

State Center City Council
Regular Meeting Minutes
October 20, 2020

State Center City Council met in regular session on Tuesday, October 20, 2020 at the City Hall Council Room. Mayor Sodders called the meeting to order at 6:30 p.m. and asked everyone to stand for the Pledge of Allegiance. Councilors Darrow, Nichols, Shaffar, Wilkinson and Quick were present. Absent: None. Others present were Kevin O'Hare, Jeff Robinson, Zach Faight, Jon Thomas, Kristi Yates (to address bill topic and then left meeting), Brad Pfantz, Chris Davis, Mike Kielly, Heather Thomas (CGA), Jim Eckhardt, John Harger, and Judy Eggers (Ne Beta.)

- Motion by Darrow, 2nd by Darrow to remove Karl Chevrolet claims from consent to be considered separately. Motion passes 5-0. Motion by Wilkinson, 2nd by Shaffar to approve consent agenda. Motion passes 5-0.
- Motion by Wilkinson, 2nd by Darrow to approve purchase of a 2021 Chevy Tahoe and equipment totaling \$40,655.50. Motion passes 5-0. At 6:35 Mayor Sodders opened the public meeting to hear comment on the proposed wastewater treatment facility improvement project and application for USDA Rural Development funding. There were no comments made. Mayor Sodders closed the meeting.
- J. Eggers representing Nu Beta shared proposed plans to improve landscaping at the City sign near Hwy 30. The proposed plan preliminary cost is \$5,092.00 if no other funding sources are found. The City will be called upon to help remove current plantings and groundwork requiring equipment. Motion by Darrow, 2nd by Wilkinson to approve and allow \$1,000.00 for Nu Beta to begin ordering roses/plants for spring planting. Other funding will be discussed as the project progresses. Motion passes 5-0.
- J Eckhardt reviewed SCDA's progress with dilapidated properties in town.
- Kielly spoke to council regarding the waiving of water tapping, sewer tapping and street excavation fees when building a home on an in-fill lot as an economic development tool. Motion by Quick, 2nd by Brett to have the clerk prepare drafts for the respective ordinance amendments. Motion passes 5-0.
- H Thomas reviewed the final plan for West Figgins Drainage and the quote schedule with construction in the spring of 2021.
- Matt & Jennifer Jensen have agreed to the Council's counter for Figgins 2, Lot 6. The price the Jensen's will pay is \$6,000.00 with requirement to install sidewalk on the lot within 2 years. There is no requirement to build on any lot withing the City limits. Darrow introduced, moved to adopt Res. 21-16 setting a public hearing on sale of Figgins 2, Lot 6 to Matt and Jennifer Jensen on November 17, 2020, 6:30 p.m. Shaffar 2nd; Res. 21-16 is adopted 5-0 roll call.
- J Harger and J Eckhardt requested the council consider forgiveness for portions of their recent water/sewer bills as each had excessive water usage resulting from toilet and water filter malfunctions, respectively. Motion by Wilkinson, 2nd by Shaffar that they pay the equivalent of the highest billing of their past 12 months usage at this time so that the public works committee could meet and discuss the matter further with a final decision to be made at the November council meeting. Motion passes 5-0.
- Kielly shared with the council that State Center will be seeking a Disadvantage Community designation for the lagoon upgrade. Motion by Darrow, 2nd by Nichols approving scheduling of a R/O water plant pilot study. The information gained would be valid for two years. Motion passes with 5-0 roll call vote. There will be a contract to follow.

- Quick introduced, moved to adopt Res. 21-17 approving the federal SWAP agreement with IDOT for the 4th St. resurfacing project. Wilkinson 2nd; Res. 21-17 is adopted 5-0 roll call.
- Darrow introduced, moved to adopt Res. 21-18 approving payment of the claim to Rostan Solutions in amount of \$60,902.25 for debris removal monitoring services. Wilkinson 2nd; Res. 21-18 is adopted 5-0 roll call. Shaffar introduced, moved to adopt Res. 21-19 approving payment of the claim to Wright Outdoor Solutions in amount of \$127,676.25 for debris removal. Quick 2nd; Res. 21-19 is adopted 5-0 roll call.
- Motion by Wilkinson, 2nd by Darrow approving sale of the 1998 Ford public works truck by taking sealed bids. Motion passes 5-0.
- Shaffer introduced, moved to adopt Res. 21-20 approving of monthly fund transfers, Quick 2nd; Res. 21-20 is adopted 5-0 roll call.
- Shaffer moved that the adoption of the 2020 City of State Center Code of Ordinances be given it's 1st reading for adoption; Wilkinson 2nd. Motion passes 5-0 roll call. Quick introduced, moved to adopt Res. 21-21 directing the clerk to publish notice of hearing for comments on the adoption of the proposed State Center Code of Ordinances to be held November 17, 2020 at 6:30 p.m. Darrow 2nd; Res. 21-21 is adopted 5-0 roll call.
- Mayor Sodders asked the council to approve his appointment of Beau Hanson to the Gutekunst Library Board of Trustees. Shaffar moved to approve the appointment, 2nd by Wilkinson. Motion passes 5-0 roll call. The clerk informed the council she will put out notice for 1, possibly 2 seats to be filled on the board of adjustments. Larry Carlson is no longer able to serve and Mike Ryan may be moving outside the city limits.
- She also stated that a budget amendment will be proposed at the November meeting for hearing and adoption at the December meeting.
- Wilkinson moved to approve the hiring of the following police personnel: Joe Bartello and Dirrick Sporay, both part-time officers at \$20/hour and Troy Harmison, reserve officer at \$12/hour. Darrow 2nd; motion passes 5-0.
- There was much discussion of vehicle traffic not obeying yield signs. Motion by Wilkinson, 2nd by Darrow for the clerk to draft ordinance amendment to keep only the yield signs at the intersections of 2nd St SW/2nd Ave SW and 2nd St SW/3 Ave SW (mid points of east and west sides of the elementary school.) Motion passes 5-0
- There being no further business, motion by Wilkinson, 2nd by Darrow to adjourn. Motion passes 5-0.

CLAIMS APPROVED 10.20.2020

VENDER	DESCRIPTION	AMOUNT
AIRGAS	CYLINDER RENTAL	138.33
ALLIANT	GAS CHARGES	503.46
ARNOLD MOTOR SUPPLY	VEHCILE/EQUIP MAINT.	695.85
BANKERS ADVERTISING	SUPPLIES	154.84
BARCO	SAFETY EQUIP	146.28
BORDER STATE	ELECTRIC DISTRIB SUPPLY	1,721.73
BROWNELLS	PD EQUIPMENT	339.99
CID	CLEANING SUPPLY	201.30
CSB VISA	OFFICE SUPPLY	1,076.33
CESSFORD CONSTRUCTION	1" STONE / COLD MIX	1,233.46
CGA	ENGINEERING SERVICES	932.00
DAN'S AUTO	PD VEHICLE MAINT.	202.53
DOOR AND FENCE STORE	REPAIRS	404.00

ETHINGTON H&C	PD EQUIP MAINT	200.00
FARM & HOME	PUBLICATION	114.00
FLETCHER REINHARDT	ELECTRIC DISTRIB SUPPLY	2,203.10
GALLS	PD UNIFORM	321.29
GEHRKE QUARRIES	ROCK FOR BRUSH DUMP	386.72
HACH COMPANY	CHEMICALS	397.86
HAWKINS	CHEMICALS	1,113.83
HOLIDAY INN EXPRESS	RESERVE TRAINING ROOMS	8,693.75
HOME RENTAL	PW EQUIPMENT	171.00
ISG	ENGINEERING SERVICES	108,960.55
IEMSA	MEMBERSHIP	100.00
IN STITCHES	PD UNIFORM	64.80
IDNR	ANNUAL WATER PERMIT	95.00
IOWA ONE CALL	LOCATES	42.30
IOWA UTILITIES BOARD	ASSESSMENT	1,819.00
IRBY	ELECTRIC DISTRIB SUPPLY	157.50
IRON MOUNTAIN	SHRED SERVICE	85.80
ITRON	METER READER MAINT	1,580.65
JAY-KEE TRAILER	EQUIP MAINT.	25.00
JOHN DEERE FINANCIAL	LOADER REPAIR	419.33
JR LAWN SERVICE	DIRT LOADS/MOWING	410.00
KARL CHEVROLET	PD TAHOE	40,655.50
KELTEK	PD EQUIP INSTALL	6,665.94
KEYSTONE LABS	TESTING	564.50
MACQUEEN EQUIPMENT	SWEEPER MAINT.	661.11
MARSHALL CO. LANDFILL	FY20-21 FIRST HALF	2,936.00
MARSHALLTOWN WATERWORKS	TESTING	14.00
MARSHALLTOWN, CITY OF	TESTING	238.00
MCATEE TIRE	LOADER REPAIR	421.70
MCMASTER-CARR	EQUIP/SUPPLY	112.26
MENARDS	MISC SUPPLY	168.26
MID-IOWA ENTERPRISE	PUBLICATIONS	74.25
WALTON WINDOW CLEANING	WINDOW CLEANING	50.00
MOLER SANITATION	STREET SHED DEBRIS	2,821.10
NEW CENTURY FS	FUEL CHARGES	1,957.26
AUDITOR OF STATE	FY20 AUDIT FILE FEE	250.00
PARTNER COMMUNICATIONS	TELECOMMUNICATION	1,058.81
RANDY'S PEST CONTROL	PEST CONTROL	370.00
STONE SANITATION	GARBAGE SERVICE	308.97
TBS ELECTRONICS	BATTERY, PROGRAM VHF	476.00
US CELLULAR	CELLULAR SERVICE	363.53
WESCO DISTRIBUTING	ELECTRIC DISTRIB SUPPLY	1,297.32
YOUNG EXCAVATING	STREET SHED DEMO	5,330.00
Z LINE LTD	EQUIPMENT MAINT.	3.13
	CITY SUB-TOTAL	201,909.22
QUILL	OFFICE SUPPLY	78.58
M EDLER	OFFICE SUPPLY	16.04
READER SERVICE	BOOKS	62.36
XEROX	COPIER CONTRACT	44.50
PREMIER	OFFICE	8.03
DUSTY HILL FARMS	GROUNDS	32.00
BAKER & TAYLOR	BOOKS	988.73
DMAC CREDIT CARD	MISC SUPPLY	6.00

BDH TECH	OFFICE	139.34
MIDWEST TAPE	VIDEO	295.10
CITY OF ATLANTIC	SOFTWARE	196.80
ICN	PHONE	11.44
MID IOWA ENTERPRISE	NOTICE	4.79
STATE LIBRARY	ESOFTWARE	113.08
LIBRARY SUBTOTAL		1,996.79
PAYROLL	09.18.20	30,682.26
CONSUMER USE TAX	CONSUMER USE TAX	2,325.00
WET	WET	2,398.00
SALES TAX	SALES TAX	5,268.00
CASEY'S FUEL CARD	PD FUEL	47.98
PAYROLL	10.02.20	34,983.49
PAYROLL	10.16.20	26,503.94
E'EE HRA	CLAIMS PAID	2,728.20
ADVANTAGE ADMIN	MONTHLY FEE	53.90
RPGI	PURCHASED POWER	57,266.62
PSN	MONTHLY FEE	49.95
L DIRKS	METER REFUND	45.67
GLOTFELTY	OVERPAYMENT RETURNED	90.82
GERVICH	JUNK DISPOSAL	100.00
STAPLES	CITY OFFICE SUPPLY	119.76
MID-CYCLE CLAIMS PAID		162,663.59
EMS OPERATIONS	1ST QTR EXPENSES PAID	5,459.99
ROSE GARDEN	1ST QTR EXPENSES PAID	4,716.23
TOTAL APPROVED BY COUNCIL		376,745.82

APPROVED BY FUND

GENERAL FUND	97,485.77
ROAD USE	22,230.43
CAPITAL PRJ	5,855.85
WATER UTILITY	52,391.69
SEWER UTILITY	73,644.25
ELECTRIC UTILITY	124,477.94
STORM WATER	659.89
TOTAL	376,745.82

SEPTEMBER REVENUE BY FUND

GENERAL FUND	37,865.27
ROAD USE	70,898.10
LOST	14,820.95
E'EE BENEFIT	880.16
EMERGENCY LEVY	81.04
TIF	237.17
DEBT SERVICE LEVY	342.37
WATER UTILITY	46,759.76
WATER IMPRV	3,138.70
SEWER UTILITY	19,328.82
SEWER IMPRV	11,890.64
ELECTRIC UTILITY	215,618.24
STORM WATER UTILITY	5,773.17

TOTAL

427,634.39

Steve Sodders, Mayor

Attest:

Lori Bearden, City Clerk

