

State Center City Council  
Regular Meeting Minutes  
July 21, 2020

State Center City Council met in regular session on Tuesday, July 21, 2020 at the City Hall Community Room. There were none present via Zoom. Mayor Pro tem Wilkinson called the meeting to order at 6:40 p.m. and dispensed with the Pledge of Allegiance. Councilors Darrow, Nichols, Shaffer and Quick were present. Others present Kevin O’Hare, Jeff Robinson, Zach Faught, Jon Thomas, Mike Kielly, Kristi Yates, Brad Pfantz, Chris Davis, Nick Frederickson and Heather Thomas. Tracey Beals and Charlie Schelling arrived later.

- Motion by Shaffar to approve consent agenda including liquor license for Road Hog contingent upon receipt of application and DRAM certification. 2<sup>nd</sup> by Darrow, motion passes 5-0.
- Fire/EMS project: Brad stated that there was nothing new to report from architects. Kevin O’Hare spoke briefly regarding the annexation process. An area east of the city limits will be voluntarily annexed so that the new Fire/EMS building will be within the limits.
- Road Hog/Wedding Street Dance: There was extensive discussion on the request from the Road Hog and Charlie Schelling to allow a street dance/wedding reception. The council had addressed this issue at the June meeting and approved it contingent upon the Road Hog fulfilling the council’s requests related to safety and liability. The Road Hog asked for some changes to the requests. The council agreed to liability coverage through an endorsement to the Road Hog’s policy with up to 1million in coverage. Some security items will be worked through between the SCPD and the Road Hog. The council is firm in that this is only being allowed due to COVID-19 conditions and will not become a common venue.
- Nick Frederickson with ISG spoke briefly on the lagoon project. Surveying will start soon. The City will need to submit a USDA Rural development application soon to find out the extent of loan and/or grant financing available.
- ISG will be starting exploratory at the existing water plant soon for development of preliminary designing of water treatment improvement project. Darrow introduced and moved to adopt Res. 21-01 approving the short form engineering services agreement with ISG for design of project. Shaffar 2<sup>nd</sup>; Res. 21-01 is adopted 5-0 roll call.
- Shaffar introduced and moved to adopt Res. 21-02 approving of monthly transfers totaling \$10,317.48, Nichols 2<sup>nd</sup>. Res 21-02 is adopted 5-0 roll call.
- Jeff Robinson reported that electric distribution improvements are still being worked on.
- Motion by Shaffar, 2<sup>nd</sup> by Darrow that Ordinance 355 amending Chapter 82 to allow UTV’s with certain factory safety equipment to be exempt from the “dawn to dusk” and slow-moving vehicle sign requirements be given second reading for passage. Motion passes 5-0 roll call. Motion by Shaffar, 2<sup>nd</sup> by Nichols that the 3<sup>rd</sup> reading for adoption of Ordinance 355 be waived. Motion passes 5-0 roll call. Motion by Shaffar, 2<sup>nd</sup> by Quick that Ordinance 355 be adopted and published as required by law. Motion passes 5-0 roll call.
- At 7:42 there was motion by Darrow, 2<sup>nd</sup> by Shaffar to enter into closed session pursuant to Iowa Code 21.5(1)(j) to discuss purchase or sale of real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay of that property or reduce the price the body would receive for that property. Motion passes 5-0.
- At 8:06 there was motion by Shaffar, 2<sup>nd</sup> by Nichols to resume open session. Present were all 5 council members, Keven O’Hare, Mike Kielly and Lori Bearden. There was no action taken as a result of the closed session.
- There being no further business, motion by Shaffar, 2<sup>nd</sup> by Nichols to adjourn at 8:06 p.m. Motion passes 5-0.

**CLAIMS APPROVED 07.21.2020**

<b>VENDER</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
ACTION AUTO PARTS	PD VEHICLE REPAIR	75.00
AIRGAS	CYLINDER RENTAL	138.33
ALLIANT	GAS CHARGES	530.38
ARNOLD MOTOR SUPPLY	SUPPLY	8.57
BDH TECHNOLOGY	DOMAIN RENEWAL	35.00
RON BILLMAN	BILLING STATEMENTS	823.35
BORDER STATE ELECTRIC	ELECTRICAL SUPPLIES	2,188.75
BRIAN'S COLLISION CLINIC	PD VEHICLE REPAIR	161.20
BROWN SUPPLY CO	HYDRANT WRENCH	32.00
BROWNELLS	PD EQUIPMENT	1,832.42
CARTER PRINTING CO	WARNING	56.00

CENTRAL IOWA DISTRIBUTING	SUPPLY	261.40
CENTRAL PRINT & COPY	BUSINESS CARDS	30.00
CENTRAL STATE BANK	SUPPLY	662.78
CESSFORD CONSTRUCTION COMP	1" CLEAN STONE	218.85
CI CONCRETE INC	WATER MAIN REPAIR	724.50
CINTAS	MED SUPPLIES	414.59
CIT SEWER SOLUTIONS	CLEAN-TELEWISE SEWR	900.00
CLAPSADDLE-GARBE ASSOCIATES	ENGINEERING SERVICES	3,294.50
CONTINENAL RESEARCH CORP	WASP SPRAY	235.98
CROP RITE INC	SPRAY CHEM	166.25
DAN'S AUTO	PD VECHICLE REPAIR	875.47
DOOR AND FENCE STORE	STREET BLDG REPAIR	428.00
ECKHARDT ENTERPRISES	ELECTRIC MACHINERY INS	107,243.00
FASTENAL	MISC TOOL SUPPLIES	137.53
ANA FIERROS	JANITORIAL SERVICES	250.00
FLETCHER-REINHARDT COMPANY	MISC ELECT SUPPLIES	5,130.71
GALLS LLC	PD UNIFORM/EQUIP	4,034.26
CODY GERMAN	TRAINING REIMBURSEMENT	613.44
HAWKINS	CHEMICAL CYLINDERS	1,108.83
HOMETOWN FOODS	SUPPLY	76.30
ROBERT HOUGHTON	APPLICANCE REBATE	50.00
I&S GROUP	ENGINEERING SERVICES	6,743.14
INTERSTATE ALL BATTERY CENTER	COMMERCIAL BATTERY	265.45
IA DEPT NATURAL RESOURCES	ANNUAL WATER SUPPLY FEE	167.65
IOWA ONE CALL	LOCATES	57.60
IOWA PRISON INDUSTRIES	SUPPLY	168.30
IOWA PUMP WORKS	PUMP REPAIR	1,090.00
IOWA WHOLESALE SUPPLY	BLDG REPAIR/SUPPLY	211.18
IRBY CO, STUART C	ELECTRIC DISTRIB OUTLAY	12,640.00
JOHN DEERE FINANCIAL	SUPPLY	223.81
KELTEK	PD EQUIPMENT	22.23
KEYSTONE LABORATORIES	TESTING	44.00
KEISLER POLICE SUPPLY	TRAINING SUPPLIES	761.08
LANE KLINE	REIMBURSE TRAINING	686.51
CHUCK KROEGER	AC REBATE	200.00
LEDFORD TREE & LAWN SERVICE	TREE/STUMP REMOVAL	1,550.00
MARSHALL CO. TREASURER	FY21 LOCAL EMA SUPPORT	3,068.00
MARSHALLTOWN WATERWORKS	TESTING	28.00
MARSHALLTOWN, CITY OF	TESTING	238.00
MAVERICK INC	ELECTRIC OUTLAY	11,950.00
MCMaster-CARR	SUPPLY/EQUIPMENT	666.74
MENARDS	SUPPLY/EQUIPMENT	686.36
MID-IOWA ENTERPRISE	PUBLICATIONS	339.48
MIDWEST RADAR & EQUIPMENT	EQUIPMENT	160.00
MIKE WALTON WINDOW CLEANING	WINDOW CLEANING	50.00
MOMAR	SEWER SUPPLY	1,728.16
NEW CENTURY FS INC	FUEL CHARGES	1,500.73
NORTHLAND SECURITIES INC	ANNUAL DISCLOSURE FY19	1,500.00
PACK RATS PALACE	UVEX BIONIC SHIELD	60.00
PARTNER COMMUNICATIONS	PHONE/INTERNET/WIFI	1,072.61
RANDYS' PEST CONTROL	PEST CONTROL	185.00

RESCO	ELECTRIC DISTRIB OUTLAY	32,910.00
RICK WEITZELL	SIDEWALK-103 2ND ST NE	575.00
SECRETARY OF STATE	NOTARY RENEWAL-L	
	BEARDEN	30.00
SHOWROOM AUTO	PW AUTO DECALS	1,292.00
SIGNARAMA	VEHICLE GRAPHICS UTV	163.00
STATE CENTER DEVELOPMENT A	MAIN ST IOWA/MUSEUM	
	UTILTY	17,000.00
STONE SANITATION	GARBAGE PICKUP	308.97
STRUTHERS BROS	VEHICLE MAINTENANCE	251.03
TITAN MACHINERY	ELECTRIC DISTRIB OUTLAY	101.00
TOTAL TOOL SUPPLY	COMPACT HAMMER DRILL	125.19
TURNER SERVICE	VALVE EXERCISE	679.50
UNITY POINT HEALTH	RANDOM TESTING	89.00
US CELLULAR	MONTHLY CHARGES	321.11
WALMART BUSINESS SYNBC	CITY OFFICE SUPPLY	32.68
WATCHGUARD VIDEO	EQUIPMENT	995.00
WESCO DISTRIBUTING	15 FT WIRE LEAD	1,084.98
Z LINE LTD	MOWER REPAIR	430.25
	<b>CITY SUB-TOTAL</b>	<b>237,190.13</b>
QUILL	LIBRARY SUPPLY	156.10
TR	PERIODICAL	215.80
READER SERVICE	BOOKS	43.92
B PFANTZ	MENARDS/EQUIP	144.79
XEROX	LIBRARY COPIER	44.50
PREMIER	OFFICE SUPPLY	50.63
BAKER & TAYLOR	BOOKS	327.02
MIDWEST TAPE	VIDEO	332.11
RECORD BOOKS	EMAGAZINE	750.00
AMAZON	PROGRAM SUPPLY	59.97
PETTY CASH	SUPPLY	172.45
	<b>LIBRARY SUBTOTAL</b>	<b>2,297.29</b>
CITY PAYROLL	06.26.20	29,319.82
CITY PAYROLL	07.10.20	37,403.70
RPGI	PURCHASED POWER	64,580.38
PSN	MONTHLY CHARGE	49.95
CASEY'S FUEL CARD	MONTHLY CHARGES	796.59
IA DEPT REVENUE	SALES/WET TAX	2,215.00
S ADAMS	SOLAR REBATE	3,366.00
ADVANTAGE ADMIN	MONTHLY CHARGE	53.90
CSB	LOCK BOX RENT	45.00
NEW VIENNA	CROWN VIC	4,600.00
D VANROEKEL	METER REFUND	52.20
H MCKEE	METER REFUND	19.77
S ADAMS	SOLAR REBATE	8.65
WEUVE'S TS	SOLAR REBATE	16.00
N WHITE	SOLAR REBATE	16.60
R TORRES	METER REFUND	228.71
M COLEMAN	METER REFUND	111.96
EMS OPERATIONS	4TH QTR CLAIMS	2,418.47
ROSE GARDEN	4TH QTR CLAIMS	2,675.18
ALLIANT	GAS CHARGES	734.31
	<b>MID-CYCLE CLAIMS PAID</b>	<b>148,712.19</b>

**TOTAL APPROVED BY COUNCIL**

**388,199.61**

APPROVED BY FUND

GENERAL FUND	117,172.04
ROAD USE	23,107.51
CAPITAL PRJ	3,545.64
WATER UTILITY	25,310.36
SEWER UTILITY	12,920.76
ELECTRIC UTILITY	202,699.02
STORM WATER	3,444.28
TOTAL	388,199.61

JUNE REVENUE BY FUND

GENERAL FUND	27,527.24
ROAD USE	9,335.60
LOST	14,632.92
E'EE BENEFIT	1,004.75
EMERGENCY LEVY	95.61
TIF	72.68
DEBT SERVICE LEVY	395.41
KAUFFMAN INVEST	8,977.50
WATER UTILITY	36,160.98
WATER IMPRV	2,411.16
SEWER UTILITY	15,818.45
SEWER IMPRV	9,040.64
ELECTRIC UTILITY	133,732.43
STORM WATER UTILITY	5,109.62
TOTAL	264,314.99

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Lee Wilkinson, Mayor Pro tem

Attest:

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Lori Bearden, City Clerk