STAR EQUIP	ELEC DISTRIB SUPPLY	1,654.98
SCDA	APPLIANCE REBATES	580.00
STATE STEEL	ELEC PLANT SUPPLY	948.25
STONE SANITATION	SANITATION SERVICES	286.09
SUPERIOR WELDING	FIRE/EMS REPAIR	177.46
TERRY'S AUTO REPAIR	VEHICLE MAINT SUPPLY	78.41
US CELLULAR	MONTHLY CHARGES/PHONE	621.35
XEROX CORPORATION	COPIER MAINTENANCE	49.96
SUBTOTAL		22,171.68
RPGI	PURCHASED PWR OVERPAYMENT	74,056.46
UTILITY CUSTOMERS	REFUNDS	581.12
UTILITY CUSTOMERS	METER REFUNDS	49.03
IA DEPT REV	USE TAX	498.00
PAYROLL	01.11.19	32,960.03

PAYROLL	12.28.18	24,200.49
TOTAL		154,516.81

APPROVED BY FUND

GENERAL FUND	19,803.91
ROAD USE	11,417.20
FIGGINS 3 PRJ	1,189.91
WATER UTILITY	9,525.77
SEWER UTILITY	4,416.82
ELECTRIC UTILITY	107,704.50
STORM WATER	458.70
	154,516.81

DECEMBER REVENUE BY FUND

GENERAL FUND	46,655.43
ROAD USE	16,663.25
STREET IMPROVEMENT	(25,340.00)
LOST	12,073.03
E'EE BENEFIT	3,886.13
EMERGENCY LEVY	387.49
DEBT SERVICE	1,914.98
TIF	9,524.82
KAUFFMAN	0.70
WATER UTILITY	32,812.80
WATER IMPRV	13,108.01
SEWER UTILITY	15,120.71
SEWER IMPRV	16,019.60
ELECTRIC UTILITY	153,835.00
STORM WATER UTILITY	4,097.16
TOTAL	300,759.11

This negative revenue amount is result of moving assessments received to the respective utility funds

Steve Soddors, Mayor  
 Attest:  
 Lori Bearden, Clerk