

State Center City Council  
Regular Meeting Minutes  
May 17, 2022

Mayor Pfantz opened the meeting at 6:30 p.m. Present were Mayor Pfantz, Councilors Nichols, Shaffar, Darrow and Quick. Absent: Grant. Also present were Atty O'Hare, L. Bearden, K. Yates, J. Thomas, J. Robinson, C. Davis, Kohle Nieland of ISG, and Mike White.

- Under public comment Mike White, 208 6<sup>th</sup> Ave. SW, addressed the council regarding trees/bushes he feels are encroaching the right-a-way of the alley behind the apartment where he resides. He would like them removed or trimmed so as not to be in or hanging into the alley right-of-way. Chief Thomas will look further into the matter within 3 days.
- Mayor Pfantz opened the public hearing regarding the FY22 Budget Amendment #3 at 6:34 p.m. No one made comment for or against the proposed amendment and there were no comments/statements delivered to the City Hall office. Mayor Pfantz closed the hearing at 6:35 p.m.
- Motion by Shaffar, 2<sup>nd</sup> by Nichols to approve the consent agenda including Res. 22-69 monthly transfer resolution in total amount of \$244,662.20, retail tobacco permits for Hometown Foods and Casey's and a 5-day outdoor liquor license during Rose Festival for the Road Hog **contingent** upon timely filing of DRAM certification and a sketch for the clerk to upload to the license. Motion passes 4-0 roll call.
- Shaffar moved to give Ordinance 366, amending the sanitary sewer rate by increasing the combined sewer utility and improvement rate to \$17.65 minimum first 1000 gal and combined rate of \$10.25 per 1000 gal over the minimum its second reading for passage. 2<sup>nd</sup> by Quick; motion passes 4-0 roll call.
- Darrow moved to give Ordinance 367, amending the storm sewer rate by increasing it to \$7.60 flat rate per month its second reading for passage. 2<sup>nd</sup> by Nichols; motion passes 4-0 roll call
- Shaffar reported that he spoke with both Troy Meyers and Ray Frohwein about closing the alley that runs east and west abutting their properties. They remain against the proposed closure by Dan Hofer. Motion by Shaffar, 2<sup>nd</sup> by Darrow that the alley remains open. Motion passes 4-0. The alley will remain property of the city.
- There was discussion of the proposed employee handbook changes. The proposed PTO leave and the conversion to it was discussed at length. Also, setting of what time frame is an 8-hour day. A Personnel Committee Meeting of the Whole was scheduled for Tuesday, June 7<sup>th</sup>, 6:30 p.m. for further review.
- Motion by Darrow, 2<sup>nd</sup> by Shaffar that Halie Hohnstein be hired as lifeguard for the 2022 swim lesson season. Motion passes 4-0. The wage will be \$12/hr.
- Motion by Darrow to adopt Res. 22-70 approving of FY22 Budget Amendment #3 bringing total expenses and transfers out to \$6,700,626. Nichols 2<sup>nd</sup>; Res. 22-70 is adopted 4-0 roll call.
- Motion by Darrow to adopt Res. 22-72 approving agreement with Legacy for some rural transmission pole installation. Quick 2<sup>nd</sup>, Res. 22-72 is adopted 3-1 roll call with Shaffar voting nay.
- Motion by Darrow to adopt Res. 22-68 setting dates and times allowed for use of consumer fireworks during Rose Festival as Friday and Saturday, June 17<sup>th</sup> & 18<sup>th</sup> during the hours of 7 p.m. to 11 p.m. only. Quick 2<sup>nd</sup>, Res. 22-68 is adopted 3-1 roll call with Nichols voting nay.
- Motion by Shaffar to adopt Res. 22-71 setting dates and times allowed for use of consumer fireworks during the July 4<sup>th</sup> holiday as Sunday and Monday, July 3<sup>rd</sup> & 4<sup>th</sup> during the hours of 7 p.m. to 11 p.m. only. Nichols 2<sup>nd</sup>; Res. 22-71 is adopted 3-1 roll call with Darrow voting nay.
- Motion by Quick, 2<sup>nd</sup> by Darrow that Ordinance 369, ordinance reestablishing through streets, stop required, yield required, and four-way stops within the corporate city limits, be given its second reading for passage. Motion passes 4-0 roll call.

There being no further business, motion by Darrow, 2<sup>nd</sup> by Shaffar to adjourn at 7:30 p.m. Motion passes 4-0.

CLAIMS APPROVED 05.17.22

| VENDER                 | DESCRIPTION              | AMOUNT   |
|------------------------|--------------------------|----------|
| IITSOURCE              | SOFTWARE BACKUP MAINT    | 200.00   |
| 1ST AYD CORP           | TOOLS & WEED KILLER      | 196.75   |
| AIRGAS USA LLC         | CYLINDER RENTAL          | 57.38    |
| ALLIANT ENERGY         | GAS UTILITY              | 1,339.97 |
| ARNOLD MOTOR SUPPLY    | MAINTENANCE SUPPLY       | 318.38   |
| ASTRA SECURITY         | SCPD TECH SERVICE        | 165.00   |
| AT&T MOBILITY          | SCPD WIRELESS            | 125.81   |
| BDH TECHNOLOGY         | WEBSITE HOSTING          | 30.00    |
| BORDER STATE           | ELECTRIC DISTRIB SUPPLY  | 483.04   |
| BROWN SUPPLY           | EGGERS ALLEY             | 2,139.84 |
| CID                    | JANITORIAL SUPPLIES      | 685.50   |
| CENTRAL IA FARM STORE  | ENGINE OIL FILTER        | 7.95     |
| CSB VISA               | RESTROOMS/POSTAGE        | 710.85   |
| CGA                    | ENGINEERING SERVICES     | 793.70   |
| CROP RITE INC          | ROUNDUP                  | 325.00   |
| ETHINGTON              | ELEC PLANT AC/FURNACE    | 6,521.00 |
| FASTENAL               | TOOLS                    | 24.29    |
| GEHRKE QUARRIES, INC   | ROCK                     | 275.04   |
| HAWKINS                | CHLORINE CYLINDERS       | 10.00    |
| HEIMAN FIRE EQUIP      | HOSE/NOZZEL/FOAM         | 910.95   |
| HOME RENTAL CENTER     | CHAINSAW REPAIR          | 384.00   |
| HOMETOWN FOODS         | PARK RR CLEANING SUPPLY  | 11.97    |
| I&S GROUP              | ENGINEERING SERVICES     | 1,100.00 |
| IOWA PRISON INDUSTRIES | SCREEN PRINT             | 52.00    |
| IOWA UTILITIES BOARD   | IEC/CGRER ASSESSMENT     | 1,986.00 |
| JOHN DEERE FINANCIAL   | ROPE/MISC SUPPLIES/TOOLS | 1,380.72 |
| KARL CHEVROLET         | 2016 FORD UTIL PIT CAR   | 3,500.00 |
| KEYSTONE LAB           | TESTING                  | 51.75    |
| BECKY KIELLY           | JANITORIAL SERVICES      | 275.00   |
| LATHAM & ASSOCIATES    | RATE STUDY               | 1,875.00 |
| LEDFORD TREE/LAWN      | TREE REMOVAL             | 750.00   |
| MARSHALL CO ENGINEER   | ROAD SALT                | 1,193.45 |
| MARSHALLTOWN, CITY OF  | SEWER TESTING            | 286.00   |
| MARTIN MARIETTA        | FILL SAND                | 96.75    |
| MCATEE TIRE SALES      | RAM - TIRES              | 764.24   |
| MCMASTER-CARR          | PRESSURE RELIEF VALVE    | 180.68   |
| MENARDS                | CITY/SEWER/ROAD SUPPLY   | 1,122.80 |
| MI PEST MANAGEMENT     | PEST CONTROL             | 185.00   |
| MID IOWA ENTERPRISE    | PUBLICATIONS             | 361.55   |
| WALTON WINDOW CLEAN    | WINDOW CLEANING          | 50.00    |
| MUNICIPAL MGMT CORP    | SURVEY - 2 LEAKS         | 1,500.00 |
| NEW CENTURY FS         | FUEL CHARGES             | 4,363.96 |
| PARTNER COMM           | PHONE/INTERNET           | 1,059.16 |
| PLUMB SUPPLY CO        | BROOKSIDE-RESTROOMS      | 885.14   |
| POWER PLANT COMPLIANCE | ELECTRIC PLANT SUPPLY    | 326.59   |
| RACOM                  | SIREN REPAIR             | 1,156.25 |
| REGION 6 PLANNING      | R/O CDBG ADMIN           | 546.00   |

|                                  |                         |                   |
|----------------------------------|-------------------------|-------------------|
| SCHOPPE CONSTRUCTION             | HAULING                 | 122.31            |
| SEI                              | CITY HALL MONITORING    | 570.96            |
| J. SHAFFAR                       | APPLIANCE REBATES       | 100.00            |
| STATION AUTOMATION               | ANNUAL LICENSE FEES     | 1,487.08          |
| STONE SANITATION                 | GARBAGE SERVICE         | 339.90            |
| US CELLULAR                      | FIRE/EMS CELL           | 67.96             |
| US CELLULAR                      | PHONE CHARGES           | 319.18            |
| VESSCO                           | ELECTRIC DISTRIB SUPPLY | 401.07            |
| WESCO DISTRIBUTING               | ELECTRIC DISTRIB SUPPLY | 1,397.96          |
| WITMER PUBLIC SAFETY             | STRUCTURAL BUNKER       | 329.00            |
| XEROX                            | COPIER CONTRACT         | 229.60            |
| <b>CITY SUB-TOTAL</b>            |                         | <b>46,129.48</b>  |
| READER SERVICE                   | BOOKS                   | 22.96             |
| XEROX                            | COPIER CONTRACT         | 44.50             |
| PREMIER                          | OFFICE SUPPLY           | 37.63             |
| BAKER & TAYLOR                   | BOOKS                   | 412.10            |
| QUILL                            | OFFICE SUPPLY           | 15.94             |
| MIDWEST TAPE                     | VIDEO                   | 116.19            |
| ICN                              | PHONE                   | 5.30              |
| AMAZON                           | PROGRAM                 | 104.67            |
| MIDWEST ALARM                    | ANNUAL MAINTENANCE      | 768.72            |
| ZOOM                             | SUBSCRIPTION            | 108.42            |
| CRAWFORD TRENCHING               | BOILER MAINTENANCE      | 177.32            |
| SCHENDEL                         | PEST CONTROL            | 38.15             |
| BDH                              | COMPUTER                | 282.55            |
| MID-IA ENTERPRISE                | PUBLICATION             | 65.00             |
| DEMCO                            | OFFICE SUPPLY           | 78.94             |
| <b>LIBRARY SUBTOTAL</b>          |                         | <b>2,278.39</b>   |
| PAYROLL                          | 04.29.22                | 25,492.46         |
| PAYROLL                          | 05.13.22                | 31,568.26         |
| RPGI                             | PURCHASED POWER         | 70,887.60         |
| PSN                              | MONTHLY FEE             | 74.95             |
| KAUFFMAN                         | DISTRIBUTION            | 1,240.13          |
| IDR                              | SALES TAX               | 4,348.29          |
| IDR                              | WET                     | 3,072.43          |
| IDR                              | SALES TAX               | 4,320.04          |
| IDR                              | WET                     | 2,053.41          |
| ADVANTAGE ADMIN                  | MONTHLY FEE             | 47.25             |
| MID-CYCLE SUBTOTAL               |                         | 143,104.82        |
| <b>MID-CYCLE CLAIMS PAID</b>     |                         |                   |
| <b>TOTAL APPROVED BY COUNCIL</b> |                         | <b>191,512.69</b> |

APPROVED BY FUND

|                  |                   |
|------------------|-------------------|
| GENERAL FUND     | 24,616.71         |
| ROAD USE         | 11,686.85         |
| KAUFFMAN         | 1,240.13          |
| WATER UTILITY    | 16,938.14         |
| SEWER UTILITY    | 7,949.11          |
| ELECTRIC UTILITY | 125,339.20        |
| STORM WATER      | 3,742.55          |
| <b>TOTAL</b>     | <b>191,512.69</b> |

APRIL REVENUE BY FUND

|              |            |
|--------------|------------|
| GENERAL FUND | 145,607.91 |
| ROAD USE     | 23,704.74  |

|                     |                  |
|---------------------|------------------|
| LOST                | 13,644.36        |
| TIF                 | 6,776.34         |
| E'EE BENEFYIY LEVY  | 32,679.36        |
| EMERGENCY LEVY      | 3,630.81         |
| DEBT LEVY           | 15,217.30        |
| WATER UTILITY       | 36,676.55        |
| WATER IMPRV         | 2,615.67         |
| SEWER UTILITY       | 15,274.20        |
| SEWER IMPRV         | 9,859.35         |
| ELECTRIC UTILITY    | 187,413.34       |
| STORM WATER UTILITY | 5,473.26         |
| TOTAL               | <hr/> 498,573.19 |



Craig Pfantz, Mayor

Attest:



Lori Bearden, City Clerk