

State Center City Council
Regular Meeting Minutes
October 19, 2021

State Center City Council met in regular session on Tuesday, October 19, 2021, at the City Hall Council Chambers. Mayor Sodders called the meeting to order at 6:30 p.m. All rose for the Pledge of Allegiance. Present were Councilors Darrow, Nichols, Quick, Shaffar and Wilkinson. Also present: L. Bearden, K. Yates, K. O'Hare, Z. Faught, J. Robinson, B. Pfantz, Nick Frederiksen, K. Nieland, Bob Grant, Jennifer Kelchner and B. Riemenschneider. Others present were recorded on a sign in sheet.

Mayor Sodders opened the public hearing to hear comments for or against the proposed FY22 Budget Amendment 1. There were zero comments made at this time and there were zero written comments delivered to City Hall. Mayor Sodders closed the meeting at 6:35.

Mayor Sodders requested that Res. 22-21 and the Hometown Foods Liquor License be removed from the consent agenda. Motion by Darrow, 2nd by Shaffar to remove the two items and approve the remaining consent agenda. Motion passes 5-0. Motion by Nichols, 2nd by Wilkinson to adopt Res. 22-21 approving monthly transfers. Res. 22-21 is adopted 5-0 roll call. Motion by Darrow, 2nd by Wilkinson approving the Class E liquor license for Hometown Foods. Motion passes 5-0.

Motion by Wilkinson, 2nd by Shaffar to adopt Res. 22-22 amending the FY22 budget for the 1st time, the new total expenses/transfers out budgeted will be \$6,140,116.00. Res. 22-22 is adopted 5-0 roll call.

Motion by Darrow, 2nd by Shaffar to adopt Res. 22-23 accepting the FY21 Audit Report by Bowman & Miller. Res. 22-24 is adopted 5-0 roll call.

Motion by Wilkinson, 2nd by Darrow to adopt Res. 22-24 approving the FY21 Annual Financial Report. Res. 22-24 is adopted 5-0 roll call.

Motion by Shaffar, 2nd by Nichols to adopt Res. 22-25 approving the FY21 Street Finance Report. Res. 22-25 is adopted 5-0 roll call.

Motion by Wilkinson, 2nd by Shaffar, approving ACH payment to Checks Unlimited in approximate amount of \$40.00 each for checks for the Kauffman and Grant Carry-over accounts. Motion passes 5-0.

Motion by Wilkinson, 2nd by Shaffar approving of the myBlue HDHP Silver HMO employee healthcare plan for calendar year 2022. It is the plan used currently. Total premium is increasing by 4.5%. No changes to deductibles/out-of-pocket costs. Motion passes 5-0.

The clerk informed council that the east door of City Hall is being replaced with a quoted cost of \$4,400.00 by Orning Glass for HP Construct, the contractor for the 2011 City Hall remodel.

The Comprehensive Plan committee appointment was tabled.

Motion by Shaffar, 2nd by Nichols to adopt Res. 22-27 approving the 2022 Main St. Iowa agreement. Res. 22-27 is adopted 5-0 roll call.

K. Nieland with CGA reported that the Figgins drainage ditch had been seeded and as soon as it was 70% established the already approved payment to Soil Tek in amount of \$6000.00 could be released.

Motion by Darrow, 2nd by Nichols to adopt Res. 22-30 approving Pay Application #3 in amount of \$67,441.45 to Con-Struct for work on the E Main/2nd St NW HMA project. Res. 22-30 is adopted 5-0 roll call.,

Motion by Quick, 2nd by Wilkinson to adopt Res. 22-31 approving Pay Application #2 in amount of \$148,426.33 to InRoads for work on the 4th St. HMA project. Res. 22-31 is adopted 5-0 roll call.

Z. Faught said that the M. Eggers alley will be resolved.

The school has requested that it be allowed to use the roll out STOP signs at the mid-section crosswalks on the east and west sides of the elementary. The ordinance will need to be checked and the fact that there are crosswalk yield signs already in place. 3rd St NW circle drive will need to be addressed by Planning & Zoning once the committee can be re-established.

Chief Thomas spoke of plans to work with the mill and elementary school to provide a safer traffic environment in that location.

Z. Faught approached council regarding someone in town that has possession of a used liner to be put down on the tennis court and filled with water for a winter skating area. The council did not object. Public Safety items were addressed out of order so that Chief Thomas could join meeting by phone. Motion by Shaffar, 2nd by Darrow approving partial claim for new Fire.EMS radios in amount of \$23,109.60 to Racom. Motion passes 5-0 roll call.

Motion by Quick, 2nd by Darrow to approve purchase of a used Fire.EMS vehicle from the Marshalltown Fire Dept. and issuing a check for the City portion in amount of \$5,000.00. Motion passes 5-0 roll call.

There was discussion regarding the future new Fire.EMS building. Fire Chief Pfantz asked that the council develop a timeline and financing plan for this improvement. There is concern that an original preliminary cost estimate will be significantly outdated with current material and labor supply and costs. The finance committee will consider the issue when budget work is started in December.

Chief Thomas joined the meeting by phone. He told the council that there were yet some properties that have not responded to the nuisance abatement notices and that they would now be fined according to ordinance.

Motion by Shaffar, 2nd by Darrow to adopt Res. 22-28 the 2022 GTSB grant agreement. Res. 22-28 is adopted 5-0 roll call.

Motion by Wilkinson, 2nd by Darrow to approve an agreement with Super Scoopers for stray animals. Motion passes 5-0.

Thomas and city attorney O'Hare will be working on a new fee schedule for civil penalties to correct some inconsistencies.

J Robinson spoke regarding a correction that was needed in the easement agreement with R Terrell. There being no further business, motion by Wilkinson, 2nd by Shaffar to adjourn, motion passes 5-0.

CLAIMS APPROVED 10.19.21

VENDER	DESCRIPTION	AMOUNT
IIT SOURCE	IT SERVICES	245.00
1ST AYD	WIPERS AND SAFETY GLASSES	185.30
AIRGAS USA LLC	CHEMICAL CYLINDERS	290.43
ALLIANT ENERGY	NATURAL GAS	587.11
ARNOLD MOTOR SUPPLY	ENGINE MAINT & REPAIR SUPPLIES	245.46
ASTRA SECURITY	PD MONITORING/BACKUP	10,517.85
AT&T MOBILITY	POLICE CELL	82.54
BEARDEN/LORI	REIMBURSE GARBAGE BAGS	15.00
BORDER STATE ELECTRIC SUPPLY	ELECTRIC DISTRIB SUPPLY	3,142.87
BRIAN'S COLLISION CLINIC	2012 TAHOE REMOVE DECALS	195.00
BROWN SUPPLY COMPANY	4" PVC MEGA LUB	28.00
BROWNELLS	FIREARM/SUPPLIES	1,117.26
CENTRAL IOWA DISTRIBUTING	OFFICE CLEANING/CITY PARK BAGS	591.10
CENTRAL STATE BANK-VISA	TRAINING/SUPPLY	1,415.12
CIT SEWER SOLUTIONS	MAINT CONTRACT/SINK HOLE	11,438.03
CLAPSADDLE-GABER ASSOC.	ENGINEERING	700.20
CLOUSER PLUMBING TECHNOLOGIES	WEST MAIN ST SEWER REPAIR	5,100.00

CONTINENTAL RESEARCH CORPORATION	XTRA MUSCLE AERO SOLVENT	235.72
CORE & MAIN	FIRE HYDRANT/SUPPLIES	5,372.00
FIERROS, ANA	JANITORIAL SERVICES	250.00
FLETCHER-REINHARDT CO	ELECTRIC DISTRIB SUPPLY	2,071.89
GEHRKE QUARRIES INIC	1" CLEAN ROCK	395.56
HAWKINS	CHEMICALS-CHLORINE CYLINDERS	1,190.02
HOMETOWN FOODS	BLEACH/ICE/GLOVES/SUPER ODOR	17.43
I&S GROUP	ENGINEERING SERVICES	11,961.00
IA STATE RESV LAW OFFICERS	2 SHOOT REGISTRATIONS	50.00
IN STITCHES	UNIFORM PATCHES	90.90
IOWA DNR	ANNUAL WATER USE FEE-2022	95.00
IRBY CO, STUART C	ELECTRIC DISTRIB SUPPLY	625.00
IRON MOUNTAIN	SHREDDING SERVICE	96.60
KEYSTONE LABORATORIES INC.	TESTING	12.50
LEGACY POWER LINE, INC.	POLE CHANGE OUT CONTRACT	28,051.00
MARSHALL CO. LANDFILL	FY22 - 1ST HALF	2,782.00
MARSHALLTOWN WATERWORKS	WATER ANALYSIS	28.00
MARSHALLTOWN, CITY OF	MONTHLY LAB TESTS	220.00
MCMASTER-CARR	ELECTRIC DISTRIB SUPPLY	344.10
MENARDS - AMES	SEWER/LAGOON	300.36
MENARDS - MARSHALLTOWN	SUPPLY: PW/ELECTRIC	224.34
MI PEST MANAGEMENT	PEST TREATMENT	185.00
MID IOWA ENTERPRISE LLC	PUBLICATIONS	609.95
MIKE WALTON WINDOW CLEANING	WINDOW CLEANING	50.00
NEW CENTURY FS INC	FUEL CHARGES	2,376.87
L NICHOLS	REBATE - CW	100.00
PARTNER COMMUNICATIONS	PHONE/INTERNET	1,090.31
RESCO	ELECTRIC DISTRIB SUPPLY	549.68
STAPLES	OFFICE SUPPLIES	74.82
STONE SANITATION	GARBAGE SERVICE	308.97
STUDIO CRITICAL INCIDENT REV	INVESTIGATION CERT COURSE	1,195.00
T&R ELECTRIC SUPPLY CO INC	SINGLE PHASE POLE MOUNT	1,475.00
TOTAL TOOL SUPPLY INC.	N17 6T UTILITY CRIMPER KIT	1,900.00
UNITYPOINT HEALTH MARSHALLTOWN	TESTING	151.00
US CELLULAR	MONTHLY CHARGES	387.93
USA BLUE BOOK	ELECTRIC DISTRIB SUPPLY	246.20
WESCO DISRIBUTING	ELECTRIC DISTRIB SUPPLY	11,183.87
Z-LINE LTD	MOWER STARTER	104.55
	CITY SUB-TOTAL	112,298.84
QUILL	LIBRARY SUPPLY	155.98
MIDWEST TAPE	VIDEO	171.92
READER SERVICE	BOOKS	62.36
XEROX	LIBRARY COPIER	44.50
PREMIER	OFFICE SUPPLY	14.18
ICN	TELECOMMUNICATION	13.05
DUSTY HILL FARM	OFFICE	16.00
BAKER & TAYLOR	BOOKS	1,090.31
DFR CONSTRUCT.	ROOF REPAIR	300.00
DEMCO	OFFICE	188.69
CENTRAL PRINT & COPY	OFFICE	220.00
SUN CHARGE SYSTEM	EQUIPMENT	2,615.00
MIDWEST FIRE	SERVICE	228.00


AMAZON	BOOKS	225.61
	LIBRARY SUBTOTAL	5,345.60
PAYROLL	10.01.21	27,787.85
PAYROLL	10.15.21	34,480.08
EMS OPERATIONS	FY22 1ST QTR	1,612.55
RPGI	PURCHASED POWER	68,704.72
PSN MONTHLY FEE	MONTHLY FEE	84.90
G TARANGO	METER REFUND	109.87
USE TAX	ELECTRIC DEPT	2,557.00
SALES TAX	SALES TAX	5,149.00
WET TAX	WET TAX	2,356.00
ADVANTAGE ADMIN MONTHLY FEE	MONTHLY FEE	52.50
ADVANTAGE ADMIN HRA PAYOUTS	HRA PAYOUTS	533.68
	MID-CYCLE CLAIMS PAID	143,428.15
TOTAL APPROVED BY COUNCIL		261,072.59

APPROVED BY FUND

GENERAL FUND	42,764.03
ROAD USE	7,670.41
CAPITAL PRJ	11,967.41
WATER UTILITY	20,705.42
SEWER UTILITY	18,978.52
ELECTRIC UTILITY	157,837.03
STORM WATER	1,149.77
TOTAL	261,072.59

SEPTEMBER REVENUE BY FUND

GENERAL FUND	7,917.76
ROAD USE	23,570.11
E'EE BENEFIT LEVY	757.82
EMERGENCY LEVY	84.19
LOST	15,046.75
TIF	99.54
DEBT SERVICE LEVY	350.34
KAUFFMAN	7,772.58
WATER UTILITY	45,987.45
WATER IMPRV	3,076.68
SEWER UTILITY	20,108.99
SEWER IMPRV	12,479.64
ELECTRIC UTILITY	190,554.60
STORM WATER UTILITY	5,368.62
TOTAL	333,175.07


 Steven J. Soddors, Mayor *Protem*
 Attest: *Lee Wilkenson*


 Lori Bearden, City Clerk