

State Center City Council
Regular Meeting Minutes
May 19, 2020

State Center City Council met in regular session on Tuesday, May 19, 2020 at the City Hall via Zoom. Mayor Sodders called the meeting to order at 6:30 p.m. and dispensed with the Pledge of Allegiance. Those attending by zoom: Mayor Sodders, Councilors: Nichols, Quick, Shaffar and Wilkinson. Others present by Zoom: Kevin O'Hare, Zach Faught, Kristi Yates, Brad Pfantz, Jeff Robinson, Bryan Hilleman, Buffi Honeck, Jim Eckhardt, Chief Thomas, Nick Frederickson, Chris Davis, and Land Kline.

- Mayor Sodders opened the public hearing to hear comments for or against the proposed FY20 Budget Amendment #2. No one present made comment. There have been no written or oral comments made at City Hall. Motion by Wilkinson, 2nd by Quick to close the public hearing. Motion passes 4-0.
- Motion by Quick to approve consent agenda. 2nd by Nichols, motion passes 4-0.
- Nick Frederickson with ISG reviewed the Preliminary State Center Wastewater Treatment Facility Plan that ISG has assembled for submittal to the IDNR. The 4 systems considered were SAGR, LEMNA, RAB and NitrOx. All 4 would incorporate aerated lagoon cells. All alternatives would require a UV Disinfection component. The report considered many components of wastewater treatment including State Center's existing conditions, anticipated project costs, sewer rates, suitability to location and financial analysis with ongoing operation and maintenance costs. ISG's recommendation at this time is the NitrOx alternative with an estimated total cost of project of \$3.929 million dollars. This includes engineering costs and a 10% contingency. Nick answered question from the council. There was no action required at this time. ISG plans to submit the plan to the IDNR by June 1 and hopes to have opinion from IDNR within 3 months.
- Wilkinson introduced and moved to adopt Res. 20-33 approving a master engineering services agreement with CGA of Marshalltown. CGA will be helping with the West Figgins storm water drainage (very west edge of Figgins Development running north/south) and preliminary utility/infrastructure for the proposed Fire/EMS building. Nichols 2nd; Res. 20-33 is adopted 4-0 roll call.
- Nichols introduced and moved to adopt Res. 20-34 approving of a farming agreement with Harlan & Jeanette Kloppenborg for the proposed Fire/EMS building site until construction starts in the future. This agreement will become effective upon signing by all parties and the warranty deed for the property being signed and recorded. 2nd by Quick; Res. 20-34 is adopted 4-0 roll call.
- Next was discussion regarding the intent to apply for a USDA Community Facilities Loan. One requirement for application is to contact at least 3 qualified architect firms for preliminary proposal design costs. Of 3 firms contacted 2 returned a proposal cost, STUDIO MELEE and Wertzberger Architects. STUDIO MELEE had a substantially lower proposal and the firm was the architect for the Gutekunst Library Addition/Remodel Project. Motion by Shaffer, 2nd by Quick to move forward with the intent to select STUDIO MELEE's preliminary proposal for design. Motion passes 4-0. Motion by Wilkinson, 2nd by Nichols to set a public hearing to hear comments for or against accepting the preliminary proposal for design with STUDIO MELEE by resolution of the council. Motion passes 4-0 roll call vote.

- Public Works and CGA are ready to schedule a public informational meeting regarding the proposed storm water drainage work on the very west edge of the Figgins Development. It was decided that June 2nd at 7 p.m. will be the date and time for such meeting. At this time, a ZOOM meeting is planned. If the COVID-19 local restriction of no more than 5 persons in gathering is lifted prior to this date, the meeting may be held at City Hall in addition to being available by ZOOM. Abutting property owners will be personally contacted and the clerk will publish a notice.
- Quick introduced and moved to adopt Res. 20-35 approving of April monthly transfers totaling \$23,816.35. Nichols 2nd; Res. 20-35 is adopted 4-0 roll call.
- Wilkinson introduced and moved to adopt Res. 20-36 approving of debt service and internal loan repayment transfers totaling \$246,066.38 as budgeted. Shaffar 2nd; Res. 20-36 is adopted 4-0 roll call.
- Quick introduced and moved to adopt Res. 20-37 approving of the FY20 Budget Amendment #2 as published and posted. Wilkinson 2nd; Res. 20-37 is adopted 4-0 roll call.
- The clerk reminded those present that the location for the primary election scheduled for June 2, 2020 will be at the West Marshall Middle School, not at City Hall, to better comply with social distancing recommendations.
- Buffi Honeck shared some preliminary thoughts from the Rose Garden Board and the Park/Rec Board for the Council to consider when studying the possibility of the two boards being combined. This will be on the June 16th agenda for discussion.
- COVID-19 restrictions were discussed. As of now, Mayor Sodders plans for current gathering restrictions to stay in place and public buildings to remain closed until discussion at the June 16th meeting. If case numbers prove to be consistently decreasing, he may consider limited access to the City Hall Office prior to that.
- Jeff Robinson shared that an upgrade is planned for the electric utility at midnight June 12th. A letter has been sent to electric utility customers with specific information.
- There being no further business, motion by Wilkinson, 2nd by Quick to adjourn at 8:48 p.m. Motion passes 4-0.

CLAIMS APPROVED 05.19.2020

VENDER	DESCRIPTION	AMOUNT
AIRGAS USA LLC	TANK RENTALS	138.33
ALLIANT ENERGY	NATURAL GAS	1,123.24
ARNOLD MOTOR SUPPLY	VEHICLE MAINT/SUPPLY	158.12
ASHI	FIRE.EMS TRAINING MATERIAL	228.21
ASTRA SECURITY	DEPT. UPGRADES & SERVICING	1,218.00
BDH TECHNOLOGY	WEBSITE HOSTING	30.00
BITUMINOUS MATERIALS	STREET MAINTENANCE	944.21
BORDER STATE ELECTRIC	DISTRIBUTION OUTLAY	320.45
BROWN SUPPLY	STORM SEWER MAINTENANCE	510.00
CENTRAL STATE BANK - VISA	PD/CLERK OFFICE SUPPLY	839.51
CENTRAL STATE BANK	SOLAR LOAN PAYMENT	127,736.97
CESSFORD	ELECTRIC DEPT ROCK	217.96
CONCRETE INC	ELECTRIC DISTRIB REPAIR	283.50
DAN'S AUTO	PD VEHICLE MAINTENANCE	882.16
DITCH WITCH	ELEC DISTRIBUTION OUTLAY	498.58
EGGERS, A.	CENTRAL AIR REBATE	200.00
FARO TECH	FIRE.EMS SOFTWARE	765.73
FASTENAL	ELEC DEPT SALES TAX	2.94

FLETCHER-REINHARDT	EFFICIENCY PRODUCTS	875.31
GALLS	PD UNIFORMS	1,111.20
HAWKINS	CHEMICAL CYLINDERS	5.00
HEIMAN FIRE	FIRE GEAR	6,648.45
HILLEMANN, M & J	CENTRAL AIR REBATE	200.00
HOMETOWN FOODS	SUPPLIES	25.96
ISG	PROJECT SERVICES	795.00
IOWA ONE CALL	LOCATES	26.10
IOWA PUMP WORKS	PUMP SERVICE	2,920.59
IOWA UTILITIES BOARD	ASSESSMENTS	197.50
IRBY	ELEC DISTRIBUTION OUTLAY	1,125.00
IRON MOUNTAIN	SHREDDING	90.02
JOHN DEERE	BOOM TRUCK MAINTENANCE	21.99
JOHNSON, BROCK	SIDEWALK REMOVAL/REPAIR	692.70
JUST SEW	PD UNIFORMS	40.00
KEYSTONE LAB	UTILITY TESTING	84.75
KIESLER PD SUPPLY	AMMUNITION	890.70
MARSHALL CO ENGINEER	ROAD SALT	1,458.54
MARSHALLTOWN, CITY OF	TESTING	238.00
MARTIN MARIETTA	STREET REPAIR SUPPLY	268.16
MCATEE TIRE	PD VEHICLE MAINTENANCE	86.21
MCMASTER-CARR	ELECTRIC SUPPLY	36.35
MID IOWA ENTERPRISE	PUBLICATIONS	318.27
MIKE WALTON	JANITORIAL SERVICES	50.00
NEW CENTURY FS INC	FUEL CHARGES	884.57
PARTNER COMMUNICATIONS	INTERNET/PHONE SERVICES	962.86
POSTMASTER	BILLING POSTAGE	825.00
RACOM	CABLE	115.00
RANDYS' PEST CONTROL	PEST CONTROL	185.00
RANGE MASTERS	AMMUNITION	3,167.96
REGION 6 PLANNING	FY20 DUES	660.60
RESCO	ELEC DISTRIBUTION OUTLAY	3,300.00
RIESE, D	CENTRAL AIR REBATE	200.00
SEI	CITY HALL MONITORING	546.96
STAPLES	CITY OFFICE SUPPLY	113.61
STAR EQUIPMENT	EQUIPMENT RENTAL	2,400.00
SCDA	MAIN ST SUPPORT	1,000.00
STONE SANITATION	GARBAGE SERVICE	308.97
US CELLULAR	CELL PHONE CHARGES	339.22
WALMART	CITY OFFICE SUPPLY	9.98
WESCO	ELECTRIC OUTLAY	23,172.72
WITMER	PUBLIC SAFETY SUPPLY	167.77
	CITY SUB-TOTAL	192,663.93
QUILL	LIBRARY SUPPLY	47.13
EPSON	LIBRARY EQUIPMENT	1,199.00
READER SERVICE	BOOKS	21.96
MIDWEST ALARM	ALARM SERVICE	710.76
XEROX	LIBRARY COPIER	44.50
PREMIER	OFFICE SUPPLY	21.23
ICN	TELECOMMUNICATION	9.73
AMAZON	EQUIPMENT SUPPLY	152.76
BEST BUY	EQUIPMENT SUPPLY	468.99
M EDLER	OFFICE SUPPLY	16.04

OVERDRIVE	EBOOKS	250.00
SCHENDEL PEST	PEST CONTROL	32.50
LIBRARY SUBTOTAL		2,974.60
CITY PAYROLL	05.01.20	35,539.78
CITY PAYROLL	05.15.20	26,899.96
RPGI	PURCHASED POWER	44,686.74
PSN	MONTHLY CHARGE	49.95
CASEY'S FUEL CARD	MONTHLY CHARGES	371.97
IA DEPT REVENUE	SALES/WET TAX	5,734.00
S ADAMS	SOLAR REBATE	7.96
ADVANTAGE ADMIN	MONTHLY CHARGE	53.90
A FIERROS	JANITORIAL SERVICES	250.00
MID-CYCLE CLAIMS PAID		113,594.26
TOTAL APPROVED BY COUNCIL		309,232.79

APPROVED BY FUND

GENERAL FUND	40,356.45
ROAD USE	12,137.61
WATER UTILITY	9,107.29
SEWER UTILITY	8,704.59
ELECTRIC UTILITY	237,914.70
STORM WATER	1,012.15
TOTAL	309,232.79

APRIL REVENUE BY FUND

GENERAL FUND	129,581.18
ROAD USE	17,571.51
LOST	12,456.85
E'EE BENEFIT	36,344.91
EMERGENCY LEVY	3,458.53
TIF	2,081.59
DEBT SERVICE LEVY	14,286.00
WATER UTILITY	34,906.93
WATER IMPRV	2,282.35
SEWER UTILITY	15,524.74
SEWER IMPRV	8,589.43
ELECTRIC UTILITY	176,984.77
STORM WATER UTILITY	5,451.68
TOTAL	459,520.47



Steve Sodders, Mayor

Attest:



Lori Bearden, City Clerk